

STATE OF ILLINOIS
STATE RECORDS COMMISSION

APPLICATION FOR AUTHORITY TO
DISPOSE OF STATE RECORDS

APPLICATION NO. 77-62
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RM/M RM-7

AGENCY
Department of Children and Family Services

DIVISION
Management Services

SUBDIVISION
Contract Review

I HEREBY CERTIFY THAT THE RECORDS DESCRIBED IN THIS APPLICATION ARE NOT NEEDED IN THE TRANSACTION OF CURRENT BUSINESS AND ARE NOT OF SUFFICIENT ADMINISTRATIVE, LEGAL, OR FISCAL VALUE TO WARRANT FURTHER PRESERVATION.

Margaret M. Hennings
HEAD OF AGENCY

5-12-77
DATE

SUBMIT ORIGINAL AND TWO COPIES TO STATE RECORDS COMMISSION WITH SAMPLES OF EACH ITEM LISTED.

RECOMMENDATION:

Alan J. Diemijl 6/15/77
ARCHIVIST DATE

STATE RECORDS COMMISSION APPROVAL:

William K. Alderfer
CHAIRMAN
SECRETARY

JUN 15 1977
DATE

ITEM NO.	DESCRIPTION OF ITEMS OR RECORD SERIES	ACTION TAKEN
1	<p>Private Agency Agreements (Originals)</p> <p>Dates: 1968 - 1973 Volume: 7 cubic feet Annual Accumulation: None Arrangement: Alphabetical by facility</p> <p>These files contain the original copies of contractual agreements entered into with the various private agencies where children were placed (these agreements were negotiated annually). Also includes copies of reports of studies conducted on the various private agencies in which children were to be placed and includes facilities both within and out of the State. Also includes correspondence concerning these agreements and facilities.</p> <p>Recommendation: Transfer to Archives for permanent retention.</p>	<p>Disposition Approved</p>

APPLICATION FOR AUTHORITY TO
DISPOSE OF STATE RECORDS

(CONTINUATION SHEET)

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A RM-44A

DESCRIPTION OF ITEMS OR RECORD SERIES	ACTION TAKEN
<p>2. Private Agency Contracts (Originals)</p> <p>Dates: 1974 - Volume: 21 cubic feet Annual Accumulation: 8 cubic feet Arrangement: Alphabetical by vendor</p> <p>These files contain original signed contracts (negotiated annually) for the placement of children under the supervision of the Department of Children and Family Services into private facilities, either within or out of the State.</p> <p>Files include copies of rate submissions, audits, quarterly reports, and budget reports.</p> <p>Also includes contracts on which a Federal Grant applies (Child Abuse) and (Status Offenders--when a child is judged delinquent on a minor offense).</p> <p>Also includes relative correspondence.</p> <p>Recommendation: Retain five (5) years in office, transfer to State Records Center for additional five (5) years' retention, then destroy, providing audits have been completed under the supervision of the Auditor General, if necessary, and if no litigation is pending or anticipated.</p>	<p><i>Disposition Approved</i></p>