

# CDBG – Minority Business Enterprise (MBE)

## BID NOTIFICATION

Grantee Name:	_____
Grant #:	_____
County:	_____
<b>Bid Advertisement Date:</b>	_____
<b>Name of Newspaper(s) or other locations posted</b>	_____
Bid Opening Date:	_____
Bid Opening Time:	_____
Location of bid opening:	_____
Grant Administrator:	Name: _____
	Address: _____
	Phone: _____
Project Engineer:	Name: _____
	Address: _____
	Phone: _____
Describe the project:	_____
	_____

1. Post at the City/Village Hall and send to a Procurement Technical Assistance Center (PTAC) (see attached list)
2. Email copy to Darryl Thomas, Acting Manager, Illinois Procurement Technical Assistance Center (PTAC) at [Darryl.Thomas@Illinois.gov](mailto:Darryl.Thomas@Illinois.gov)
3. Keep a copy in the grantee's Procurement of Construction Contracts file
4. Submit to your DCEO Grant Manager as an attachment to the Pre-Construction Conference Checklist



## ILLINOIS PROCUREMENT TECHNICAL ASSISTANCE CENTERS

[www.ilsmallbiz.biz/PTAC](http://www.ilsmallbiz.biz/PTAC)

### **Illinois PTAC at Bradley University**

Director: Keli Krueger-Huhra  
424 Jobst Hall  
1501 W. Bradley Ave.  
Peoria, IL 61625-0001  
309-677-3297  
[khuhra@fsmail.bradley.edu](mailto:khuhra@fsmail.bradley.edu)

### **Illinois PTAC at College of DuPage (COD)**

Director: Rita Haake  
535 Duane Street  
Glen Ellyn, IL 60137  
630-942-2184  
630-942-2616  
[haaker@cod.edu](mailto:haaker@cod.edu)

### **Illinois PTAC at IL Hispanic Chamber of Commerce**

Director: Alex Alcantar  
222 W. Merchandise Mart Plaza #1212  
Chicago, IL 60654  
312-425-9500 ext.117  
[aalcantar@ihccbusiness.net](mailto:aalcantar@ihccbusiness.net)

### **Illinois PTAC at Southern Illinois University - Carbondale**

Contact: Greg Bouhl  
1740 Innovation Drive  
Carbondale, IL 62903  
618-536-2424  
[ptac@siu.edu](mailto:ptac@siu.edu)

### **Illinois PTAC at The Joseph Center**

Director: Christopher Hollingsworth  
7600 West Roosevelt Rd.  
Forest Park, IL 60130  
708-697-6142  
[chollingsworth@jbs.edu](mailto:chollingsworth@jbs.edu)

### **Illinois PTAC at Western Illinois University**

Director: Theresa Ebeler  
704 Rogers Street  
Waterloo, IL 62298  
618-420-8313  
[tl-ebeler@wiu.edu](mailto:tl-ebeler@wiu.edu)

### **Illinois PTAC at Western Illinois University - Quad City**

Contact: Ann Friederichs  
3300 River Dr.  
Complex C - Rm 1420 A  
Moline, IL 61265  
309-762-3999 x62243  
[ae-friederichs@wiu.edu](mailto:ae-friederichs@wiu.edu)

### **Illinois PTAC at Women's Business Development Center (WBDC)**

Director: Jaemie Neely  
8 S. Michigan, Suite 400  
Chicago, IL 60603-3302  
312-853-3477, ext. 530  
[jneely@wbdc.org](mailto:jneely@wbdc.org)

### **Program Manager**

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Springfield IL 62701  
217-524-4146  
[darryl.thomas@illinois.gov](mailto:darryl.thomas@illinois.gov)