

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

FOIA REQUEST FOR PUBLIC RECORDS

Send To: Freedom of Information Officer  
Department of Natural Resources  
One Natural Resources Way  
Springfield, IL 62702-1271  
FAX: 217-782-7616  
Email: [dnr.foia@illinois.gov](mailto:dnr.foia@illinois.gov)

Requested Submitted by:  Email  U.S. Mail  Fax  In Person  
Date Requested: \_\_\_\_\_  
Name of Requestor: \_\_\_\_\_  
Affiliation: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax (Optional): \_\_\_\_\_  
Email (Recommended): \_\_\_\_\_

Description of Requested Record(s): *\*Provide as much specific detail as possible so the staff at the Department can identify the public records you are requesting. You may attach additional pages, if necessary.*

Please indicate if you wish to inspect or copy the public records requested:

Inspect  Copy

Do you want Electronic Copies (if available) \_\_\_\_\_ Paper Copies \_\_\_\_\_ ?

Do you wish to have these copies certified? \_\_\_\_\_ YES \_\_\_\_\_ NO

Is this request for a Commercial Purpose? \_\_\_\_\_ YES \_\_\_\_\_ NO *(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140/3.1(c))*

Are you requesting a fee waiver? \_\_\_\_\_ YES \_\_\_\_\_ NO *(If you are requesting that the public body waive any fees for copying the documents, you must attached a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 140/6(c))*