



Facility Name & ID Number Terra Estates

# 0040352 Report Period Beginning: 7/1/2012 Ending: 6/30/13

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds N/A

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6	16	ICF/DD 16 or Less	16	5,840	6
7	16	TOTALS	16	5,840	7

B. Census-For the entire report period.

	1 Level of Care	2 Patient Days by Level of Care and Primary Source of Payment				5
		3 Medicaid Recipient	4 Private Pay	4 Other	5 Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS	4,419			4,419	13
14	TOTALS	4,419			4,419	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 75.67%

D. How many bed-hold days during this year were paid by the Department?

None (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.

(E.g., day care, "meals on wheels", outpatient therapy)

None

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?

YES  NO  Non-allowable costs have been eliminated in Schedule V, Column 7

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES  NO

I. On what date did you start providing long term care at this location?

Date started 05/01/1993

J. Was the facility purchased or leased after January 1, 1978?

YES  Date 04/30/1993 NO

K. Was the facility certified for Medicare during the reporting year?

YES  NO  If YES, enter number of beds certified 0 and days of care provided 0

Medicare Intermediary N/A

IV. ACCOUNTING BASIS

ACCRUAL  MODIFIED CASH\*  CASH\*

Is your fiscal year identical to your tax year? YES  NO

Tax Year: 6/30/13 Fiscal Year: 6/30/13

\* All facilities other than governmental must report on the accrual basis.

Facility Name &amp; ID Number

Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

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**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	3,684	1,564	1,558	6,806		6,806		6,806		1
2	Food Purchase		26,115		26,115		26,115		26,115		2
3	Housekeeping		4,648		4,648		4,648	12	4,660		3
4	Laundry		1,432		1,432		1,432		1,432		4
5	Heat and Other Utilities			13,261	13,261		13,261	58	13,319		5
6	Maintenance	10,805	836	3,484	15,125		15,125	208	15,333		6
7	Other (specify):*										7
8	<b>TOTAL General Services</b>	14,489	34,595	18,303	67,387		67,387	278	67,665		8
	<b>B. Health Care and Programs</b>										
9	Medical Director										9
10	Nursing and Medical Records	279,937	10,001	946	290,884		290,884		290,884		10
10a	Therapy			2,749	2,749		2,749		2,749		10a
11	Activities		548		548		548		548		11
12	Social Services			1,357	1,357		1,357		1,357		12
13	CNA Training										13
14	Program Transportation			1,359	1,359		1,359		1,359		14
15	Other (specify):*										15
16	<b>TOTAL Health Care and Programs</b>	279,937	10,549	6,411	296,897		296,897		296,897		16
	<b>C. General Administration</b>										
17	Administrative	8,847		112,508	121,355		121,355	(112,508)	8,847		17
18	Directors Fees							2,814	2,814		18
19	Professional Services			1,445	1,445		1,445	13,898	15,343		19
20	Dues, Fees, Subscriptions & Promotions			1,213	1,213		1,213	1,303	2,516		20
21	Clerical & General Office Expenses	1,423	1,764	7,780	10,967		10,967	53,064	64,031		21
22	Employee Benefits & Payroll Taxes			68,542	68,542		68,542	7,519	76,061		22
23	Inservice Training & Education			140	140		140		140		23
24	Travel and Seminar			392	392		392	1,549	1,941		24
25	Other Admin. Staff Transportation			1,314	1,314		1,314	898	2,212		25
26	Insurance-Prop.Liab.Malpractice			22,297	22,297		22,297	713	23,010		26
27	Other (specify):*										27
28	<b>TOTAL General Administration</b>	10,270	1,764	215,631	227,665		227,665	(30,750)	196,915		28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	304,696	46,908	240,345	591,949		591,949	(30,472)	561,477		29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number Terra Estates

#0040352

Report Period Beginning:

7/1/2012

Ending:

