

ERMS Trade Request Instructions

GENERAL INFORMATION

This form is used to submit a trade request to the Bureau of Air.

GENERAL TRADE INFORMATION

This section is used to establish how many and which ATUs are to be traded.

Number of ATUs to be traded – Enter the number of ATUs to be traded.

Purchase Price – Enter the total purchase price divided by the total number of ATUs purchased.

Other Considerations – If considerations other than purchase price were involved in the transaction, check the “yes” box. Other considerations relate more to the financial side of the trade. For example, “ease of trade” is not classified as other considerations.

Select ATUs – Select one of the three options to indicate which specific ATUs are to be traded.

- **Oldest First** – Selecting this option will trade the oldest (lowest numbered) ATUs.
- **Specify ATUs by Serial Number** – Selecting this option will allow you to specify the specific ATUs serial numbers you wish to trade. If the ATUs can be specified by a sequential range, enter the starting and ending serial numbers in the spaces provided. If a list of individual serial numbers or multiple ranges are necessary, please attach a separate sheet detailing the specific ATUs to be traded.
- **Specify ATUs by Expiration Date** – Selecting this option will allow you to specify how many ATUs with a specific expiration date are to be traded. Enter the number of ATUs to be traded and the season in which they expire.

SELLER’S INFORMATION AND AUTHORIZATION

This section is used to provide information on the seller.

ERMS Account Number – Enter the ERMS account number that has been assigned to the account that is selling the ATUs.

Name of Seller – Enter the name (e.g., company name) associated with the account selling the ATUs.

Account Officer Name – Enter the name of the account officer who is representing the seller.

Account Officer Number – Enter the identification number assigned to the account officer.

Account Officer Signature – The seller’s account officer must sign and date this portion of the form.

BUYER’S INFORMATION AND AUTHORIZATION

This section is used to provide information on the buyer.

ERMS Account Number – Enter the ERMS account number that has been assigned to the account that is buying the ATUs.

Name of Buyer – Enter the name (e.g., company name) associated with the account buying the ATUs.

Account Officer Name – Enter the name of the account officer who is representing the buyer.

Account Officer Number – Enter the identification number assigned to the account officer.

Account Officer Signature – The buyer’s account officer must sign and date this portion of the form.

MAILING ADDRESS

Once completed, mail the form to:

Illinois EPA
Bureau of Air
Air Quality Planning Section
PO Box 19276
Springfield, Illinois 62794-9276