

Vendor Registration: Edit Form



Complete the form below. Fields marked with a red asterisk are required and must be answered to submit this form.

Having trouble with this form? See the [State of Illinois Vendor Registration FAQ's](#).

* required entry

Vendor Registration	
Form Name	A - B. Business Information & Other Business Registrations
Description	Complete section A and B, in order to submit this form.

A. Business Information

<p>1. Your Business is Registering as a *</p>	<p>Select ONE of the options below:</p> <p>If you select Prime Contractor only - All Forms A-I must be completed.</p> <p>If you select Prime contractor and subcontractor - All Forms A-I must be completed.</p> <p>If you select Subcontractor only - You are not eligible to use your IPG registration number to contract directly with state agencies or universities or to respond to solicitations with those entities. This option may NOT be selected by Small Business Set-Aside Program participants or applicants.</p> <p> <input type="radio"/> Prime contractor only <input type="radio"/> Prime contractor and subcontractor <input type="radio"/> Subcontractor only </p>
<p>2. Name of CEO/Business Owner *</p>	<input type="text"/>
<p>3. Annual sales/gross receipts *</p>	<p>Enter value (in USD) for most recently completed fiscal year.</p> <input type="text"/>
<p>4. When was your business established? *</p>	<p>Enter date in MM/DD/YYYY format. If day is unknown, use the first of the month, e.g. 05/01/2006.</p> <input type="text"/>
<p>5. In what Illinois county(ies) are you conducting business?</p>	<p>Select an option. Click here to view list of counties.</p> <p> <input type="radio"/> The business conducts business statewide. <input type="radio"/> The business conducts business in <u>one or more</u> counties. Enter the name of specific counties. If more than one, separate each listed county with a comma. </p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div> <p> <input type="radio"/> The business is not currently conducting business in the state. </p>
<p>6. Contact Person for this vendor registration *</p>	<p>Enter first and last names:</p> <input type="text"/>
<p>Contact Person Title *</p>	<input type="text"/>
<p>Contact Person Phone *</p>	<input type="text"/>
<p>Contact Person Email *</p>	<input type="text"/>

B. Other Business Registrations

1. Is your business registered with any of the following State of Illinois programs? *

Select ALL that apply and include the next renewal/expiration date. Note: If your firm is currently certified, you are required to attach a copy of your certificate(s) or approval letter(s) in the document list section below.

- Not applicable/not registered
 Business Enterprise Program (BEP)

If not currently certified but interested in BEP, please visit the [website](#).

Attach	Document	Instructions	Download Form	Status (refresh)
Attach	Certificate or Letter of Approval	Document is REQUIRED when option is selected - Attach a copy of the document. A high quality photo taken with a smart phone is also acceptable.		Not Attached

- Veteran Owned Small Business (VOSB)

If not currently certified but interested in VOSB, please visit the [website](#).

Attach	Document	Instructions	Download Form	Status (refresh)
Attach	Certificate or Letter of Approval	Document is REQUIRED when option is selected - Attach a copy of the document. A high quality photo taken with a smart phone is also acceptable.		Not Attached

- Service Disabled Veteran Owned Small Business

If not currently certified but interested in SDVOSB, please visit the [website](#).

Attach	Document	Instructions	Download Form	Status (refresh)
Attach	Certificate or Letter of Approval	Document is REQUIRED when option is selected - Attach a copy of the document. A high quality photo taken with a smart phone is also acceptable.		Not Attached

- State Use Program