



OFFICE OF THE GOVERNOR 2012 MICHAEL CURRY SUMMER INTERNSHIP PROGRAM

The Office of the Governor encourages college juniors, seniors and graduate students from all disciplines to apply for a summer internship. Michael Curry interns work in the Governor's Office and in various agencies under the Governor's jurisdiction learning, firsthand, the operations of Illinois State Government.

This ten-week program carries a stipend of \$1,264 per month and begins approximately June 1.

The Office of the Governor complies with the provisions of the Americans with Disabilities Act. All qualified individuals are eligible to participate in the program.

To apply, fully complete the attached application. **Unless a reasonable accommodation has been requested and approved, handwritten applications will be returned.** Applicants must have the Registrar's Office from your college(s)/university(s) send a copy of your transcript to the program director. PLEASE, NO RESUMES; send completed applications only.

Positions are primarily based in Springfield with very limited placements in Chicago. To be eligible, applicants must be Illinois residents and not have previously participated in the Michael Curry Summer Internship Program. Relocation is at the applicant's expense.

Completed applications and transcripts should be sent directly to **Office of the Governor, Michael Curry Summer Internship Program 503 Stratton Office Building, Springfield, Illinois 62706**. If you have any questions, need more information or wish to request a reasonable accommodation, please call Alicia Harris 217/782-7950 *TTY 217/558-2238) between 8:30 a.m. and 5:00 p.m.; Monday through Friday. **Applications must be postmarked by February 12, 2012. Applications postmarked after this date will be returned.**

5.) LIST THE COMPUTER PROGRAMS IN WHICH YOU ARE PROFICIENT_____

6.) HAVE YOU EVER SUBMITTED AN APPLICATION TO THE MICHAEL CURRY SUMMER INTERNSHIP PROGRAM?_____ IF YES, WHEN DID YOU APPLY?_____ WERE YOU ACCEPTED?_____ DID YOU PARTICIPATE?_____

(NOTE: IF YOU PARTICIPATED BEFORE, YOU ARE INELIGIBLE)

7.) **WORK EXPERIENCE**

BUSINESS	DUTIES	DATES	HOURS/WEEK
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8.) **EXTRA CURRICULAR ACTIVITIES**

9.) **HONORS**

10.) REFER TO THE ATTACHED PAGES ON WHICH DEPARTMENTS ARE LISTED AND INDICATE THREE PREFERENCES ON THE LINES BELOW

THE NUMBER OF INTERNSHIPS IS LIMITED. **YOU CANNOT BE GUARANTEED ANY OF YOUR PREFERENCES.** IF YOU CANNOT BE PLACED IN ANY OF YOUR PREFERRED AGENCIES, WOULD YOU STILL BE INTERESTED IN PARTICIPATING IN THE PROGRAM? **YES NO**

IF YES, YOUR PLACEMENT WILL BE BASED AS MUCH ON YOUR ACADEMIC BACKGROUND AND YOUR FUTURE VOCATIONAL PLANS AS POSSIBLE.

. As a condition of employment, state law requires that "every male born on or after January 1, 1960, and less than 27 years old, shall submit documentation, at time of appointment, evidencing his registration with the Federal Selective Service System."

11.) WITHIN THE SPACE PROVIDED BELOW, PLEASE STATE A CURRENT PUBLIC POLICY
PROBLEM AND A PROPOSED SOLUTION.
TOPIC: _____

12.) IN A BRIEF ESSAY, STATE THE FOLLOWING: (a) THE SPECIAL QUALITIES/ATTRIBUTES YOU WILL BRING; (b) YOUR PRESENT CAREER GOALS, AND, (c) WHAT YOU EXPECT TO GAIN/CONTRIBUTE BY PARTICIPATING IN THE MICHAEL CURRY SUMMER INTERNSHIP PROGRAM.

