

Illinois Department of Children and Family Services
Institutional Review Board Meeting
Minutes
March 27, 2018

CHICAGO

Janet Ahern
Paula Jaudes
Tiffany Horstein
Robin Albritton
Brooke Taylor

ON PHONE

Arricka Newingham
Jane Gantner
Tammy Fuller
Maggie Poteau
Norma Machay
Andrew Zinn

CALL TO ORDER

Janet Ahern called the meeting to order at 2:04 p.m. A quorum was present.

APPROVAL OF MINUTES

MOTION: Paula Jaudes made a motion to approve the minutes February 27, 2018.

Tiffany Horstein seconded the motion, Robin Albritton abstained, and a unanimous vote from the remaining board members carried the motion.

FOLLOW UP

Andrew Zinn. *Quality Improvement center on Domestic Violence in Child Welfare: Implementing and Evaluation on Adult and Child Survivor-Centered Approach to Serving Child-Welfare Involved Involved Families Experiencing Domestic Violence.*

Has Illinois been selected? Yes, close to getting an MOU signed. Couple of weeks (should be done by next Friday (AnMarie Brandenburg, Beth Solomon and Nisha Patel are reviewing this). MOU is with the Quick and DCFS having DV placed in DCFS office to serve Lake and McHenry counties. Safe place that we could contract with. Trying to determine whether Cook County needs to be included. QIC would be included (Quality Improvement Center).

IRB from Kansas University School of Social Work is needed (submitted, pending DCFS IRB approval).

Data collections/measures – workers and survivors are still in development.

Survey will be developed (section tailored to individual sites) – supervisors, survivors – sent separately as an amendment. Draft is not even done yet.

Design/randomization – separate from all other pieces.

It will start – safe place has to hire the two DV specialists (hiring will take 1 to 2 months). Earliest would be a June start.

Surveys would start before the hires happen. Four sites in all in research project.

No concerns with the methodology.

Anything permission-wise would need to go through legal for release (and they would need IRB approval).

Baseline survey, MOU and IRB approval.

MOTION: This research proposal is being tabled until more information is presented.

NEW PROPOSALS

Dr. Deneca Winfrey Avant. *First Star Life Skills.*

ISU IRB approval needed.

No concerns about what they are doing, but not a well-designed study.

MOTION: Paula Jaudes motioned to approve the proposal.

Robin Albritton seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

Richard Epstein. *DCFS Regenerations Project – Extension Request.*

Revisions – application had the word ward used several times – needs removed.

MOTION: Paula Jaudes motioned to approve the proposal.

Robin Albritton seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

Katie Gibson. *An Ethnographic Study of Professional Practices with Psychotropic Drugs in the Child Welfare System -- Amendment.*

No taping allowed for youth.

Reviewing a redacted file. Are they redacted before the mental health information is placed in it?

University of Chicago IRB approval needed for the amendment.

Consent from youth needed. Consent from guardian/assent from youth. (CFS600-3). Need to have that prior to reviewing the files, according to the Mental Health Confidentiality Act (MHCA) or someone who is entitled to access the files redacts the information prior to being viewed by the researcher.

MOTION: This research proposal is being tabled until more information is presented.

OTHER

Introduction of Jane Gantner. Janet will be representing clinical on the board.

Dawn Wilson Slide Review. Email approvals were sent.

Early Childhood Court Consent Form. They want to interview parents in the program. Once they crossover to interviewing foster parents, caseworkers and children, then they need to come through us. Consent is coming through legal now.

Process questions about the process, no IRB needed. If specific to individuals, need IRB approval.

Next meeting was scheduled for April 24, 2018 at a 2 PM.

The meeting adjourned at 2:59 p.m.