

JIM EDGAR  
Secretary of State  
and  
State Archivist

STATE OF ILLINOIS  
STATE RECORDS COMMISSION

APPLICATION FOR AUTHORITY TO  
DISPOSE OF STATE RECORDS

APPLICATION NO. 86-48  
PAGE 1 OF 1 PAGES.

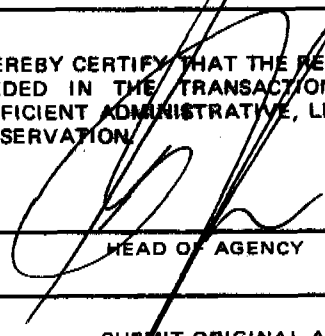
RM-7.1

AGENCY Department of Children & Family Services

DIVISION Office of Program Review

SUBDIVISION


I HEREBY CERTIFY THAT THE RECORDS DESCRIBED IN THIS APPLICATION ARE NOT NEEDED IN THE TRANSACTION OF CURRENT BUSINESS AND ARE NOT OF SUFFICIENT ADMINISTRATIVE, LEGAL, OR FISCAL VALUE TO WARRANT FURTHER PRESERVATION.

  
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HEAD OF AGENCY

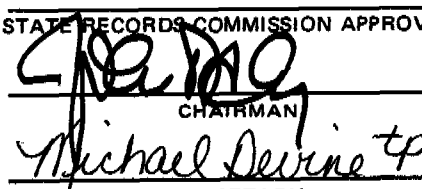
5-15-86  
\_\_\_\_\_  
DATE


SUBMIT ORIGINAL AND TWO COPIES TO STATE RECORDS COMMISSION WITH SAMPLES OF EACH ITEM LISTED.

RECOMMENDATION:

  
ARCHIVIST 7/16/86  
DATE

STATE RECORDS COMMISSION APPROVAL:

  
CHAIRMAN

  
SECRETARY

JUL 16 1986  
DATE

ITEM NO.	DESCRIPTION OF ITEMS OR RECORD SERIES	ACTION TAKEN
	<p>GIVE TITLE, EARLIEST DATE, FILE ARRANGEMENT, VOLUME, ANNUAL ACCUMULATION, FORM NUMBERS, LEGAL REQUIREMENTS AFFECTING RETENTION, AND RECOMMENDED RETENTION PERIOD. IF MICROFILMED, THE HEAD OF THE AGENCY SHALL ATTACH A STATEMENT CERTIFYING THAT MICROFILM COPIES, MADE IN ACCORDANCE WITH THE STANDARDS OF THE STATE RECORDS COMMISSION, WILL BE ADEQUATE SUBSTITUTES FOR THE ORIGINAL RECORDS.</p> <p><b>Evaluations and Program Reviews of Private Child Care Facilities (Agency Record Copies)</b></p> <p>Dates: 1984 - Volume: 3 Cu. Ft. Annual Accumulation: 1½ Cu. Ft. Arrangement: Alphabetical by facility</p> <p>This record series consists of audit reports resulting from programmatic reviews of the care of children placed in various facilities (vendors, i.e., group home, day care) by the Department of Children and Family Services. Included are monitoring reports, the initial program review, amendments to the program plan (if cited in the correspondence) and related correspondence. The program review is an evaluation of the condition of the physical facilities, educational and recreational programs, clinical and casework services, the relationship the agency has with the department and of the facility's staff.</p> <p>There are no statutory restrictions on access to this record series and records are accessible under the "Freedom of Information Act".</p> <p>Recommendation: Retain in the office for one (1) year, then transfer to the State Records Center for nine (9) years, then dispose of provided all audits have been completed under the authority of the Auditor General and provided no litigation is pending or anticipated.</p>	<p>Disposition Approved deferred 6/18</p>