

IDCFS CHILD WELFARE EMPLOYEE LICENSURE BOARD

Meeting Minutes

3/13/2023 10:00 a.m.-12:00 p.m.

Open Session

Board Members Present

Shea Kamp

Brenda Coble Lindsey

Board Member Absent

Angela Brown-Love

Others Present

Monico Whittington-Eskridge, IDCFS Chief Learning Officer

Shelia Riley, CWEL Office

Marjorie Moore, IDCFS, OLS

Brandon Hudson, IDCFS, OLS

LaTasha Roberson-Guifarro, Guest

Kara Hamilton, IDCFS External Communications and External Groups

Open Session

Welcome/Introduction

Shelia Riley welcomed everyone to the meeting. Everyone introduced themselves. Shea Kamp called the meeting to order at 10:11 a.m. Brandon Hudson informed everyone that his last day of employment at DCFS was later in the week. Everyone wished him well and thanked him for his service.

Audit Findings

Shelia Riley informed everyone that OLPD was notified in late-January 2023 that the Department received two audit findings regarding the CWEL Board: (1) the Board did not have the required 9 members and (2) three members, Tiffany Johnson, Judi Bradley, and Carly Jones, had served on the Board longer than six consecutive years. The Children and Family Services Act, 20 ILCS 505/5d, provides that the Board shall consist of 9 members appointed by the Director and no member may serve more than 6 consecutive years. The CWEL Office met with each of the Board members with extended service individually on 2/9/2023 and 2/10/2023 and informed them of the audit findings and requested that they continue to serve until new members could be transitioned onto the Board by June 30, 2023 as permitted by the Children and Family Services Act, 20 ILCS 505/5d. That did not occur. They resigned 2/23/2023.

The Children and Family Services Act, 20 ILCS 505/d, requirements to conduct Board business were discussed. The statute states that “a majority of the currently appointed and serving board members constitutes a quorum” and “a majority of a quorum is required when a recommendation is voted on during a Board meeting. A vacancy in the membership of the Board shall not impair the right of a quorum to perform all the duties of the Board.”

Status on Accredited University Faculty Vacancies

Shelia Riley informed everyone that the Announcement to fill the two accredited university faculty vacancies was posted 2/7/2023-3/9/2023. There was one applicant, Anne Elizabeth Glasgow, a UIC professor and researcher at the UIC Medical School in Chicago. Her application materials were provided to Board members on 3/10/2023. After discussion, Board members further reviewed the applicant’s materials and requested that the CWEL Office schedule an interview via WebEx with the candidate for 3/17/2023.

Shelia Riley also stated that the Children and Family Services Act, 20 ILCS, 505/d (b), allows for members to be reappointed to second terms as long as the reappointment does not result in a member serving longer than six consecutive years. Brenda Coble Lindsey, an Accredited University Faculty representative, has served one 3-year term 10/10/2019-10/10/2022. As a result, the Board has the option of voting to reappoint Brenda Coble Lindsey to serve one additional 3-year term if she is interested in serving an additional term. If reappointed, the second appointment would be effective as of the date her first term expired because she would not have a successor if reappointed and there has not been a lapse in her Board membership. After discussion, Brenda Coble Lindsey indicated that she would like to be reappointed to serve a second term. Shea Kamp moved to approve the reappointment of Brenda Coble Lindsey to serve as an Accredited University Faculty Board member. Motion seconded by Brenda Coble Lindsey. The motion was properly moved and seconded. Vote: Unanimous. Motion carried. Brenda Coble Lindsey’s reappointment was approved. Shelia Riley indicated that the CWEL Office will complete the internal DCFS administrative process required to complete the reappointment process and acquire the Director’s approval.

Status on General Public Vacancies

Shelia Riley informed everyone that two General Public vacancy announcements had been posted. The first was posted 2/7/2023-3/9/2023 (ABL Vacancy) and the second posted 2/14/2023-3/16/2023 (JB Vacancy). She indicated that the applicant materials would be provided to Board members after 3/16/2023.