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## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			16,300	16,300		16,300	(5,380)	10,920			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			33,127	33,127		33,127	13,235	46,362			32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds							6,034	6,034			34
35	Rent-Equipment & Vehicles							1,207	1,207			35
36	Other (specify):*											36
37	<b>TOTAL Ownership</b>			49,427	49,427		49,427	15,096	64,523			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers		1,903	975	2,878		2,878		2,878			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			38,114	38,114		38,114		38,114			42
43	Other (specify):* <i>Non-allowable Costs</i>			4,860	4,860		4,860	(4,860)				43
44	<b>TOTAL Special Cost Centers</b>		1,903	43,949	45,852		45,852	(4,860)	40,992			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	304,696	48,811	333,721	687,228		687,228	(20,236)	666,992			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

**VI. ADJUSTMENT DETAIL**

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space	(7,200)	30		6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions	(7,763)	43		15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment	(413)	43		19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(4,860)	43		24
25	Fund Raising, Advertising and Promotional				25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule See Page 5A				29
30	<b>SUBTOTAL (A): (Sum of lines 1-29)</b>	\$ (20,236)		\$	30

BHF USE ONLY					
48		49		50	51
					52

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	<b>SUBTOTAL (B): (sum of lines 31-35)</b>	\$		36
	(sum of SUBTOTALS			
37	<b>TOTAL ADJUSTMENTS (A) and (B)</b>	\$ (20,236)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44						44
45	Other-Attach Schedule		X			45
46	Other-Attach Schedule		X			46
47	<b>TOTAL (C): (sum of lines 38-46)</b>			\$		47

Terra Estates

ID# 0040352

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Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	Sch. V Line
1		\$		1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32

33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	<b>Total</b>		0	49

**VII. RELATED PARTIES**

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
<a href="#">Progressive Housing, Inc</a>	100	<a href="#">See Pg 6-Supp</a>		<a href="#">See Pg 6-Supp</a>		

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)		
1	V	<a href="#">3 Housekeeping</a>	\$	<a href="#">Progressive Housing, Inc.</a>	100.00%	\$ 12	\$	12	1
2	V	<a href="#">5 Utilities</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	58		58	2
3	V	<a href="#">6 Maintenance</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	208		208	3
4	V	<a href="#">17 Administrative</a>	112,508	<a href="#">Progressive Housing, Inc.</a>	100.00%			(112,508)	4
5	V	<a href="#">18 Director Fees</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	2,814		2,814	5
6	V	<a href="#">19 Professional Services</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	13,898		13,898	6
7	V	<a href="#">20 Dues, Fees, Subs and Promotions</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	1,303		1,303	7
8	V	<a href="#">21 Clerical and General Office</a>	41	<a href="#">Progressive Housing, Inc.</a>	100.00%	53,105		53,064	8
9	V	<a href="#">22 Employee Benefits</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	7,519		7,519	9
10	V	<a href="#">24 Travel and Seminar</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	1,549		1,549	10
11	V	<a href="#">25 Auto Expense</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	898		898	11
12	V	<a href="#">26 Insurance</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	713		713	12
13	V	<a href="#">30 Depreciation</a>		<a href="#">Progressive Housing, Inc.</a>	100.00%	1,820		1,820	13
14	Total		\$ 112,549			\$ 83,897	\$ *	(28,652)	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.



VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	32 Interest	\$ 437	Progressive Housing, Inc.	100.00%	\$ 13,672	\$ 13,235	15	
16	V	34 Rent		Progressive Housing, Inc.	100.00%	6,034	6,034	16	
17	V	35 Equipment Rental		Progressive Housing, Inc.	100.00%	1,207	1,207	17	
18	V	43 Non-Allowable Expenses		Progressive Housing, Inc.	100.00%	8,176	8,176	18	
19	V							19	
20	V							20	
21	V							21	
22	V							22	
23	V							23	
24	V							24	
25	V							25	
26	V							26	
27	V							27	
28	V							28	
29	V							29	
30	V							30	
31	V							31	
32	V							32	
33	V							33	
34	V							34	
35	V							35	
36	V							36	
37	V							37	
38	V							38	
39	Total		\$ 437			\$ 29,089	\$ *	28,652	39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name &amp; ID Number

Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

## VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions.

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1			Sparta Terrace	Sparta				1
2			Taylorville Terrace	Taylorville				2
3			Ellner Terrace	Evansville	Progressive			3
4			Briarbrook Place	East Peoria	Housing, Inc.	Olympia Fields	ICF/DD Provider	4
5			Harris Place	East Peoria	Progressive Careers			5
6			Joshua Manor	Hoyleton	& Housing	Steger	Workshop	6
7			Aviston Terrace	Aviston	Progressive Careers			7
8			Park Place	Pana	& Housing	Waltonville	Workshop	8
9			Cardinal	Woodlawn	Perfection			9
10			Western Gardens	MT. Vernon	Cleaning	Olympia Fields	Housekeeping	10
11			Galaxy	Woodlawn				11
12			Bill Goat Hill	MT. Vernon				12
13			Country Club Hill	Country Club Hills				13
14			Lee street	Country Club Hills				14
15			Baker Street	Country Club Hills				15
16			182nd Street	Country Club Hills				16
17			Osage	Park Forest				17
18			Oakwood	Park Forest				18
19			Blair	Park Forest				19
20			Lowell	Hazelcrest				20
21			Marquette	Park Forest				21
22			Cherry	Park Forest				22
23			Luella	Sauk Village				23
24			Olivia	Sauk Village				24
25			Huron	Park Forest				25
26			Wilshire	Park Forest				26
27			Constance	Sauk Village				27
28			175th Place	Country Club Hills				28
29			Sauganash	Park Forest				29
30								30

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## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Edward Childers	Chairman	Board Member	None	9,124	3Hrs/MTG	1.00	Dir. Fees	\$ 476	L18,C8	1
2	Orland Bauer	Treasurer	Board Member	None	9,125	3Hrs/MTG	1.00	Dir. Fees	475	L18,C8	2
3	Robert Bauer	Secretary	Board Member	None	9,125	3Hrs/MTG	1.00	Dir. Fees	475	L18,C8	3
4	Shawn Jeffers	Vice Chairman	Board Member	None	9,125	3Hrs/MTG	1.00	Dir. Fees	475	L18,C8	4
5	Cora Flota	Director	Board Member	None	8,363	3Hrs/MTG	1.00	Dir. Fees	437	L18,C8	5
6	Edward Copeland	Director	Board Member	None	9,124	3Hrs/MTG	1.00	Dir. Fees	476	L18,C8	6
7	Lawrence Manson	President	CEO / Board Mem	None	170,341	1.18	2.95	Salary	8,701	L21,C7	7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 11,515		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

**BOARD OF DIRECTOR FEES**

Progressive Housing, Inc.

	Edward Childers	Cora Flota	Edward Copeland	Orland Bauer	Robert Bauer	Shawn Jeffers	Total	Larry Manson
Sparta Terrace	446	410	446	447	447	447	2,643	8,237
Ellner Terrace	464	425	464	463	463	463	2,742	8,559
Taylorville Terrace	519	475	519	518	518	518	3,067	9,597
Aviston Terrace	484	444	484	483	483	483	2,861	8,880
Briarbrook Place	534	490	534	535	535	535	3,163	9,847
Harris Place	516	474	516	517	517	517	3,057	9,579
Joshua Manor	462	425	462	463	463	463	2,738	8,469
Terra Estates	476	437	476	475	475	475	2,814	8,701
Park Place	455	417	455	454	454	454	2,689	8,379
Western Gardens	210	194	211	211	211	211	1,248	3,957
Galaxy	277	254	277	277	277	277	1,639	5,246
Cardinal	181	165	180	180	180	180	1,066	3,348
Bill Goat Hill	248	228	248	249	249	249	1,471	4,673
Country Club Hill	202	186	202	203	203	203	1,199	3,831
Lee Street	219	200	219	219	219	219	1,295	4,190
Baker Street	178	163	178	178	178	178	1,053	3,348
182nd Street	215	197	215	215	215	215	1,272	4,064
Osage	195	178	195	196	196	196	1,156	3,670
Oakwood	219	200	218	218	218	218	1,291	4,118
Blair	242	222	241	242	242	242	1,431	4,601
Lowell	236	217	236	237	237	237	1,400	4,440
Marquette	249	228	248	248	248	248	1,469	4,691
Cherry	234	214	234	234	234	234	1,384	4,422
Luella	302	277	302	303	303	303	1,790	5,819
Olivia	315	288	315	316	316	316	1,866	5,890
Huron	228	209	227	227	227	227	1,345	4,297
Wilshire	246	225	247	246	246	246	1,456	4,637
Constance	148	135	149	148	148	147	875	2,686
175th Place	271	248	272	271	270	271	1,603	5,121

