

Minutes

ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES SCAN COMMITTEE MEETING

June 19, 2019. 9:30 a.m. until 12:00 noon

JRTC, 100 West Randolph Street, Room 275, 6th Floor, Chicago and/or

DCFS, 406 East Monroe Street, Video Conf. Room, 7th Floor, Springfield

Call to order: Chair Diane Scruggs

1. Members attending: Maria Joan Glisson, Alicen McGowan, Elaine Johnson, Denise McCaffrey, Cynthia Savage, Linda Moore (DCFS Staff), Alice Staley, Diane Scruggs, Ann Deuel, Mary Bennett, Mary Jane Forney, Mary Hardy-Hall, Veatrice Crawford.

Cynthia Savage called the meeting to order at 9:30 am

2. **Review and approval of April Meeting Minutes**-Minutes were reviewed with a correction of Alice Staley attended the 4/17/19 meeting.
3. **Status of members**-Per the by-laws Diane stated that Patricia Glenn is no longer a member of SCAN. Patricia's work requires her to spend most of her time out of town. Diane will notify her by letter. We need to reappoint Alicen (expired May 1) and Maria (expired June 30). They both would like to be reappointed. Diane will need to send a letter to Director to request their renewal.

Shauna McGuire has applied to be a member of SCAN. Her resume and letter will be shared with the members. Her letter was read to the group and Diane will speak with her.

4. **Tax check off status.** A handout was provided by Diane for the packet. This topic should be included in a letter to the director.
5. **Status of the Director attending SCAN**-The members would like a response from the Director on their file review findings. Diane will send the Director a letter asking for his input. Last week's advisory meeting of Liaisons was cancelled due to the Advisor no longer being with DCFS. The members would like to testify to the State Legislators on new legislation if they could be informed on the upcoming bills.
Diane will be sending a letter to Governor Pritzker and copy it to Director Smith stating the reasons that SCAN is not able to be effective; the access and resources that are needed; and the goals of SCAN. The deadlines for this are: member review by July 1 and mail final draft to the officials by the end of July. Ideally, the members would like to conduct 2 file reviews per year. Linda will send the members a copy of the final version of the annual report and a current copy of the SCAN member directory.

6. **Black Child Development Conference (9-28-19)**-Conference attendance: Diane reviewed concerns about this conference. The National Black Child Conference was discussed in detail. Mary might be sponsored by her work. The final conference program is not yet available. Mary has discussed this with some of the members privately. It is held from September 28 to October 2 in Chicago. Alicen, Mary and Ann are interested in attending. Registration cost is \$350 for non-members, \$250 for members who pay \$40 to be a member. Mary is currently a member. The conference will relate to SCAN as it is likely to cover brain development and trauma. Mary will send Diane the preliminary topics to be covered. Diane will write a letter about how the conference connects with SCAN. She will specify that registration cost is the only expense the members will request reimbursement for on their travel vouchers.

The letter should also include a request for clarity on who may attend the Prevent Child Abuse Conference and request travel reimbursed to eliminate the annual confusion about this situation.

7. **Other**-Preparations for the file review were discussed. Linda should send the members Appendix C in Procedures 302 about human trafficking and a list of the allegations. Diane suggested reviewing a sampling of Intact Cases and CERAP. Diane will send the members information on the CERAP. The members would like a copy of the file review form. They would also like to view the sim lab.

Denise McCaffrey sent Linda a “save the date” to forward to the members about this year’s PCA conference. Ruth Perry will be a speaker at the conference. Veatrice attended the National Conference and will send her report to everyone.

8. Public comment-none.

The meeting ended at 11:28 am. The next meeting is 8-21-19.