

TRAINING TUESDAYS

10/8/19

- **CPO-GS Calendar link to Training Tuesdays**
- **Board of Elections Affiliates (admin review)**
- **Any questions about the Small Purchase w/Sole Source Conditions Form or LEW Attestation of Facts?**
- **Next week (10/15): Small Purchase Process in BidBuy**



CALENDAR OF EVENTS

TRAINING TUESDAYS: PROCUREMENT TRAINING AND SO MUCH MORE.

THESE WEBINARS ARE INTENDED FOR STATE *PROCUREMENT STAFF*. A VARIETY OF TOPICS WILL BE COVERED FROM WEEK TO WEEK. WE ENCOURAGE YOU TO JOIN US TUESDAY MORNINGS TO GET USEFUL INFORMATION NOT AVAILABLE ANYWHERE ELSE.

TO PARTICIPATE, CLICK

HERE: [HTTPS://ILLINOIS.WEBEX.COM/ILLINOIS/J.PHP?MTID=MABFE938C8E62FEE77C3D8D1E72625E56](https://illinois.webex.com/illinois/j.php?MTID=MABFE938C8E62FEE77C3D8D1E72625E56)

OCCURS EVERY TUESDAY 9:00 AM TO 9:30 AM

PLEASE EMAIL DAVID.LITTRELL@ILLINOIS.GOV IF YOU HAVE ANY QUESTIONS.

<https://www2.illinois.gov/cpo/general/pages/events.aspx>

BOARD OF ELECTIONS: AFFILIATE LIST

Potentially save some time by checking the affiliate list during administrative review

- **At time of award, an SPO will check for Potential Prohibited Political Contributions and verify the vendor is registered correctly.**
- **The vendor may have registered with BOE years ago, and ownership/affiliates may have changed.**
- **If not all affiliates are listed, it will need to be corrected before the award will be approved by the SPO.**

WHAT WILL WE DISCUSS ON TRAINING TUESDAYS?

- CPO Notices
- CPO Memos
- New Forms, processes, etc.
- BidBuy Training – updates to the system
- Procurement Training
- Helpful Tips
- And More!



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QUESTIONS?

5