

# TRAINING TUESDAY

03/17/2020



- **COVID-19 Update**
- **BidBuy version 15 Upgrade is Live**
- **BidBuy Monthly Training: Thursday March 19<sup>th</sup> (WEBEX)**
- **Fun Fact of the Day**

## A FEW NOTES REGARDING COVID-19 AND HOW IT AFFECTS AGENCY PROCUREMENT

- The Executive Ethics Commission and CPO's office has an emergency preparedness plan in place:
- SPOs have been directed to work from home starting today, but this shouldn't disrupt any procurement processes:
  - BidBuy - SPOs can provide all approvals per usual.
  - Email, WebEx, Cell phone



## A FEW NOTES REGARDING COVID-19 AND HOW IT AFFECTS AGENCY PROCUREMENT (CONT'D)

- Bid openings – Flexibility is the key here and will depend upon your agency. Specific questions? Please contact SPO/APO
- When scheduling please consider the following - Will someone be there to accept paper submissions?
- Procurement Code requires a public opening and two State employees (the opener and a witness). If this is not possible, openings will need to be delayed until such time staff have returned to the office.



## A FEW NOTES REGARDING COVID-19 AND HOW IT AFFECTS AGENCY PROCUREMENT (CONT'D)

- Scheduled Hearings - The Chief Procurement office will continue to hold sole source and emergency extension hearings, except they will take place via WebEx. If this applies to any currently scheduled hearings information will be sent out with revised contact information.



## A FEW NOTES REGARDING COVID-19 AND HOW IT AFFECTS AGENCY PROCUREMENT (CONT'D)

- Pre-submission conferences – These can be handled virtually only if they are not mandatory. This may vary from one agency to another – case by case basis
- Contact APO/SPO
  
- **REMEMBER: Procurement Code and Rules Still Apply**

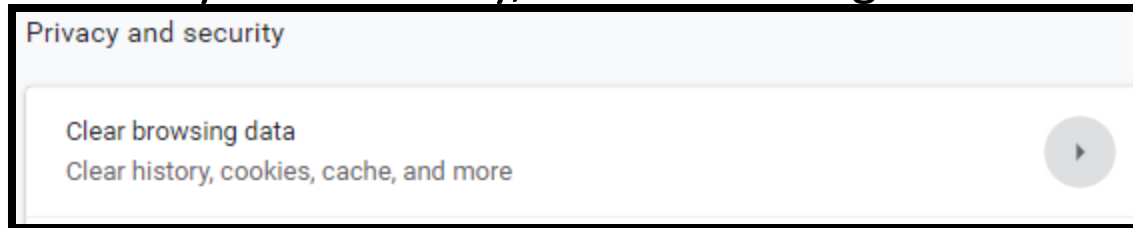


# BIDBUY V15 IS LIVE

- In order to see a successful upgrade: clear browsing history, cookies, and cache in Google Chrome
- Steps:
  - Click on the 3 dots to the right of the address bar.



- Click on Settings
- Under Privacy and Security, Clear Browsing data click on the arrow



- Click Clear Data



## BIDBUY MONTHLY TRAINING WILL BE WEBEX ONLY

- Thursday, March 19<sup>th</sup> 10:00am – 3:30pm
- Meeting number: 800 791 510
- Password: twRMpXwa525
- <https://illinois.webex.com/illinois/j.php?MTID=md87717857957222b1af63b94566d2e4f>



## FUN FACT – MARCH 17<sup>TH</sup> ST PATRICK'S DAY EDITION

[HTTPS://WWW.HISTORY.COM/NEWS/ST-PATRICKS-DAY-FACTS](https://www.history.com/news/st-patricks-day-facts)



- The earliest known celebration was held on March 17, 1631, marking the anniversary of the death of St. Patrick in the 5th century.
- The Real St. Patrick Was Born in Britain
- There Were No Snakes Around for St. Patrick to Banish from Ireland
- The First St. Patrick's Day Parade Was Held in America
  - a St. Patrick's Day parade was held on March 17, 1601 in a Spanish colony in what is now St. Augustine, Florida. It was organized by the Spanish Colony's Irish vicar Ricardo Artur. More than a century later, homesick Irish soldiers serving in the English military marched in Boston in 1737 and in New York City on March 17.
- Corned Beef and Cabbage Was an American Innovation





## MARCH FUN FACT - MARCH IS NATIONAL PROCUREMENT MONTH



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QUESTIONS?

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