Sauganash	0	0	0	0	0	0	0	0
Steger	417	383	417	416	417	417	2,467	7,824
Waltonville	36	31	36	35	35	35	208	3,921
Mt. Vernon	176	161	177	176	176	176	1,042	0
Total PHI	<u>9,600</u>	<u>8,800</u>	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>	<u>56,800</u>	<u>179,042</u>

Facility Name & ID Number Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES  NO

Name of Related Organization

Progressive Housing, Inc.

Street Address

3615 Park Drive, Suite 100

City / State / Zip Code

Olympia Fields, IL 60461

Phone Number

( 708) 283-1530

Fax Number

( 708) 283-2470

B. Show the allocation of costs below. If necessary, please attach worksheets.

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	3	Housekeeping	Budgeted Rev/Dir Cost 13,188,353	31	\$ 237		640,618	\$ 12	1
2	5	Utilities	Budgeted Rev/Dir Cost 13,188,353	31	1,184		640,618	58	2
3	6	Maintenance	Budgeted Rev/Dir Cost 13,188,353	31	6,456		640,618	208	3
4	18	Director Fees	Budgeted Rev/Dir Cost 13,188,353	31	56,800		640,618	2,814	4
5	19	Professional Services	Budgeted Rev/Dir Cost 13,188,353	31	233,624		640,618	13,898	5
6	20	Dues, Fees, Subs and Promotions	Budgeted Rev/Dir Cost 13,188,353	31	27,886		640,618	1,303	6
7	21	Clerical and General Office	Budgeted Rev/Dir Cost 13,188,353	31	1,068,896	964,998	640,618	53,105	7
8	22	Employee Benefits	Budgeted Rev/Dir Cost 13,188,353	31	151,773		640,618	7,519	8
9	24	Travel and Seminar	Budgeted Rev/Dir Cost 13,188,353	31	41,254		640,618	1,549	9
10	25	Auto Expense	Budgeted Rev/Dir Cost 13,188,353	31	19,131		640,618	898	10
11	26	Insurance	Budgeted Rev/Dir Cost 13,188,353	31	14,561		640,618	713	11
12	30	Depreciation	Budgeted Rev/Dir Cost 13,188,353	31	37,448		640,618	1,820	12
13	32	Interest	Budgeted Rev/Dir Cost 13,188,353	31	281,328		640,618	13,672	13
14	34	Rent	Budgeted Rev/Dir Cost 13,188,353	31	119,600		640,618	6,034	14
15	35	Equipment Rental	Budgeted Rev/Dir Cost 13,188,353	31	31,048		640,618	1,207	15
16	43	Non-Allowable Expenses	Budgeted Rev/Dir Cost 13,188,353	31	63,622		640,618	8,176	16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$ 2,154,848	\$ 964,998		\$ 112,986	25

Facility Name & ID Number

Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1	Name of Lender	2		3	4	5	6		8	9	10						
		Related**					Purpose of Loan	Monthly Payment Required				Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
		YES	NO										Original	Balance			
<b>A. Directly Facility Related</b>																	
<b>Long-Term</b>																	
1	Il Health Facility Auth Bond		X	Facility Purchase	Varies	03/09/06	\$ 803,567	\$ 689,611	08/15/26	6.7500	\$ 32,081						
2																	
3																	
4																	
5																	
<b>Working Capital</b>																	
6	Amortization										1,046						
7	Allocation from Home Office-Interest										13,071						
8	Allocation from Home Office-Amortization										601						
9	<b>TOTAL Facility Related</b>						\$ 803,567	\$ 689,611			\$ 46,799						
<b>B. Non-Facility Related*</b>																	
10																	
11																	
12									Interest Income Offset		(437)						
13																	
14	<b>TOTAL Non-Facility Related</b>						\$	\$			\$ (437)						
15	<b>TOTALS (line 9+line14)</b>						\$ 803,567	\$ 689,611			\$ 46,362						

