



# CHIEF PROCUREMENT OFFICE

## FREQUENTLY ASKED QUESTIONS

### NIGP Code User Update

Q: What is the NIGP Code?

A: The NIGP Code is a standard taxonomy used by the majority of states. It provides better and more descriptions than the State's current Class Codes.

Q: Why switch from the current Class Codes to the NIGP Code?

A: Use of the NIGP Code allows better matching between the items being sought by the State and the items that are available from vendors. The 5-digit NIGP Code contains more than 8,000 descriptions of goods and services. The current 7-digit Class Codes have about 1,300 descriptions.

Q: When do I need to update my User Profile in the Illinois Procurement Bulletin (IPB)? When will the current Class Codes no longer be in use?

A: Beginning February 20, 2014, individuals already registered in the IPB began logging-in and updating their User Profiles by selecting applicable NIGP codes. Email notifications from the IPB of solicitations and awards are determined by the classification codes you select in your User Profile. In about 60 days, the Chief Procurement Office will be officially launching the Illinois Procurement Gateway (IPG). The IPG is a web-based vendor portal where individuals and businesses interested in obtaining a state contract may register and receive pre-solicitation approval for various administrative requirements. The IPG only uses the NIGP Code.

On July 1, 2014, state agencies will use the NIGP Code exclusively in creating solicitations. Vendors that have not updated their IPB User Profile by selecting NIGP class codes will no longer receive email notifications.

Q: How do I get a copy of the NIGP Code?

A: A complete list may be found on the Procurement Resources page at [www.cpogs.illinois.gov](http://www.cpogs.illinois.gov) or in the Reference Library of the IPB.