

TRAINING TUESDAY

07/07/2020

- **CPO Notice 2020.08 (Small Purchase Threshold)**
- **Monthly BidBuy Training: Wednesday July 22nd**
- **Time-Only Change Order**
- **Fun Fact of the Day**



CPO NOTICE 2020.08 SMALL PURCHASE MAXIMUM FY21 CPI ADJUSTMENT

- <https://www2.illinois.gov/cpo/general/Documents/CPO%20Notice%202020.08%20Small%20Purchase%20Maximum%20FY21%20CPI%20Adjustment.pdf>
- Small Purchase threshold is \$104,100 for FY21



MONTHLY BIDBUY TRAINING: WEDNESDAY JULY 22ND - 9:00AM

- 9:00 AM – Introduction, Overview, General Navigation
- 10:00 AM – Small Purchase Under \$10,000
- 11:00 AM – Small Purchase \$10,000 and Over
- 1:00 PM – Release Off Master
- <https://illinois.webex.com/illinois/j.php?MTID=m5b1c2bf600767f2af5acdedb845367d6>





TIME-ONLY CHANGE ORDER

- When creating the quote, uncheck “No Bid”
- The Material Change Order is adding time only, so pricing will remain zero. But BidBuy will not allow you to award to a “No Bid” quote.



FUN FACT OF THE DAY

- **July 7, 1928 - Sliced bread was sold for the first time, by the Chillicothe Baking Company of Chillicothe, Missouri.**



- **July 7, 1947 - The Roswell Incident, a reported crash of an alien spaceship near Roswell in New Mexico.**



"THE BEST WAY TO PREDICT YOUR FUTURE IS TO CREATE IT" - ABRAHAM LINCOLN

Good luck as we start a new fiscal year!



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QUESTIONS?

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