

# Statewide Materials Management Advisory Committee

## Meeting Minutes

February 21, 2020, 10:00 am to 1:00 pm

**Sangamo Room, Illinois Environmental Protection Agency**

Jennings called meeting to order at 10:05 am.

### 1. Introductions

#### **Committee members present:**

Donovan Griffith (IL Manufacturers Assoc.),

Jennifer Jarland (Kane County),

Mary Margaret Conley (Land and Lakes),

Charlie Murphy (Midwest Compost),

Walter Willis (SWALCO),

Shantanu Pai (University of Illinois),

Debbie Stone (Cook County Department of Environment),

Jessica Schumacher (Cook County Department of Environment),

Michael Westerfield (DART),

Kay McKeen (SCARCE),

Brian Holcomb (Republic Services),

Chris Sauve (City of Chicago),

Amy Girlich (John Deere),

Karen Raithel (Peoria County),

John Pausma (Homewood Disposal),

Kris Kaar (RRS),

Kerri Gale (Jackson County),

Susan Monte (Champaign County),

Sarah Mummel (Coles County),

Lisa Disbrow (Waste Management)

IEPA: Brock Titlow, Caleb Froidcoeur, Jessica Miller, Ukanno Foxworth, Dave Saladino, Don Buis, Suzanne Boring, Cassie Metz, Greg Dunn, Tom Hubbard, Kyle Rominger

Attending by phone: Alec Laid (Illinois Retail Merchants Association)

## 2. IEPA Overview

James Jennings provided an overview of the agenda and thanked numerous participating entities for their contributions to the Committee to this point.

### a. Open Meetings Act Obligations

Jennings provided an overview of the Advisory Committee's Open Meetings Act obligations and requested that each member that had not completed OMA training to do so within 90 days. IEPA committed to providing a link to this training on the Committee web page and send minutes as an attachment to the next meeting agenda. The Committee is comprised of 24 voting members, 13 of which must be present to have a quorum. A majority vote of those present for a meeting is required to take any official action. IEPA is not a voting member.

Illinois EPA introduced its proposal to divide the Committee into five subcommittees and discussed the OMA implications of that structure. These subcommittees must allow for teleconferences, webinars, and can discuss recommendations to the Committee, but cannot make decisions without a vote from the Committee. Any group of more than 6 committee members needs to be held in accordance with the OMA. Agency representatives, other than Jennings, and do not count towards that headcount figure that would render the interaction a "meeting", as defined in OMA. Anyone outside this committee, including technical experts or staff not appointed to this Committee, also do not count toward the headcount figure that would render an interaction among Committee members a "meeting". Jennings noted that IEPA could provide clarification on any issues related to OMA compliance. Additional discussion of OMA matters followed.

*Transition to slide show PowerPoint*

### b. HB 3068 obligations and deliverables

Advisory Committee Overview: Jennings provided an overview of the Illinois EPA's work to date on achieving the statutory deliverables established for the Committee. The Committee's primary objective is to provide report to General Assembly (GA) to provide guidance for statewide recycling/composting policy for the next 20 years.

General Assembly (GA) report contents: Report has 10 individual components (*see PPT*). Discussion of the information currently available to the Illinois EPA and information gaps. Illinois EPA does not have recycling data because it is not regulated statewide. Group discussion of additional items followed. Pai indicated that entities with a state permit, not just an Illinois EPA permit, may be easy to identify. Willis asked whether the Illinois EPA planned to contract with an outside entity to perform some of the oversight work. Illinois EPA responded any contract work would be subject to available appropriations.

### c. Discussion of currently available information and resources

Information available to IEPA: Illinois EPA has statewide disposal data, composting, food scraps, hazardous waste/special waste, tires, electronics, and medical waste (PIMW) generation and end-of-life handling information. Jennings reiterated that Illinois EPA does not have access to curbside recycling data. Jarland indicated that many counties have that information available and would be willing to share. The Illinois EPA also has educational materials from other states and campaigns utilized by the State of Illinois.

d. Proposed subcommittee structure and objectives

Proposed subcommittees: Discussion of proposed subcommittee structure, which would include the following subcommittees: Education and outreach, infrastructure development, market development, measurement, and local government support, as well as a steering committee made up of the subcommittee chairs and Illinois EPA staff to do much of the legwork for report for the GA. Subcommittees would be responsible for making recommendations to the Committee as a whole, at which time those recommendations could be put to a formal vote before the Committee. Group discussion of the proposed structure followed. Griffith asked if it would be possible to participate on multiple subcommittees. Illinois EPA responded that the subcommittee discussions would be open to any interested individual or organization.

