

**Child Welfare Employee Licensure Board**  
**Meeting Minutes**  
**March 12, 2018**  
**Center for Youth and Family Solutions 502 S. Morris Ave. Bloomington, IL 61701**

**Board Members Present**

Tiffany Jones  
Jeanne Flynn- teleconference  
Carly Jones  
Mary Ochman- Ahmed  
Judi Bradley

**Members Absent:**

Mary Rachel Stevens

**Others Present**

Janet Ahern, DCFS  
Heather Vose, CWEL Office

Meeting was called to order by Tiffany Jones at 10:25 a.m.

**Welcome/Introduction:**

Tiffany Jones welcomed members to the meeting.

**Approval of Minutes:**

Minutes from the December 4, 2017 meeting were introduced. Mary Ochman- Ahmed moved to accept the minutes from the December 4, 2017 meeting with Janet Ahern's status from Board member to Others present. Judi Bradley seconded the motion. Vote: Unanimous. Motion carries. Minutes from the December 4, 2017 meeting approved as presented.

Tiffany Jones called for a motion to close the meeting to discuss cases. Judi Bradley moved to close the meeting at 11:14 am. Mary Ochman- Ahmed seconded the motion. Vote: Unanimous. Motion carries. Meeting is closed to discuss cases.

**Board Openings:**

There are still two vacant board positions. The CWEL board interviewed two potential members during the meeting today, March 12, 2018.

**Closed Session:**

**ELRT Report:**

Heather Vose provided the ERLT Report. December 4, 2017- present the CWEL office has received seven complaints. One complaint was dismissed, one complaint was referred to the CWEL Board and five complaints were referred to the OIG for monitoring.

**Case Review:**

Two (4) cases were brought to the CWEL Board. Three (3) licenses were revoked.

**OPEN SESSION:**

**New Business:**

Annual review of CWEL By-laws. Please review and provide feedback via email to Tiffany Jones by April 6, 2018.

**Next Meeting:**

The next quarterly meeting is scheduled for June 11, 2018 in Joliet.

The 2018 schedule is listed below:

June 11, 2018 in Joliet  
September 10, 2018 in Bloomington  
December 3, 2018 in Joliet

**Adjournment:**

Jeanne Flynn motioned to adjourn the meeting. Carly Jones seconded the motion. Vote: Unanimous.

The meeting adjourned at 1:40 p.m.