

# How to Register for NeT System

The Illinois Environmental Protection Agency (IEPA) in compliance with the Federal Electronic Reporting Rule has transitioned all General Storm Water Permits for Construction Site Activities to the Central Data Exchange (CDX).

To further assist in this transition, the steps need to gain access to the CDX environmental are below.

[https://cdxnodengn.epa.gov/net-cgp/documents/CGP\\_SUR\\_Guide.pdf](https://cdxnodengn.epa.gov/net-cgp/documents/CGP_SUR_Guide.pdf)

## Step 1: Register for CDX Account

- Go to: <https://cdxnodengn.epa.gov/net-cgp/action/login>
- **Select create a new account**
- Select Role: **Signatory** (Individual who will be signing/certifying submissions or managing facility user permissions. Signatories can also prepare forms. **Preparer** (Individual who will be viewing and editing forms. Preparers are not authorized to sign and certify forms.
- Fill out all required information and click Submit. Confirm that the information is correct.
- Submit **Request for Access** – An access code will be emailed to you for verification – Enter the access code – You are now approved to login to NETCGP.

## Step 2: Request Access to your Permit(s)

- Sign in <https://cdxnodengn.epa.gov/net-cgp/action/login>
- From the **MyCDX** Tab click on the **Role** you are registered to (Signatory or Preparer) for the Program Service of NETCGP: NeT - NPDES Stormwater Construction General Permit
- Click **Request Permissions to an existing NOI** – Search for your NPDES ID (Permit Number) Click Request Permissions for your NPDES ID and Project/Site
- Signatory Roles should request the specific permissions for View, Edit, Sign and Manage  
Preparer Roles should request View and Edit only  
IEPA will be notified of your request and you will receive a copy of the request email.

After your permission requests have been approved, you will receive an email granting your permissions with instruction to log in and, after launching the CGP application, the project/site will be listed on the NeT CGP home page.

Information on using the NPDES eReporting Tool (NeT) can be found on the following website: <https://epanet.zendesk.com/>

## Step 3: Begin Using your NeT NPDES

- Once you have been granted access you are able to enter, sign and submit Notice of Intents as well as approve other who request access to your permit. For information on any of these activities view our training materials at the website listed above.