

When proceeding through the online application process, candidates will be required to upload a **resume** and any applicable documents such as **college transcripts** or a copy of any college degrees, **DD214** form, etc. to prove your eligibility for the position. (Documents are uploaded to the My Documents portion of the applicant profile.) *It is strongly recommended Veterans contact the Department of Central Management Services (CMS) directly with any questions concerning Veteran Hiring requirements and procedures.* The application process is handled completely by CMS.

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES (CMS)
Concerning the CMS Employment Application: 217/782-7100
Concerning Veterans Preference & Veterans Status: 217/524-3230

- All interested applicants will need to go to the following link:

<https://illinois.jobs2web.com/job/Springfield-CONSERVATION-POLICE-OFFICER-TRAINEE-0934500-IL-62702/988619500/> This link takes you directly to the position posting and job description. Scroll down past the search boxes to see posting.

CONSERVATION POLICE OFFICER TRAINEE - 0934500

We continually strive for a workforce that reflects the growing diversity within the State of Illinois. A variety of employee backgrounds, ideas and experiences are crucial to our ability to most effectively serve the public. Bilingual skills welcome

Reasonable Accommodation Statement

- Be sure to read through all information online carefully before selecting the APPLY button. This button is located on the upper right-hand side above the position posting and at the end of the application instructions on the lower right-hand side of the screen. It doesn't matter which button you select.
- Below the job description are instructions to apply for this position.

APPLICATION INSTRUCTIONS

Use the "Apply" button at the top right or bottom right of this posting to begin the application process.

If you are not already signed in, you will be prompted to do so.

State employees should sign in to the career portal for State of Illinois employees – a link is available at the top left of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon.

Non-State employees should log in on the using the "View Profile" link in the top right of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon. If you have never before signed in, you will be prompted to create an account.

If you have questions about how to apply, please see the following resources:

State employees: Log in to the [career portal](#) for State employees and review the [Internal Candidate Application Job Aid](#)

Non-State employees: on [Illinois.jobs2web.com](https://illinois.jobs2web.com) – click "Application Procedures" in the footer of every page of the website.

- Please follow the instructions thoroughly and carefully to be considered for the position. *Failure to follow the instructions will result in you not being considered for this position.* You must have your application and all supporting documents submitted per the instructions in the posting no later than 11:59 PM on March 3, 2023.

Date: Feb 2, 2023

Location: Springfield, IL, US, 62702

Job Requisition ID: 23098

Agency : Department of Natural Resources

Closing Date/Time: 03/03/2023

Salary: \$4,495 to \$4,673 per month

Job Type: Salaried Full Time

County: Sangamon

Number of Vacancies: 25

Plan/BU: RC061