

REQUEST FOR EXPANDED CAPACITY FOSTER HOME LICENSE

A. Instructions

AN EXPANDED CAPACITY LICENSE IS REQUIRED BEFORE ADDITIONAL CHILDREN SHALL BE PLACED IN THE HOME.

The completed **CFS 591, Request for Expanded Capacity Foster Home License** form must be submitted to:

DCFS.WaiverRequests@illinois.gov (via email) or DCFS.WaiverRequests (via Outlook), for requests requiring approval from the Associate Deputy Director of Foster Home and Agencies & Institution Licensing.

DCFS.DirectorsOffice@Illinois.gov (via email) or DCFS.DirectorsOffice (via Outlook), for requests requiring the Director's approval.

B. Identifying Information Regarding The Foster Home:

Name of Foster Parent(s): _____ Applicant A: _____

Provider ID#: _____ Applicant B: _____

- 1) License capacity requested with this amendment: _____
- 2) Number of foster children under age 18 currently in home: _____
- 3) Number of other children under age 18 currently in home: _____
- 4) Current license capacity: _____

C. Expanded Capacity License Is Requested For: (must check one or more)

- Sibling Group (to keep one or more sibling groups together in the home). Identify child(ren) to be placed:

Identify the siblings) who is/are already in the home: _____

- Foster Children With Children - To allow a foster child to bring his/her own child to live in the home. Identify the youth in care and the youth in care's child: _____
- To allow a child with an established meaningful relationship to remain with the foster family. Identify the youth in care: _____
- To allow a foster family with special training or skills to provide care to a child who has a severe disability. Identify the youth in care: _____

Certification and Signatures

The undersigned certify by their signatures that the foster parents identified above:

- ▶ are otherwise in compliance with the requirements of Rule 402;
- ▶ can meet the licensing standards for the additional children;
- ▶ have demonstrated competency in caring for the ages and characteristics of children for whom they are seeking the expanded capacity license; and
- ▶ agree to obtain an additional 9.0 clock hours of training per year.

Licensing Worker _____ ID# _____ Date: _____

Licensing Supervisor _____ ID# _____ Date: _____

DCFS R/S/F _____ or Name of Private Agency _____

Supervising Agency Provider ID# _____

DECISION

The licensing worker must attach a statement that the following criteria have been met:

- ▶ a licensed child welfare agency or the Department proposes to place an additional child or children in the home for the purpose of meeting the best interest of youth in care;
- ▶ a licensed child welfare agency or the Department has documented in the child's case record that this home is the most appropriate choice for placement and is consistent with the best interests and special needs of the child or children; and
- ▶ the foster family is otherwise in compliance with the licensing requirements of this Part and can meet licensing standards for the additional child or children.

If the request for an Expanded Capacity Foster Home License also requires that the age requirements in Rule 402.15 (b)(1)(2) be waived in order to place a child in a foster family home , the attached statement must also document that there are a sufficient number of suitable adult caregivers to ensure that the children receive proper care and supervision.

Expanded Capacity License: Approved Denied

Associate Deputy of Foster Home and A & I Licensing Signature Date: _____