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	Approved by:	

Interpretation

Applicable To: Licensed Day Care Centers

Policy Citation: 407.130(a): Day care centers licensed for more than 50 children shall employ a full-time child care director to be on site in a non-teaching capacity. The director may be on site in a teaching capacity at the following times:

- 1) During the first hour and last hour of a program that operates ten or more hours per day; or
- 2) When attendance falls below 50 children.

407.90(b): The day care center shall employ a qualified child care director to oversee the program and administer day-to-day operations. The child care director shall be responsible for the planning and supervision of the program and activities of the children; orientation to newly employed staff; on-site supervision of all staff; and in-service training totaling a minimum of 15 clock hours per year for each member of the child care staff.

Question: Can the child care director of a facility that is licensed for more than fifty children perform other duties/jobs that are not specific to the director=s responsibilities, such as; being the cook for the center or oversee, directly or indirectly, the operation of another business?

Discussion: The licensing rule is to provide standards that dictate a well managed day care facility. The requirement of employing a full time director for centers who are licensed for over 50 children has been established in order to assure that the centers are well managed and meet the requirements of a safe environment for children. Centers who

provide care for more than 50 children warrant the need for a full time child care director based on the time needed to directly supervise the required number of staff, plan activities of the children, and to maintain, hire and train staff.

Response: **When a day care center is licensed for more than 50 children, the child care director shall perform full time director responsibilities without interruption from other duties/jobs. The only acceptable deviation from this is well defined in subsection 407.130(a)(1&2).**

