

# Request for Buy/Sell Notice Posting Instructions

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## GENERAL INFORMATION

If a source does not have access to the Internet, this form is used to submit a request to the Bureau of Air to post a buy/sell notice to the ERMS website.

## POSTING INFORMATION

This section is used to provide information on the details of the posting.

**Buy/Sell Posting** – Select the box applicable to whether you are looking to buy ATUs or sell ATUs.

**Number of ATUs** – Enter the number of ATUs you are looking to buy or sell.

**Price per ATU** – Enter the price per ATU you are willing to spend for ATUs or sell your ATUs.

**Effective Date** – Enter the date you want the posting to appear on the ERMS web site.

**Termination Date** – Enter the date you want the posting to be removed from the ERMS web site.

**Other Comments** – Enter any other text you'd like to have appear with the posting.

## CONTACT INFORMATION

This section is used to enter information on how to contact the person submitting the posting.

**Account Officer Number** – Enter the identification number assigned to the account officer or to the special participant.

**Account Officer Name** – Enter the name of the account officer or special participant requesting the posting.

**Phone** – Enter the phone number of the contact person.

**Fax** – Enter the fax number of the contact person.

**E-mail** – Enter the e-mail address of the contact person.

**Name** – Enter the name of the contact person.

**Account Number** – Enter the ERMS account number that has been assigned to the account that is requesting the posting.

## SIGNATURE BLOCK

Provide the information in this section. When the form is completed, mail to:

Illinois EPA  
Bureau of Air  
Air Quality Planning Section  
PO Box 19276  
Springfield, Illinois 62794-9276