

Illinois Prescribed Burn Manager Certification Board  
Minutes of the 7<sup>th</sup> Meeting  
(Subject to approval at the 8<sup>th</sup> Meeting)

Illinois Department of Natural Resources  
Heron Room  
One Natural Resources Way  
Springfield, IL 62702

Wednesday, September 25, 2012

7-1) Call to Order, Roll Call, and Introduction of Attendees

The meeting was called to order at 10:00 a.m.

Members Present: Les Albert, Office of the State Fire Marshal; Randy Heidorn, Illinois Nature Preserves Commission (INPC); Bob Szafoni, Illinois Department of Natural Resources (IDNR), Office of Resource Conservation (ORC), Division of Natural Heritage; and Tom Wilson, IDNR, ORC, Division of Forestry.

Members Absent: Paul Brewer.

Others Present: Debbie Reider.

7-2) Adoption of Agenda

Les Albert clarified the date for the December, 2012 meeting. The agenda listed an incorrect date. The December meeting date is December 11, 2012.

It was moved by Wilson, seconded by Albert, and carried that the agenda be adopted as amended.

7-3) Approval of the Minutes of the 6<sup>th</sup> Meeting, June 13, 2012

It was moved by Szafoni, seconded by Albert, and carried that the Minutes of the 6<sup>th</sup> meeting, June 13, 2012, be approved.

7-4) Remaining Meeting Schedule for FY 2013

December 11, 2012, IDNR Headquarters, 10:00 a.m.

March 12, 2013, IDNR Headquarters, 10:00 a.m.

June 11, 2013, IDNR Headquarters, 10:00 a.m.

7-5) Status of Certification of Prescribed Burn Manager Process

Tom Wilson stated that applications were still coming in. To date, 448 applications have been processed, and there were approximately 10-15 that are waiting on additional support information that was not included in the original packet.

Mr. Wilson stated that the IPBMCB received \$1,450 in application fees in FY 2012 and \$350 in FY 2013.

7-6) Equivalent State Prescribed Burn Manager Certification Programs

Randy Heidorn stated that no requests have been received.

7-7) Annual Report on Prescribed Burning Under Illinois Prescribed burning Act 525ILCS37

Randy Heidorn stated that his schedule has not permitted him to work on the annual report.

Bob Szafoni stated that he should be able to work on the annual report once he receives an electronic version of the format that should be used. Mr. Heidorn stated that he would forward that to Mr. Szafoni.

Mr. Heidorn stated that the IPBMCB was still in compliance with the Act even though it had not completed a formal annual report.

7-8) Modifications to the Administrative Rules: Status Update

Randy Heidorn stated that the modifications to the Administrative Rules became effective on September 5, 2012 with final publication. The grandfathering provision has been officially extended until December 31, 2015. The size of the IPBMCB was also increased to six members. The sixth person shall not work in state government. The last modification was to set the quorum as four members, and the Board may conduct meetings via conference call. All such conference calls will comply with the Open Meetings Act.

Suggestions were made regarding who should be contacted regarding the sixth member of the IPBMCB. After much discussion, it was decided that Randy Heidorn would make the inquiries and report back to the IPBMCB at its meeting on December 11, 2012. The IDNR Director will be the one to make the formal decision, and it is the goal of the IPBMCB that the new member would be in place before the March 12, 2013 meeting.

7-9) Illinois Prescribed Burn Manager Certification Board Web Page: Status Update

The web page will be completely up-to-date in the very near future.

7-10) Public Comment

There was no public comment.

7-11) Other Business

There was no other business

7-12) Adjournment

It was moved by Szafoni, seconded by Wilson, and carried that the meeting be adjourned at 10:45 a.m.