



# Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

## Used Tire Program Used Tire Removal Action Request Form and Guidelines for a Unit of Local Government



The Illinois EPA Used Tire Program provides used tire removal actions (UTRA) for units of local government (ULG) on an as-needed basis for waste tires illegally dumped and collected from public right-of-ways and abandoned properties. These collections are not for the general public and are only to assist ULGs with their waste tire disposal needs.

We ask that someone from the county, city, or ULG requesting the UTRA coordinate the collection of waste tires within their jurisdiction at an approvable location for Agency contractors to access and remove the waste tires.

Please complete and submit an enclosed request form which should include:

- Name of Unit of Local Government Making Request;
- Name(s) of all participating ULGs;
- Contact Person w/ phone and email address;
- Desired date(s) of the collection;
- Location of the collection site; and
- Estimated number or tonnage of used or waste tires anticipated.

Please keep in mind that a collection site should be large enough to adequately hold the volume of waste tires anticipated. The site should be restricted from public access and gated/ lockable if possible. If the site cannot be locked, it should be out of public viewing as much as possible and local authorities shall be notified to help prevent illegal dumping at or near the site.



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## Used Tire Program Used Tire Removal Action Request for a Unit of Local Government

Date: \_\_\_\_\_

To: \_\_\_\_\_

From: \_\_\_\_\_  
(your name and organization or unit of local government)

Subject: \_\_\_\_\_

### Requester's Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ ext: \_\_\_\_\_

Email: \_\_\_\_\_

### Collection Site Location and Contact Information

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ ext: \_\_\_\_\_

Site Supervisor's Name: \_\_\_\_\_

Site Supervisor's Email: \_\_\_\_\_

Names of ULG Participants:

Anticipated Number of Waste Tires: \_\_\_\_\_

Requested Date Range: \_\_\_\_\_

**ULG UTRA Requester:** *I certify that the above information is correct and complete.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return this completed form to:

Or scan and email it to:

Illinois EPA  
Bureau of Land / Used Tire Program  
P.O. Box 19276  
1021 North Grand Avenue East  
Springfield, Illinois 62794-9276

[James.M.Jennings@illinois.gov](mailto:James.M.Jennings@illinois.gov)