

Meeting Minutes

Meeting Title: Statewide Parent Advisory Council (SPAC)		
MINUTES	Meeting Date: June 28, 2022	Meeting Time:

Meeting Location:	WebEx
Meeting Facilitator:	Kim Willis & Ray Gates
Number of Attendees:	15

Minutes			
Attendees Present:	Tiffany Norton	Theresa Leggins	Shawna Peterman
	Jacqueline Lenoir	Amy Chase	Tahney Fletcher
	Javonna Smith	Ray Gates	Kim Willis
	Leolani Posten	Dorothy Jordan	Janelle Pulcher
	Cassandra Williams	Greg Cox	Cassandra's Husband Johnny

Agenda Item	Action/Decisions
1. Roll Call	
<p>2. Installation of Co-Chairs --- Kim announced the two members who indicated they wish to be considered as co-chairs. Kim asked if any other parent members wished to be considered. None responded. Kim said that since there were no other candidates, Ms. Cassandra Williams and Ms. Shawna Peterman would become the council's first co-chairs. Kim polled the members, and all responded in the affirmative, supporting these 2 ladies as co-chairs.</p> <p>The Co-Chairs were advised to take ownership of the meetings and begin creating their own agendas. Use Roberts Rules of Order for guidance. Also, the chairs can appoint one member to be a Secretary to take minutes if they choose.</p> <p>Ray asked for a coin toss to determine which co-chair will serve for one year and which will serve for two years. Parents chose Ms. Leggins to flip the coin. The co-chairs called their side of the coin, and the coin flipped to heads,</p>	

	<p>meaning Shawna will serve the two-year term as co-chair and Cassandra will serve the one-year term.</p>	
<p>3.</p>	<p>Draft Bylaws --- Ray Gates led members through a final review of the bylaws preparatory to approving them whenever there is a majority of members present. He touched on each of the 10 articles in the bylaws, explaining the major provisions and answering members' questions. Ray asked that the council study items 1-9 and offer up any ideas they may have.</p> <p>Ray also explained in great detail about having subcommittees and quorums, explaining that we don't have enough people on the council to have subcommittees at this time. We all need to look into increasing our membership to 4 parents from each region. Ray pointed out that council members will be required to take certain trainings provided by DCFS on the D'Net.</p> <p>Minutes of the Previous Meeting on May 24, 2022 --- Kim asked for a motion to approve the minutes. Several parents said they did not have those minutes. Therefore, approval will be delayed until the next meeting, and Kim will resend the minutes to all.</p> <p>Reports From the Local PWP Chapters</p> <p>Cook County – Theresa said the last meeting was rough, and it needs to be more organized, controlled and consistent. Personal situations cannot be discussed during these meetings. Greg asked how we get chapters to operate effectively. Ray suggested rules that are developed with parents' input and enforced by the parents who chair the various chapters.</p> <p>Lake County/N. Region – Ray said that Norma Machay of DCFS operates it as a way for parents to get training on various aspects of child welfare and other family-related topics. More members are needed.</p> <p>Springfield – Shawna and Cassandra said they have not had a chapter meeting, just two meet and greets with only one or two parents present. Ray said we need to have a meeting with them and the assigned staff, to discuss having a first chapter meeting and engaging staff to invite parents.</p> <p>Tahney said she can help by sending the brochure to the FACs and other groups. Ms. Leggins suggested posting flyers in each calendar in Juvenile Court.</p> <p>Cassandra wants to distribute the PWP Springfield Chapter brochure, but Ray said it first needs to be updated. Cassandra also suggested starting a Facebook page about the chapter, and Ray said he would first have to check with DCFS Communications.</p> <p>The next meeting will be on Tuesday, July 26 from 4-5 pm, with social time starting at 3:30. The majority of the council would like one of the subjects to be "How to improve Service Plans"; and we will vote on the Bylaws at this meeting.</p> <p>Ray & Kim will set up a meeting to meet with Cassandra and Shawna to discuss how the co-chairs want to run the next meeting, set up an agenda, and talk about getting some educational speakers to come to upcoming meetings.</p>	

	<p>Cassandra stated that she wants the meetings to be organized and respectful and Greg Cox agreed with her on this issue along with Dorothy and Ms. Leggins.</p> <p>When the time reached 5:15 and there was no further discussion, Cassandra moved to adjourn; Shawna gave the second, and there was no opposition</p>	
4.	<p><topic> <Presenter></p> <p>a. <discussion/comments></p>	
5.	<p><topic> <Presenter></p> <p>a. <discussion/comments></p>	

New Action Items or Information	Responsible	Due Date
Submitted By: Kim Willis, MA	Approved by:	