

<b>ORP</b> <b>Office</b> <b>of Rules and</b> <b>Procedures</b>	<b>Department of Children and Family Services</b>	
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	<b>Key Words: 89 IAC 407, Licensing Standards for Day Care Centers, Child Care Directors, Definition of ASite@</b>	
	<b>Approved by:</b>	

### Interpretation

**Applicable To:** Licensed Day Care Centers

**Policy Citation:** 407.45 Definitions

"Site" means the physical location in which a day care center operates. A site may consist of more than one building if all of the buildings within the site are connected by property under the exclusive control of the day care center that is used as a playground, for parking, or for other day care related purposes.

407.130(a): Day care centers licensed for more than 50 children shall employ a full-time child care director to be on site in a non-teaching capacity. The director may be on site in a teaching capacity at the following times:

- 1) During the first hour and last hour of a program that operates ten or more hours per day; or
- 2) When attendance falls below 50 children.

**Question:** Does a day care center with more than one building on the same grounds require a child care director per building?

**Discussion:** Subsection 407.130(a) requires that a day care center with more than 50 children employ a full-time director per ASite≡. The definition of ASite≡ clarifies that more than one building can be considered a site if both buildings are on the same grounds controlled by the day care center and connected by parking or a playground.

**Response:** Day care centers with more than 50 children must employ one full-time director for each site. A child care director is not required per building if all of the buildings within the site are connected by property under the exclusive control

**of the day care center.**

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