

STATE OF ILLINOIS
STATE RECORDS COMMISSION

RM/M RM-7

APPLICATION NO. 77-105
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APPLICATION FOR AUTHORITY TO
DISPOSE OF STATE RECORDS

AGENCY
Department of Children and Family Services

DIVISION
Planning, Research & Evaluation

SUBDIVISION
Area Evaluation

RECOMMENDATION:

ARCHIVIST

DATE

I HEREBY CERTIFY THAT THE RECORDS DESCRIBED IN THIS APPLICATION ARE NOT NEEDED IN THE TRANSACTION OF CURRENT BUSINESS AND ARE NOT OF SUFFICIENT ADMINISTRATIVE, LEGAL, OR FISCAL VALUE TO WARRANT FURTHER PRESERVATION.

STATE RECORDS COMMISSION APPROVAL:

CHAIRMAN

SECRETARY

SEP 21 1977
DATE

HEAD OF AGENCY

DATE

SUBMIT ORIGINAL AND TWO COPIES TO STATE RECORDS COMMISSION WITH SAMPLES OF EACH ITEM LISTED.

| ITEM NO. | DESCRIPTION OF ITEMS OR RECORD SERIES | ACTION TAKEN |
|----------|---------------------------------------|--------------|
|----------|---------------------------------------|--------------|

1. Child Abuse and Neglect Records (Original)

Dates: 1965 -
Volume: 60 cubic feet
Annual Accumulation: 15 cubic feet
Arrangement: Alphabetical by child's name

These files contain reports filed by mandated or non-mandated reporting sources under "The New Abused and Neglected Child Reporting Act" (effective July 1, 1975), which replaced the State's Abused Child Act which was repealed on that date.

The report required by this Act shall include the name and address of the child and his parents or other persons having his custody, the child's age, the nature of the child's condition including any evidence of previous injuries or disabilities, and any other information that the reporter believes might be helpful in establishing the cause of such abuse or neglect and the identity of the person believed to have caused such abuse or neglect. A copy of this report is maintained in the area office.

May also include reports filed by doctors, hospitals, school officials or law enforcement groups.

*Refer to
82-57ME*

APPLICATION FOR AUTHORITY TO
DISPOSE OF STATE RECORDS
(CONTINUATION SHEET)

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RM-44A

| DESCRIPTION OF ITEMS OR RECORD SERIES | ACTION TAKEN |
|--|---|
| <p>Includes original copies of actual investigative report, which establishes whether or not credible evidence of abuse or neglect occurred or not.</p> <p>Recommendation: When investigator files form CFS 242 and finds no credible evidence of abuse or neglect, dispose of these reports immediately. When evidence of abuse or neglect is established, retain these records ten (10) years in office after the victim reaches twenty-two (22) years of age, then dispose of providing all audits have been completed under supervision of the Auditor General, if necessary, and if no litigation is pending or anticipated.</p> | <p>AMENDED</p> <p><i>Disposition Approved</i></p> |