

# Application for Landowner Grant: Instructions

## General Information

The owner of the land surface on which the well is located is the only person eligible to receive a grant under the Landowner Grant Program (provided the owner is not the current or past permittee of the wells). Each landowner will be limited to plugging a maximum of five (5) wells per fiscal year under the Landowner Grant Program, with funding for plugging additional wells depending on availability of funds appropriated. The Department reserves the right to give priority to wells it determines are creating or have the potential to create environmental damage to surface waters or groundwater or pose an immediate danger to the health and safety of the public.

Only those wells which have been placed in the Plugging and Restoration Program by the Department are eligible to be plugged under the Landowner Grant Program. If you are not sure if a well is eligible contact the nearest District Office (see telephone numbers below), the manager of the Landowner Grant Program in the Springfield office at (217) 782-7756, or you may find the list at:

<https://www.dnr.illinois.gov/OilandGas/Documents/OilAndGasFillableForms/Plugging%20and%20Restoration%20Fund%20Well%20List.pdf>

Applications will be accepted until all Landowner Grant funds have been obligated for the fiscal year (July 1 through July 30). The Department shall only accept and process grant applications received after April 1 for the coming fiscal year. Applications received before April 1 for the coming fiscal year shall be returned to the applicant for submission after April 1. All applications received after all allocated grant funds have been obligated will be returned to the applicant.

The landowner is required to have a Department Well Inspector complete an OG-22 Field Inspection Report for each well for which a grant is being requested. A copy of the OG-22 Field Inspection Report is required to be submitted with the grant application. Contact the nearest Office of Oil and Gas Resource Management District Office to have an inspection and report completed.

Mt. Carmel District Office (618) 262-2106  
Centralia District Office (618) 533-8979  
Springfield District Office (217) 782-7756

After the grant application has been processed by the Office, a grant award document will be prepared and sent to the landowner for signature. When the signed grant document is received by the Office, the grant will be processed for approval by the Department. If the application is approved, a copy of the approved grant will be sent to the landowner. Plugging of the well may commence only **after** the landowner receives a copy of the approved grant. All well plugging and well site restoration activities shall be completed by June 30 of the fiscal year in which the grant was approved unless the grant funds are automatically re-appropriated for the next fiscal year. After the Office receives documentation from the Well Inspector that the well has been properly plugged and the site restored, the grant award funds will be processed for payment. The landowner should receive the funds approximately 30 to 60 days after the Office receives the appropriate documentation from the Well Inspector.

## **Instructions for completing the application form**

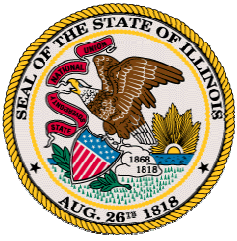
*(Please use ink and print or type the information on the form.)*

1. Complete section A of the application form with the landowner information. Include the landowner's Social Security number (or Taxpayer ID # if the landowner is a corporation).
2. Complete section B of the application form with the well information. The well name, permit number, reference number and location information can be found on the OG-22 Field Inspection Report completed by the Division Well Inspector. If you are applying for grant funds to plug more than one well, you must submit a separate application and contract for each well.
3. Complete section C of the application form with information obtained from the plugging Contractor (the total cost to plug the well and restore the site and the estimated value of any salvageable equipment at the site, including rods, tubing and casing). On line 1 write the total amount of the plugging contractor's bid to plug the well and restore the site. On line 2 write the total amount of the estimated salvageable equipment located at the site. Subtract line 2 from line 1 and enter the difference on line 3. The maximum amount of the grant award (the amount shown on line 3) will be the total of the plugging and restoration cost minus the total of the equipment salvage value.
4. Read the statement on the back of the application form, sign and date the form.
5. Attach a copy of the OG-22 Field Inspection Report for the well, which was provided by the Well Inspector.
6. Attach a completed and signed contract between the landowner and plugging contractor. The contract is required to be on the form provided by the Department and must be completed in its entirety, including an itemized listing of any salvageable equipment. The contract contains a contingency clause which voids the contract if the grant is not approved or if sufficient funds are not available.
7. Mail the completed application and all attachments to:

Department of Natural Resources  
Office of Oil and Gas Resource Management  
One Natural Resources Way  
Springfield, IL 62702-1271  
Attn: PRF Program Manager

*An electronic version of application packet is available at:*

<https://www.dnr.illinois.gov/OilandGas/Documents/OilAndGasFillableForms/OGF-OG27ApplicationforLandownerGrantForm.pdf>



Illinois Department of Natural Resources
Office of Oil and Gas Resource Management

One Natural Resources Way Springfield, Illinois 62702-1271
www.dnr.illinois.gov (217) 782 - 7756



OG-27 APPLICATION FOR LANDOWNER GRANT - PLUGGING AND RESTORATION PROGRAM

Section A

Landowner's Name:
Address:
City: State: Zip:
Home Phone: Work Phone:
Social Security #: or Tax ID #:

Section B

Well Name :
Permit # : Reference # :
Location: ft. North/South, ft. East/West of the corner,
quarter, quarter, quarter, of Section ,
Township North/South, Range East/West, County, IL.

