

WATER SUPPLY OPERATORS' ADVISORY BOARD SPECIAL BOARD MEETING

**WEDNESDAY MAY 23, 2018 AT 11:00 A.M.
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY-CHAMPAIGN REGIONAL
OFFICE
CONFERENCE ROOM
2125 SOUTH FIRST STREET
CHAMPAIGN, ILLINOIS 61820**

MINUTES OF THE MAY 23, 2018 SPECIAL MEETING.

I. Advisory Board Call to Order and Introductions.

Meeting was called to order at 11:00 AM by Chairman Nelson. He thanked members for this attending today's session and wanted to note that this special meeting was posted on the Illinois EPA Operator Certification website on Friday May 18, 2018 to comply with the Illinois Open Meetings Act.

A sign-in sheet was passed around and showed the following persons in attendance:

- Wayne Nelson, chairman/member of the advisory board
- Dennis Ross, member of the advisory board
- Cynthia Munger, member of the advisor board
- Burr Koespel, member of the advisory board (attending via electronic means-speaker phone)
- Advisory board member Chris Johnson was noted as absent.

A majority of the board was physically in attendance allowing Burr Koespel to attend electronically based on our past adoption of an electronic attendance policy.

There were no guests in attendance.

II. Approval of Minutes from March 20, 2018 Meeting.

The minutes were emailed to the board on May 16, 2018 for review. After a brief discussion the motion to approve the minutes as presented was by made by Munger. The motion was seconded by Koespel.

The vote to approve the minutes was FOUR ayes and ZERO nays. The minutes are approved.

II. Consideration of Request from James Covello (Illinois EPA Operator ID# 19690957) for Extension of Time to Obtain Certification Renewal Training Hours.

Copies of his correspondence to IEPA CAS was provided to board members for their review. Nelson then offered to the board information that he had noted during a telephone conversation with Mr. Covello on May 17, 2018. Nelson and Mr. Covello discussed the reasons for his failure to obtain any hours during the three-year certification cycle (July 1, 2013 to June 30, 2016) as well as the first 22.5 months of the 24-month grace period (July 1, 2016 to May 17, 2018).

The board members each offered their views on the case.

After discussion Nelson asked for a vote to approve an extension of time to Mr. Covello.

The following motion was made by Munger and seconded by Ross.

“Is it the decision of the advisory board to approve an extension of time beyond the end of the current June 30, 2018 grace period to Mr. James Covello for the purpose of obtaining the training hours he needs to renew his Illinois EPA Class A Certificate of Competency?”

A brief discussion was held. Nelson clarified that it would take a majority of Yes votes to provide an extension of time requested by Mr. Covello. If the number of Yes votes is below a majority of the total votes cast this would also be considered a denial of any extension.

Nelson calls for a roll call vote due to the gravity of this decision:

Koespel: _____ Yes No _____ Present _____ Absent

Munger: _____ Yes No _____ Present _____ Absent

Johnson: _____ Yes _____ No _____ Present Absent

Ross: _____ Yes No _____ Present _____ Absent

Nelson: _____ Yes No _____ Present _____ Absent

The results of the roll call vote is ZERO Yes votes and FOUR No votes. The motion to approve Mr. Covello’s request for an extension of time to obtain his training hours fails.

Based on the failure of the motion to pass, the board agrees that a letter be provided to the Illinois EPA’s Compliance Assurance Section (Attn: Andrea Rhodes) stating the board’s decision to not provide any type of time extension to Mr. Covello beyond the end of the grace period this June 30, 2018. A deadline of June 1, 2018 was agreed upon by the board so that Ms Rhodes can provide her response to Mr. Covello as quickly as possible.

The following motion is made by Ross and seconded by Munger to direct the board chairman to compile and submit such a letter to the Illinois EPA Compliance Assurance Section no later than June 1, 2018.

“The board directs the chairman to complete and submit a letter to the Illinois Environmental Protection Agency’s Compliance Assurance Section (Attn.: Andrea Rhodes) informing the agency of the board’s decision to not approve an extension to Mr. James Covello for the purpose of obtaining his remaining training hours, per his request. This letter upon completion will be provided to each member of the advisory board for review and comment before it is submitted to the agency. The letter will be provided to the Illinois EPA’s Compliance Assurance Section on or before June 1, 2018.”

By Roll Call Vote:

Koespel: Yes No Present Absent

Munger: Yes No Present Absent

Johnson: Yes No Present Absent

Ross: Yes No Present Absent

Nelson: Yes No Present Absent

By a vote of FOUR Yes votes and ZERO No votes, the motion passes. The chairman states that he will comply with the requirements of the motion.

III. New Business.

A. Comments from Guests

-It is noted that there are no guests in attendance at this meeting.

IV. Meeting Adjournment

The chairman asks for a motion to adjourn:

Motion made by Ross.

Motion seconded by Munger.

Those voting Aye: FOUR. Those voting Nay: ZERO

By a majority vote of 4 to 0 the motion to adjourn is approved.

The meeting is adjourned at 11:16 am