**2012 MICHAEL CURRY
SUMMER INTERNSHIP PROGRAM**

DEPARTMENTS	GENERAL CRITERIA/REQUIREMENTS
AGRICULTURE	Business; Communication; Computer Science; Public Administration
CAPITAL DEVELOPMENT BOARD	Accounting; Architecture; Business; Communications; Computer Science; Engineering or construction related degree.
CENTRAL MANAGEMENT SERVICES	Business; Communication; Computer Science/Programming; Contract Administration; Finance; Health Services; Marketing; Math, Sociology
CHILDREN AND FAMILY SERVICES	Social Work; Child Welfare Services; Human services; Psychology; Public Administration; Pre-law; good listening, verbal and written communication skills; good interpersonal skills; computer skills
COMMERCE & ECONOMIC OPPORTUNITY	Business; Communications; Economics; Energy/Environmental Studies; Finance; marketing; Public Relations
COMMERCE COMMISSION	Talented seniors and graduate students who are committed to excellence, think creatively, and have demonstrated academic achievement in the areas of accounting, computer science, economics, engineering, human resources of law
CORRECTIONS	Accounting; Business Administration; Criminal Justice; Law; Marketing; Psychology
EMPLOYMENT SECURITY	Accounting; Business; communications; Economics; English; Fiancé; Liberal Arts; Political Science; Public Administration
FINANCIAL & PROFESSIONAL REGULATION	Business Management; Finance; Political Science, Public Administration; excellent written/oral communication, computer and research skills; professional business manner

**GUARDIANSHIP &
ADVOCACY COMMISSION**

A current law student in either second or third year, a student majoring in paralegal studies; Masters Degree in Social Work; Bachelors Degree in any of the following; Accounting; computer Science; Public Administration. General knowledge of DOS, Uni, WordPerfect. Ability to work independently and possess good organizational skills.

**HEALTHCARE & FAMILY
SERVICES**

Accounting; Business; Criminal Justice; Education; English; Law; Management; Public Administration; Psychology; Social Work; Sociology; Statistics; Health Science; Healthcare Policy; Public Finance; writing skills

**HIGHER
EDUCATION**

Math; English, graduate work or senior level; computer skills; good oral, written communication and interpersonal skills.

**HISTORIC PRESERVATION
AGENCY**

Archeology; Architecture; History; Park & Recreation graduate or upper level undergraduate

HUMAN RIGHTS

Computer Science; Political Science; Pre-Law; Sociology

HUMAN SERVICES

Management; Public Administration, Political Science; Sociology; Humanities; Journalism; Accounting; Business Administration; Computer Science; excellent organizational, research, verbal and written communication skills.

INSURANCE

Accounting; Actuarial Science; Business; computer Science; English; Journalism; Public Administration; Statistics; health-care experience; strong writing skills; ability to review technical contract language; medical and insurance terminology; IBM OS/2; Lotus 1,2,3; microcomputer programming, installation, customization; attention to detail; knowledge of insurance

**LIQUOR CONTROL
COMMISSION**

English; Liberal Arts; Pre-Law

MILITARY AFFAIRS

History; Public History; Museum Science; computer literacy; command of English language

NATURAL RESOURCES	Park and Recreation graduate or upper level undergraduate. Experience working as a camp counselor preferred; Computer Science; Computer activities including web page construction and GIS applications.
NUCLEAR SAFETY	Chemistry; Computer Science; Engineering; Environmental Health; Physical Science
PUBLIC HEALTH	Biological Sciences; Computer Science; Health Science; Mathematics/Statistics; Physical Sciences
REVENUE	Accounting; Art; Communications; Computer Science; Finance; Liberal Arts; Management; Music; :philosophy; Political Science; Public Administration
STATE POLICE	Communications; Computer Science; Criminal Justice; Business; Law
TRANSPORTATION	Biological Science; Business Management; Civil Engineering; Computer Science; Engineering Technology Planning; Natural Science
VETERANS AFFAIRS	Public Relations; Political Science; good verbal and written communication skills; honorably discharged veteran or member of reserve component

MICHAEL CURRY SUMMER INTERNSHIP

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Placements: Various state agencies under the Governor's jurisdiction with limited positions available in the Governor's Office.

Duration: 10 weeks beginning approximately June 1, 2012.

Compensation: \$1,264 per month

Requirements: ILLINOIS RESIDENTS who are college juniors, seniors, graduate and law students. Relocation will be at intern expense.

Background: All majors acceptable

Location: Predominantly in Springfield with limited Chicago placements.

CONTACT:

CALENDAR: (subject to change)

Curry Internship	October 2011-----Applications available
Coordinator	February 12, 2012-----Application deadline
503 Stratton Office Bldg	March/April 2012-----Application screening
Springfield, Il 62706	May 2012-----Applicants notified
	June 1, 2012-----Program Commences

Please direct questions to:

Alicia Harris
217/782-7950
217/558-2238 (TTY)

<http://www.illinois.gov/gov/intopportunities.cfm>

OFFICE OF THE GOVERNOR

STATE OF ILLINOIS