

CWAC Front Minutes

Monday, December 13, 2021

10 AM

Via WebEx

Attendees: Kacy Anderson-ICOY, Anne Gold-OMNI; Laura Rios-Catholic Charities Chicago, Kathy Grzelak-Kaleidoscope, Mia Collins-Aunt Martha's, Becky Cochran-CHAIL, Monica Badiano-Ardenshore, Bill Steinhauser- Bethany; Desi Silva-CYFS; Emeri Shearill-Kaleidoscope; Iris Williams-Aunt Martha's; Amanda Whitlock-CHASI; Jodi Schwindenhammer-CHAIL; Marnita Martin-Harris-CYFS; Richard Foltz-Chapin Hall; Brian Chor- Chapin Hall; Dave McQuown-Chapin Hall; Tharrie Evans-DCFS; Chris Kelly-DCFS, Kari Rogers-DCFS, Lori Welcher-DCFS, Theresa Ile-DCFS.

1. Approval of Minutes/Kathy Grzelak – The minutes from September 30, 2021, were reviewed by CWAC FE members. No additions or corrections—minutes approved.
2. Family First Update/Lori Welcher –Currently, intact referrals are being transitioned to the portal system. Intact cases opened after October 1, 2021, must have a prevention plan; however, staff must first complete the CANS. Staff completing the 3-day motivational interviewing training will be familiar with the new items showing up in Sacwis. After the CANS has been completed, the workers will begin completing the prevention plan. Completing the CANS and prevention plan determine the case to be eligible. It is important to keep our families connected to services in the community and utilize our family advocacy centers. Workers will continue to make early contact with our families, assessing their needs for services and maintaining contact with the EBI service providers. An updated EBI service provider list will be sent out to all intact service providers. Staff should inquire about waiting lists and follow up with service providers. Staff need to inquire about the length and the duration of the intervention. Cases that close prior to services being completed will not be eligible for federal claiming. The prevention plan is critical for federal claiming.

Since 9/26/21, there have been 1,569 cases and 2,279 recommendations. Although some staff have completed the training, it doesn't appear they are completing the prevention plan. Dr. Mann will be tracking and reporting the data on cases/referrals by agency and region.

It was brought up that some POS staff attending the training are unclear about the CANS and the prevention plan. Procedure 302.388 is still under revision; however, the policy clearly states the new timeframes and milestones. Family First has transitioned under intact now. Updates will be provided to staff as they are received. Dr. Mann and/or her team are also available to provide updates at CWAC FE going forward.

3. CFTM Update/Tharrie Evans – Cook County developed and will implement a parent survey to measure the parent’s engagement of the CFTM. The survey will be sent out this week with instructions on how to complete. The survey monkey will be provided to workers who will give the link to parents. For all CFTMs completed in quarter 5 (Oct – Dec), workers should give the survey monkey link to the parents to complete.

Capacity Building Center for States continues to provide coaching and quality case notes training for CFTMs for workers and supervisors. All supervisors were asked to provide feedback as to the CFTMs. Supervisors should continue to ensure that increased implementation of CFTMs is happening.

4. CFS 2040-WR/Chris Kelly – The new weekly intact report has been revised. The new report helps us gather information more quickly and keep us up-to-date on where cases are at. The reports should be sent to DCFS.OIFS@illinois.gov.

Cases that are pending a handoff staffing or transitional visit should continue to be listed on the report.

Concerns were mentioned regarding delays in case openings. Lori Welcher stated that a meeting is scheduled for tomorrow regarding case opening delay issues.

5. Trends/Capacity – Chapin Hall – Richard Foltz, Dave McQuown & Brian Chor

Chapin Hall gave a presentation on trends and capacity data reviewed for the last five fiscal years. Data was collected for the following categories:

- IFS cases increased over time in the past 5 years
- IFS cases that resulted in an investigation
- Number of IFS cases opened in a month with an investigation within 6 months of IFS case opening
- Number of IFS cases opened in a month with an indicated/substantiated investigation within 6 months of IFS case opening
- Number of IFS cases opened in a month with an indicated/substantiated investigation within 6 months of IFS case opening followed by child removal

In the past five years, there has been a net gain of over 2,000 cases. The number of cases that had an investigation within 6 months of opening is 31.2 %. The number of cases with a substantiated finding is 15.6 %. The number of cases with substantiated finding followed by a child removal is 7.7 %.

Each agency will be sent the data specific to their agency.

6. Policy Updates/Lori Welcher

- Revisions to Procedures 302.388 are pending and will be posted to the Dnet upon completion for review and comments.
- New form created for Voluntary Withdrawal was submitted to Policy on 10/15/21. This form will be completed by the family when they wish to withdraw from the Intact Family Service Program
- Family First and Evaluation: Revisions were made to CFS 496 Client Rights and Responsibilities. The form will now be called Client Rights and Responsibilities and Consent for Services. This form was submitted to Policy in early November.
- Kari Rogers has been working on the protocol for diverting CWS referrals back to DCFS.
- CFS 968-90 Request for Mental Health Information was submitted to Policy on 11/12/21. This was an OIG recommendation. Intact staff will complete the form and send to the providers who will be working with the family. Follow-up with the provider is required to ensure information gets included in the client file.
- Policy Guides for Allegations 74 and 82 were incorporated into Procedures 302.388.
- Policy Guide for Allegation 79 has already been incorporated into Procedure 302.388.

Discussion about Chapin Hall doing another review looking at the allegations and how they relate to the trends.

7. Meeting Frequency and Agenda Items/Kathy Grzelak – Kathy will be stepping down as co-chair and Desiree Silva will be the new co-chair. Discussed setting up regular meetings for CWAC FE moving forward and having recurring agenda items. Planning meeting will be set for January 2022. The CWAC FE roster will be reviewed to ensure there is representation of all intact providers.

8. Open comments - None

Scribe: Theresa Ile