Instructions for the Completion of the Special Waste Hauling Permit Application

Pursuant to Sections 21(e) and 21(g) of the Environmental Protection Act, no person shall conduct Special Waste transportation without a permit issued by the Agency. A Special Waste Hauling Permit is required for transporting special waste generated, stored, disposed or treated in Illinois. Special Waste Hauling Permits are issued for a 3-year period.

*Separate Applications must be submitted for each vehicle owner.*

Each Special Waste Hauling Permit application must be accompanied by a 39(i) certification, authorized representative documentation (if applicable), and the Special Waste Hauling Permit Application fee (Cashier's Check, Certified Check, or Money Order) made payable to Treasurer, State of Illinois. Any payments made by cash, personal check or company check will be returned.

**Special Waste Hauler Permit Number** - Permitted companies must include the current Illinois EPA issued Special Waste Hauling Permit Number.

**Current Permit Expiration Date** – Permitted companies must indicate the expiration date of the current Special Waste Hauling Permit.

**USEPA #** - Permitted companies that haul RCRA or TSCA-regulated hazardous waste must provide the USEPA identification number.

**Section 1: Hauling Company Information** - Provide the hauling company name and physical address, including county.

**Section 1A: Hauling Company Contact Information** - Provide the name of the hauling company's owner or authorized representative and contact information, including email address. If contact is not the owner provide a statement from the hauling company owner identifying the authorized representative and duties for which the representative is authorized to conduct.

**Section 1 Hauling Company Signature** – Provide an original signature for the hauling company owner or authorized representative. Applications will be returned if there is no signature or the signature is not an original. Digitally/Electronically signed applications are not accepted.

**Section 2: Vehicle Owner Information** - Provide the vehicle owner's name and physical address, including county.

**Section 2A: Vehicle Owner Contact Information** - Provide the name of the vehicle owner or authorized representative and contact information, including email address. If contact is not the owner provide a statement from the vehicle owner identifying the authorized representative and duties for which the representative is authorized to conduct.

**Section 2 Vehicle Company Signature** – Provide an original signature for the vehicle owner or authorized representative. Applications will be returned if there is no signature or the signature is not an original. Digitally/Electronically signed applications are not accepted.

**Section 3: Fees**

**Operator's Permit Fee** – Indicate whether the application is for a new permit, renewal permit or to add vehicle(s) to the current permit. The fee is $750 for new or renewal permits. There is no operator permit fee to add vehicles to a current permit.

**Vehicle Permit(s) ($60/vehicle)** – Indicate the number of vehicles in each permit category (new, renewed, or adding) in the appropriate line following the specific category. The fee is $60 for each vehicle listed on the application.

Equipment added during the permit year must be permitted by submitting a complete original application accompanied by the $60 per vehicle fee. The expiration date for the added vehicles will remain consistent with the initially assigned expiration date.
Page 2: Vehicle Description Sheet

Provide the Solid Waste Hauler Permit Number on the provided line, along with the Business Name and Business Name of the Owner of the Vehicles.

Provide the information requested in each column for each vehicle. The last column is for the date the vehicle was first permitted or used to transport special waste generated, stored, treated or disposed in Illinois, whichever is earlier.

Please note that some columns have two parts per row. When completing this page, note that each of the three sections has two parts and all of these parts must be completed for each vehicle.

If equipment to be permitted is a tractor trailer rig, only the trailers are permitted in Illinois. All seven items on the Vehicle Description Sheet will be for the trailer. For roll-off boxes, if the boxes are connected to a tilt frame or trailer, the first two and last columns will be frame or trailer information. If the boxes are connected to the power unit, the first two and last columns will be power unit information. In both situations, the third column will be: (a) Roll-off boxes (b) the range of capacities of the boxes.

EXAMPLE VEHICLE SHEET

<table>
<thead>
<tr>
<th>License Plate</th>
<th>Vehicle Information</th>
<th>Description</th>
<th>Transportation or Permit Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. State</td>
<td>a. Make - Model - Year</td>
<td>a. Type (tank trailer, flatbed, roll-off etc.)</td>
<td>Date vehicle first permitted or used to transport special waste generated, treated, stored, or disposed in Illinois.</td>
</tr>
<tr>
<td>b. License Plate</td>
<td>b. Identification Number (VIN Number)</td>
<td>b. Capacity (gallons, barrels, cubic yards)</td>
<td></td>
</tr>
<tr>
<td>b. P6352</td>
<td>b. P932502</td>
<td>b. 5-10 cy</td>
<td></td>
</tr>
<tr>
<td>2. a. IL</td>
<td>a. Fruehauf 1962</td>
<td>a. Van Trailer</td>
<td>March 17, 1993 Month/Day/Year</td>
</tr>
<tr>
<td>b. 3925 ST</td>
<td>b. 3529203</td>
<td>b. 40’ – 60 drums</td>
<td></td>
</tr>
<tr>
<td>b. 4265 ST</td>
<td>b. Z25PH8792L</td>
<td>b. 6,000 gallons</td>
<td></td>
</tr>
<tr>
<td>b. 5394</td>
<td>b. F1Y23ZZ579</td>
<td>b. 6 – 55 gallon drums</td>
<td></td>
</tr>
</tbody>
</table>

When the application is completed, and both signature spaces are signed, return the application and the application fee to:

U.S. Postal Services Mail
Illinois EPA
Fiscal Services #2
Special Waste Hauling Permits
P.O. Box 19276
Springfield, IL 62794-9276

Overnight Mail
Illinois EPA
Fiscal Services #2
Special Waste Hauling Permits
1021 North Grand Avenue East
Springfield, IL 62702

NOTE: This permit satisfies Illinois's requirements for transporting special waste, (which includes RCRA/TSCA wastes) that are generated at, collected from, or delivered to an Illinois location. If hauling RCRA/TSCA wastes, a USEPA identification number must be provided. Illinois EPA issues the USEPA identification numbers using the USEPA 8700-12 application. Please contact Illinois EPA at 217-782-3559 or [online](#).

In accordance with 35 Ill. Adm. Code 809.401, “...the owner and operator of any such vehicle used to transport special waste shall maintain within the vehicle a legible photocopy of the special waste hauling permit. Issuance of the special waste hauling permit shall be disclosed by the owner and operator of the vehicle to any representative of the State of Illinois (including, but not limited to, the Agency), any generator(s) of the special waste, or any treatment, storage, or disposal facility which has handled, is handling, or will handle the special waste. Upon request by such representative, the photocopy shall be made available by the owner and operator of the vehicle for review. The owner and operator of the vehicle shall also comply with any otherwise applicable federal regulations.”

Please familiarize yourself with the manifest distribution. Although the same uniform hazardous waste manifest is used for both special waste and hazardous waste, please note the differences in the distribution of manifest copies between special waste and hazardous waste. Copies of the completed manifest must be retained on site for a minimum of three years.

Should you have any questions concerning the completion, submittal, or review of this application, call Becky Jayne at (217)524-9642.