- i. Education and outreach: Illinois EPA recommends Don Buis and Jessica Schumacher to serve as co-chairs. The proposed focus of the subcommittee would be to develop workable materials to educate the public about the value of landfill diversion. Illinois EPA discussed currently available resources. Group discussion followed.

Willis recommended providing the Committee a few weeks to flesh out the scope of this and the other subcommittees. Illinois EPA committed to circulating other available state solid waste management plans. Disbrow requested that this subcommittee have at least one representative of waste industry; the group agreed.

- ii. Infrastructure development: Illinois EPA recommends Dave Saladino and Walter Willis serve as subcommittee co-chairs. The proposed focus of this subcommittee is to evaluate the existing collection and diversion infrastructure, determine the necessary capacity to achieve the Committee's objectives, and provide recommendations to bridge the gap between those two realities. Group discussion regarding the interplay between this subcommittee and the measurement subcommittee followed.
  - iii. Market development: Illinois EPA recommends James Jennings and Lisa Disbrow serve as subcommittee co-chairs. Group discussion of the need for input from the non-governmental members of the Committee and their stakeholder networks. Kaar recommended broad information sharing to ensure the Committee is borrowing workable concepts that have been implemented elsewhere.
  - iv. Measurement: Illinois EPA recommends Suzanne Boring and Shantanu Pai serve as co-chairs of this subcommittee. The proposed purpose of this subcommittee is to provide the other subcommittees the informational baseline from which to work. Disbrow noted the importance of utilizing the most recent available data and appropriately qualify the use of historic data. Group discussed the need to evaluate include travel time and collection deserts in rural areas of the state.
  - v. Local government support: The Illinois EPA recommends Jessica Miller and Jennifer Jarland serve as co-chairs of this subcommittee. The proposed focus of this subcommittee will be to create a consistent and simplified mechanism to for county solid waste management reporting. Group discussed concerns regarding some counties not having a dedicated solid waste coordinator and the need to tier recommendations based on county population. Illinois EPA committed to providing example county plans from representative county sizes.
- e. Steering committee structure and function

Group discussion regarding subcommittee co-chairs drafting the GA report after individual items are approved by the Committee.

### 3. Group Discussion Regarding the Subcommittee Proposal

Group discussed the value of scheduling subcommittee meetings immediately following meetings of the entire Committee to ensure OMA compliance.

Willis moved to adopt the subcommittee structure proposed by Illinois EPA. Murphy seconded. All in favor. None opposed.

Westerfield moved to install Buis as education subcommittee co-chair, Saladino as infrastructure subcommittee co-chair, Jennings as market development subcommittee co-chair, Boring as measurement subcommittee co-chair, and Miller as local government support subcommittee co-chair. Pai seconded. All in favor; none opposed.

Griffith moved to nominate Schumacher as Education and Outreach Subcommittee co-chair. Disbrow seconded. All in favor; none opposed.

Murphy moved to nominate Willis as Infrastructure Subcommittee co-chair. Jarland seconded. All in favor; none opposed.

Jarland moved to nominate Disbrow as Market Development Subcommittee co-chair. Cowhey seconded. All in favor; none opposed.

McKeen moved to nominate Pai as Measurement Subcommittee co-chair. Stone seconded. All in favor; none opposed.

Disbrow moved to nominate Jarland as Local Government Support Subcommittee co-chair. Monte seconded. All in favor; none opposed.

Pausma moved to nominate all subcommittee co-chairs to serve on the Steering Committee. Gale seconded. All in favor; none opposed.

Illinois EPA circulated interest forms for the members to complete for each subcommittee. Committee took a recess at 1:25 pm. Committee Reconvened at 12:41pm.

### 4. Next Steps

Illinois EPA committed to circulating materials from the meeting electronically within ten working days. Illinois EPA will organize a call by mid-March for the subcommittee chairs to discuss individual subcommittee objectives.

- a. Next meeting will be in Chicagoland the first two weeks of April. Meeting location and time will be finalized by mid-March. The meeting will cover matters applicable to all of the subcommittees and include information sharing from each of the subcommittee chairs.

Willis moved to adjourn the meeting. Murphy seconded. Committee meeting adjourned at 12:53pm.