Shelia Riley informed everyone that the Board also had the option of reappointing Angela Brown-Love to a second 3-year term if she is interested in serving an additional term. Her initial term was 12/4/2018-12/4/2021. If reappointed, the second appointment would be effective as of the date her first term expired because she would not have a successor if reappointed and there would not be a lapse in her Board membership. After discussion, it was agreed that Shelia Riley would contact Angela Brown-Love, who was absent, to inquire whether she was interested in being reappointed and report back to the Board.

Public/Private Not-For-Profit Candidates Approved by the Board 12/12/2022

Shelia Riley indicated that the CWEL Office was awaiting background check results for Alnita Myles and LaTasha Roberson-Guifarro and would proceed with the administrative approval process immediately upon receipt of the same. Shelia Riley further stated that a CWEL Office orientation will be provided to new and reappointed members and a separate orientation will be held by the DCFS Office of the Inspector General. She encouraged current members to attend both orientations. She stated that documents that will be discussed during the CWEL Office orientation will be provided at least a week in advance for review prior to the meeting.

Status on Remaining Two Public/Private-Not-For Profit Vacancies

Shelia Riley informed everyone that an announcement to fill the remaining two Public/Private Not-for-Profit vacancies created in February 2023 (TJ and CJ vacancies) was posted 2/14/2023-3/16/2023. She further stated that the Board has the option of selecting an additional pair of candidates from the 11 Public/Private Not-for-Profit candidates interviewed in 10/2022 to fill the current Public/Private Not-for-Profit vacancies since only two of the 11 candidates were selected at the 12/12/2022 CWEL Board Meeting to fill the vacancies existing at that time. The nominating committee previously indicated that the pool of candidates was very impressive. The Board could consider selecting two additional candidates from the nine remaining highly rated candidates interviewed. After discussion and a review of the nine candidate's application materials, it was decided that candidates Monica Badiano and Alicia Bradley would be selected to fill the remaining two Public/Private Not-for-Profit vacancies. Shea Kamp moved to approve the candidacy of Monica Badiano and Alicia Bradley for CWEL Board membership. Motion seconded by Brenda Coble Lindsey. The motion was properly moved and seconded. Vote: Unanimous. Motion carried. Monica Badiano and Alicia Bradley's candidacy for CWEL Board membership was approved. Shelia Riley indicated that the CWEL Office will complete the internal DCFS administrative process required to complete the selection process, acquire the Director's approval, and seat the new members.

Approval of Minutes

Minutes from the 12/12/2022 meeting Open Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 12/12/2022 meeting open Session are approved.

Minutes from the 12/12/2022 meeting Closed Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 12/12/2022 meeting Closed Session are approved.

Minutes from the 1/13/2023 meeting Open Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 1/13/2023 meeting open Session are approved.

Minutes from the 1/13/2023 meeting Closed Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 1/13/2023 meeting Closed Session are approved.

Minutes from the 2/6/2023 meeting Open Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 2/6/2023 meeting open Session are approved.

Minutes from the 2/6/2023 meeting Closed Session were introduced. Brenda Coble Lindsey moved to accept the Minutes. Shea Kamp seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. Minutes from the 2/6/2023 meeting Closed Session are approved.

Guests left the meeting at 10:55 a.m.

Shelia Riley called for a motion to go into Closed Session to discuss a Voluntary Relinquishment. She indicated that the Agenda contains a typographical error and incorrectly identifies Licensure Reinstatement. Shea Kamp moved for the meeting to go into Closed Session. Motion seconded by Brenda Coble Lindsey. The motion was properly moved and seconded. Vote: Unanimous. Motion carried. Meeting went into Closed Session at 10:56 a.m.

Meeting is Closed.

Shea Kamp moved for the meeting to return to Open Session. Brenda Coble Lindsey seconded the motion. The motion was properly moved and seconded. Vote was taken: Unanimous. Motion carried. The meeting returned to Open Session at 11:14 a.m.

Scheduling, reviewing applications for the vacancy postings, and the on-boarding of new CWEL Board members were discussed. After further discussion, it was also agreed that Shea Kamp would serve as Interim Board Chair.

Next Board Meeting: 3/27/2023 10:00 a.m.-12:00 p.m.

The meeting adjourned at 11:27 a.m.