



**Simplified Notice of Intent (NOI) for New and Replacement Surface Discharging Private Sewage Disposal Systems Under an NPDES General Permit**

NPDES Form Date: September 2020

**Who Must File an NOI FORM?**

Under the provisions of the Clean Water Act, as amended (33 U.S.C. 1251 et. seq.; the Act), federal law prohibits pollutant discharges from point sources to Waters of the State or conveyances to Waters of the State unless that discharge is covered under a National Pollutant Discharge Elimination System (NPDES) Permit. Owner(s) or Operator(s) of New or Replacement Surface Discharging Private Sewage Disposal Systems with discharges that enter Waters of the State must submit an NOI to obtain coverage under the NPDES general permit ILG62. If you have questions about whether you need an NPDES permit or other information about general permit ILG62 please visit <https://www2.illinois.gov/epa/topics/forms/water-permits/Pages/npdes.aspx>.

**Where to File the NOI Form**

Completed NOI forms must be sent via certified mail to the Illinois EPA Office:

Illinois Environmental Protection Agency  
Division of Water Pollution Control  
Attention: Permit Section, Mail Code #15  
P.O. Box 19276  
Springfield, IL 62794-9276

**Completing the Form**

Obtain and read a copy of the NPDES general permit for New and Replacement Surface Discharging Private Sewage Disposal Systems (ILG62), and the permit fact sheet, viewable at <https://www2.illinois.gov/epa/topics/forms/water-permits/Pages/npdes.aspx>. To complete this form, type or print uppercase letters, in the appropriate areas only. Please place each character between the marks (abbreviate if necessary to stay within the number of characters allowed for each item). Use one space for breaks between words, but not for punctuation marks unless they are needed to clarify your response.

If you have any questions regarding this form or the NPDES general permit ILG62, please visit <https://www2.illinois.gov/epa/topics/forms/water-permits/Pages/npdes.aspx>.

Submit the original simplified NOI with an original signature in ink. Do not send a photocopied signature.

**Section I. Permit Information**

The permit number is already entered. You do not need to provide any information for this section.

Specify the reason for submitting the Simplified NOI by checking either box 'a' or 'b'.

**Section II. Private Sewage Disposal System Permittee Information**

Provide the legal name of the person, firm, or any other entity that will be the legal permittee authorized to discharge under the general permit. The permittee is usually the Owner or the Operator of the Surface Discharging System. The permittee is required to sign the legal certification in Section IV, the Surface Discharging System inspection reports, and is legally liable for permit compliance. Provide the permittee's mailing address, telephone number, and e-mail address, if applicable. Correspondence for the NOI will be sent to this address.

**Section III. Surface Discharging System Location Information**

Enter name (e.g., JONES RESIDENCE) and complete street address, including city, zip code, county, and the Illinois Tax Parcel Permanent Index Number (PIN). Property tax number information can be found at the following website by clicking on the appropriate county <https://www2.illinois.gov/rev/individuals/Pages/illinoiscounties.aspx>. Do not enter Post Office Box information – use street addresses only. No system discharges are authorized until 30 days after the NOI has been sent by certified mail to the Illinois EPA. If the potential permittee receives notice that the NOI has been disapproved, then further system discharges would be prohibited.

**Section IV. Certification Information**

All NOIs, must be signed pursuant to the requirements in the NPDES general permit at Standard Condition 11.

An unsigned or undated NOI form will not be considered eligible for permit coverage.

Visit this website for further information and instructions:  
<https://www2.illinois.gov/epa/topics/forms/water-permits/Pages/npdes.aspx>.