



Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271
www.dnr.illinois.gov

JB Pritzker, Governor
Colleen Callahan, Director

INITIAL DOCUMENTATION REQUIRED FOR ILLINOIS STATE HISTORIC PRESERVATION OFFICE FEDERAL OR STATE REVIEW

To request the comments of the State Historic Preservation Officer concerning possible project effects on cultural resources (both structural and archaeological) for purposes of the National Historic Preservation Act or the Illinois State Agency Historic Resources Protection Act, **the following information should be provided in a cover letter with all supporting documentation:**

- Names of all funding, licensing or permitting agencies, i.e., IEPA, COE, HUD, CDBG, OWR, etc.
- Complete description of all elements of proposed undertaking.
- Any relevant permit, project or previous IHPA log numbers.
- Map clearly indicating project location, i.e., city maps, county maps, aerial imagery, USGS 7.5-minute topographic maps (for archaeological projects).
- Project site plans and specifications, if applicable.
- Project address, i.e. street address, legal location (section, township and range), county for vacant land.

If no structures are in the project area, please **indicate** so and **provide the following additional information:**

- Existing site conditions, i.e., vacant lot, agricultural field (tilled or no-till, planted), pasture, etc.
- Total acreage involved in project.
- Documentation of any prior non-agricultural disturbance at project site (photos, soils report, or other).
- Photo or Google Earth map showing vacancy of structures in the project area.

If structures will be impacted by the undertaking, **please include the following additional information:**

- Current photos (not aerials) should be color 35mm (not photocopies), or may be digital, printed on 8½" x 11" paper no smaller than 4" x 4" each, of any standing structures within the project area.
- Interior photos if project alters interior space and if structures are over 50 years old.
- Possible date of original construction of structure.
- Any known historical information, i.e., is structure significant in the community or is it associated with an individual of significance.

Email reviews to SHPO.Review@Illinois.gov:

- Include your contact information (name, address, email address, and mobile or office phone number).
- Reviews must also be mailed to the address below, when safe to do so:

Illinois Department of Natural Resources
Illinois State Historic Preservation Office
Attn: Review and Compliance
1 Old State Capitol Plaza
Springfield, IL 62701