Notice: If you are applying for grant funds to plug more than one well (maximum of 5), you must submit a separate grant application and contract for each well.

Section C

- 1. Total cost to plug well and restore site: \$
2. Total estimated salvage value of equipment: - \$
3. Total of Grant request (subtract 2. from 1.): \$
4. Attach the signed contract between the Landowner and Plugging Contractor.
5. Attach a copy of the OG-22 Field Inspection Report completed by a Department Well Inspector.

**Applicant:** Please read the statement below, then sign and date the application.

Upon the Department's award of any grant pursuant to this Application, applicant agrees to assume the entire liability and agrees to hold harmless, indemnify and defend the Department against any loss, damage, demand, lien, action, liability, obligation, fine, penalty, cost or expense of any nature due to its own negligence and fault and the negligence and fault of its employees, contractors and/or subcontractors related to any activity associated with the plugging and site restoration of the well identified on this Application.

Applicant hereby certifies that it is the surface owner of the land upon which the well identified on this Application is located, and by acceptance of any grant awarded pursuant hereto agrees to assume all responsibility and costs of plugging and restoring the site of such well in accordance with applicable statutory and regulatory authority.

\_\_\_\_\_  
Landowner's Signature \_\_\_\_\_  
Date

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**For Department Use Only**

Grant Application #: LOG - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Well approved for plugging (Reference #): \_\_\_\_\_

Grant amount recommended for payment: \$ \_\_\_\_\_

Grant recommended: \_\_\_\_\_ Date: \_\_\_\_\_  
PRF Program Manager

Grant recommendation approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Director of OOGRM

**Landowner Grant Program**  
**WELL PLUGGING CONTRACT**

This contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_ (“Landowner”), and \_\_\_\_\_ (“Contractor”), for the purpose of properly plugging and restoring the site of the following listed well:

Well name: \_\_\_\_\_ Reference #: \_\_\_\_\_  
legally described as:

Sec: \_\_\_\_\_, Township: \_\_\_\_\_, Range: \_\_\_\_\_, County: \_\_\_\_\_, Illinois,  
and includes the following associated salvageable equipment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is understood between the parties hereto that the well described herein (“Well”) has been determined by the Illinois Department of Natural Resources, Office of Oil and Gas Resource Management (“Department”), to be abandoned, or has otherwise been ordered by the Department to be plugged and restored in accordance with the Illinois Oil and Gas Act (“Act”), 225 ILCS 725/1 et seq., and all associated Rules, 62 Ill. Adm. Code 240.10 et seq., and is currently listed in the Oil and Gas Well Site Plugging and Restoration Fund Program.

The Contractor hereby agrees to plug the well and restore the site in accordance with the Act and all applicable Rules, for the total amount of \$ \_\_\_\_\_ and the salvageable equipment, if any, listed above. The Contractor is required to provide all necessary equipment and personnel to perform these well plugging and site restoration services.

The Landowner hereby agrees to provide ingress and egress and adequate surface area to the Contractor to permit the Contractor to carry out its obligations under the terms of this Contract. The Landowner and Contractor hereby agree to hold harmless, indemnify and defend the Department and the State of Illinois against any loss, damage, demand, lien, action, liability, obligation, fine, penalty, cost or expense of any nature due to their own negligence and fault and the negligence and fault of their employees, contractors and/or subcontractors related to any activity associated with the plugging and site restoration of the well identified above in this Contract.

The Landowner and Contractor hereby agree that if the Department fails to approve the Landowner Grant Application (incorporated herein by reference) submitted for the plugging and restoration of the Well, or the term, including extensions, of the awarded grant expires without the well being plugged, this Contract shall become null and void and none of the parties hereto shall have any further responsibility, obligation or liability under the terms of this Contract.

The Landowner and Contractor further agree that this Contract is contingent upon and subject to the availability of sufficient funds. The Contract shall be null and void and none of the parties hereto shall have any further responsibility, obligation or liability under the terms of this Contract, if (i) sufficient State funds have not been appropriated to the Department, (ii) the Governor or the Department reserves appropriated funds, or (iii) the Governor or the Department determines that appropriated funds may not be available for payment. The Department shall provide notice, in writing, to the Landowner and Contractor of any such funding failure as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon date of written notice unless otherwise indicated.

The Landowner may terminate this contract at any time upon written notification to the Contractor. Any costs incurred for work completed by the Contractor up until the time of termination is payable to the Contractor by the Landowner, and are not reimbursable to the Landowner, by the Department.

This contract will terminate upon completion, and with the approval by the Department, of the plugging of the aforesaid well and restoration of the associated well site.

This Contract, including any attachments, constitutes the entirety of the agreement between the parties and supersedes and agreement or commitment, whether written or oral, that may have been made by either party.

The parties hereto have caused this Contract to be executed by their duly authorized representatives.

BY: \_\_\_\_\_

Landowner (signature)

BY: \_\_\_\_\_

Contractor (signature)

\_\_\_\_\_  
Landowner Name (printed)

\_\_\_\_\_  
Contractor Name (printed)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
City State Zip

Date: \_\_\_\_\_

Date: \_\_\_\_\_