

Illinois Department of Natural Resources
2021 Illinois Biodiversity Field Trip Grant - Scoring Form

Project ID # _____ Reviewer: _____ Overall Score _____/out of 60 points

Note to the Reviewer: The applications have been reviewed for items that commonly cause disqualification: blanks not completed; narrative section incomplete or absent; missing pages; budget section incomplete or absent; signature(s) missing; incorrect number of copies; no W-9 form; W-9 form not completed/signed/dated; not typing the questions for the narrative section; using an outdated application form. The application will not have reached you if any signatures are missing, the W-9 form (only one copy required) is missing/incomplete or the number of copies submitted was less than required. It is possible that we may have missed something else, though. If you find an application with any of the other errors listed above, please disqualify it.

Narrative Questions 1, 2, 3, 4, 5, 6 (0 points)

The answers to these questions are provided for the reviewer's information only. They are not to be scored. If information is missing from any of these questions, the application should be disqualified.

Narrative Question 7 (5 points maximum)

The applicant provides an explanation of the purpose of the field trip.

_____ (4-5) The purpose of the field trip is clearly stated and is reasonable.

_____ (2-3) The purpose of the field trip is clearly stated but is not reasonable.

_____ (0-1) The purpose of the field trip is not clear and/or appropriate.

Comments:

Narrative Question 8 (5 points maximum)

The applicant provides an explanation for how the field trip supports lessons being provided in the school's curriculum.

_____ (4-5) The relationship of the field trip to the curriculum is clearly identified and appropriate.

_____ (2-3) The relationship of the field trip to the curriculum is clearly identified but is not appropriate.

_____ (0-1) The relationship of the field trip to the curriculum is not clearly identified and/or appropriate.

Comments:

Narrative Question 9 (5 points maximum)

The applicant provides an explanation of what the students are expected to learn on the field trip.

_____ (4-5) The topic to be studied on the field trip is clearly identified and appropriate.

_____ (2-3) The topic to be studied on the field trip is clearly identified but not appropriate.

_____ (0-1) The topic to be studied on the field trip is not clearly identified and/or appropriate.

Comments:

Narrative Question 10 (5 points maximum)

The applicant provides an explanation of how student learning from the field trip will be evaluated.

_____ (4-5) The method of evaluation for student learning from the field trip is clearly identified and appropriate.

_____ (2-3) The method of evaluation for student learning from the field trip is clearly identified but is not appropriate.

_____ (0-1) The method of evaluation for student learning from the field trip is not clearly stated and/or appropriate.

Comments:

CONTINUE SCORING ON REVERSE SIDE OF THIS PAGE.

Narrative Question 11 (5 points maximum)

The applicant indicates which natural resources category/categories are featured on the field trip and how it/they will be studied.

_____ (4-5) The relationship of the field trip to Illinois' natural resources is clearly explained and reasonable.

_____ (2-3) The relationship of the field trip to Illinois' natural resources is clearly explained but is not appropriate.

_____ (0-1) The relationship of the field trip to Illinois' natural resources is not clearly explained and/or is not appropriate.

Comments:

Narrative Question 12 (0 points)

We include this question because judges in the past have asked to see this information. However, we do not require applicants to provide other supplemental resources, so not having any supplemental resources should not be held against the applicant. Use the applicant's response to this question as you see fit when determining your overall project score.

Narrative Question 13 (5 points maximum)

The applicant provides an itemized budget of projected expenditures.

_____ (4-5) The budget clearly reflects appropriate field trip expenditures and is completed correctly.

_____ (2-3) The budget clearly reflects appropriate field trip expenditures but is not completed correctly.

_____ (0-1) The budget reflects inappropriate expenditures and/or other errors.

Comments:

Overall Project (30 points maximum)

_____ (0-15) The field trip will benefit students by allowing them to experience Illinois' natural resources topics taught in the classroom.

_____ (0-15) Points may be awarded for the reviewer's overall impression of the planned field trip and its correlation to the purpose of the grant.

Do you recommend this application for funding?

_____ Yes _____ No If no, please state why you feel the project should not be funded.

Comments: