

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

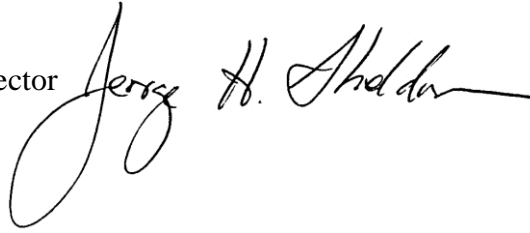
POLICY GUIDE 2016.05

Rule 409: Licensing Standards for Youth Transitional Housing Programs

DATE: May 11, 2016

TO: Rules and Procedures Bookholders, DCFS and Private Agency Licensing Staff

FROM: George H. Sheldon, Director



EFFECTIVE: Immediately

I. PURPOSE

The purpose of this Policy Guide is to provide staff with clarification of existing policy and information about policy changes regarding Youth Transitional Housing Programs serving partially emancipated youth under the age of 18. These changes will ensure the appropriate use of resources and help ensure that partially emancipated youth reside in separate sleeping quarters from adults. The Department will propose amendments to **Rules 409, Licensing Standards for Youth Transitional Housing Programs**, to reflect the changes in this Policy Guide.

II. PRIMARY USERS

The primary users of this Policy Guide are Department and POS licensing and placement staff and staff of Youth Transitional Housing Programs.

III. SUMMARY

Youth Transitional Housing Programs (YTHP) serving partially emancipated youth under the age of 18:

- May provide a transitional housing program serving adults ages 18-25 on the same premises as the Youth Transitional Housing Program for partially emancipated youth under the age of 18.
- When a partially emancipated youth is housed in the Youth Transitional Housing Program, the partially emancipated youth must reside in sleeping quarters apart from any adult served by another program.
- When there are no partially emancipated youth residing on the premises, the agency can use the sleeping quarters for other programs serving adults between the ages of 18 and 25.



IV. QUESTIONS

Questions regarding this Policy Guide may be directed to the Office of Child and Family Policy at 217-524-1983 or via Outlook at OCFP – Mailbox. Non Outlook users may e-mail questions to cfpolicy@idcfs.state.il.us.

V. FILING INSTRUCTIONS

File this Policy Guide immediately following **Part 409, Licensing Standards for Youth Transitional Housing Programs**.