

CERAP ADVISORY COMMITTEE

Minutes for April 5, 2017; 2:00 PM – 3:30 PM

Attending in person (Springfield): Tamara Fuller, Nora Harms-Pavelski, Dustin Frevert, Bruce Dubre, Yiu Ling Chiu, Desiree Silva

Attending in person (Chicago): Dianne Scruggs, Diane Moncher, Joan Pernecke, Janet Ahern

Attending by phone: Brenda Lindsey, Jen O'Brien

Meeting called to order at 2:05 PM with approval of November's meeting minutes

Dustin Frevert reminded committee members that the annual ethics training needed to be completed and acknowledgement forms need to be signed and returned to Dustin.

The group held discussion regarding by-laws. A question was raised concerning the 3 year term appointments and how to handle once a member's term is up if a replacement had not yet been appointed. A suggestion was made to insert into the bylaws a caveat that a member shall continue to serve and keep the status quo until such a time that a replacement is named and appointed to the committee.

Tammy Fuller (U of I) provided a background, overview and explanations of the annual report to the legislature from this committee. Tammy went through the report page by page as the group discussed the contents. Several members suggested changes to the report, mostly regarding clarifying the narrative sections and making the tables easier to comprehend what was researched. Tammy agreed to incorporate these changes and the group will reconvene to vote on the final acceptance of the annual report at the next meeting.

The group made a decision to hold an interim meeting on April 26th, 2018 at 2:00 PM in order to review changes to the annual report and vote to accept the report and send to the legislature.

Meeting adjourned @ 3:50 PM.