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ N/A Line # N/A

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)**

**B. Real Estate Taxes**

		<b>Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.</b>													
1. Real Estate Tax accrual used on 2012 report.		\$		1											
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)	<b>2012</b>	\$	N/A	2											
3. Under or (over) accrual (line 2 minus line 1).		\$		3											
4. Real Estate Tax accrual used for 2013 report. (Detail and explain your calculation of this accrual on the lines below.)		\$		4											
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>		\$		5											
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>		\$		6											
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$		7											
Real Estate Tax History:															
Real Estate Tax Bill for Calendar Year:	2008	_____	8	<table border="1" style="width: 100%;"> <tr> <td colspan="2" style="text-align: center;"><b>FOR BHF USE ONLY</b></td> </tr> <tr> <td style="text-align: center;">13</td> <td>FROM R. E. TAX STATEMENT FOR 2012 \$</td> </tr> <tr> <td style="text-align: center;">14</td> <td>PLUS APPEAL COST FROM LINE 5 \$</td> </tr> <tr> <td style="text-align: center;">15</td> <td>LESS REFUND FROM LINE 6 \$</td> </tr> <tr> <td style="text-align: center;">16</td> <td>AMOUNT TO USE FOR RATE CALCULATION \$</td> </tr> </table>		<b>FOR BHF USE ONLY</b>		13	FROM R. E. TAX STATEMENT FOR 2012 \$	14	PLUS APPEAL COST FROM LINE 5 \$	15	LESS REFUND FROM LINE 6 \$	16	AMOUNT TO USE FOR RATE CALCULATION \$
<b>FOR BHF USE ONLY</b>															
13	FROM R. E. TAX STATEMENT FOR 2012 \$														
14	PLUS APPEAL COST FROM LINE 5 \$														
15	LESS REFUND FROM LINE 6 \$														
16	AMOUNT TO USE FOR RATE CALCULATION \$														
	2009	_____	9												
	2010	_____	10												
	2011	_____	11												
	2012	_____	12												

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**



## 2012 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Terra Estates COUNTY Washington

FACILITY IDPH LICENSE NUMBER 0040352

CONTACT PERSON REGARDING THIS REPORT N/A

TELEPHONE ( ) FAX #: ( )

**A. Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2012 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2012.

	(A) <u>Tax Index Number</u>	(B) <u>Property Description</u>	(C) <u>Total Tax</u>	(D) <u>Tax Applicable to Nursing Home</u>
1.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
2.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
3.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
4.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
5.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
6.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
7.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
8.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
9.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
10.	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>	\$ <hr style="border-top: 1px solid black;"/>
		<b>TOTALS</b>	\$ <hr style="border-top: 3px double black;"/>	\$ <hr style="border-top: 3px double black;"/>

**B. Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?                 YES                 NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. **Tax Bills**

Attach a copy of the original 2012 tax bills which were listed in Section A to this statement. Be sure to use the 2012 tax bill which is normally paid during 2013.

**PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation* . Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.**

Facility Name & ID Number Terra Estates

# 0040352

Report Period Beginning:

7/1/2012 Ending:

6/30/13

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 4,284 B. General Construction Type: Exterior Siding Frame Wood Number of Stories One

C. Does the Operating Entity?  (a) Own the Facility  (b) Rent from a Related Organization.  (c) Rent from Completely Unrelated Organization.  
 (Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?  (a) Own the Equipment  (b) Rent equipment from a Related Organization.  (c) Rent equipment from Completely Unrelated Organization.  
 (Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)  
 List entity name, type of business, square footage, and number of beds/units available (where applicable).

N/A

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?  YES  NO  
 If so, please complete the following:

1. Total Amount Incurred: \_\_\_\_\_ 2. Number of Years Over Which it is Being Amortized: \_\_\_\_\_  
 3. Current Period Amortization: \_\_\_\_\_ 4. Dates Incurred: \_\_\_\_\_

Nature of Costs: \_\_\_\_\_  
 (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	Facility	40,000	1993	\$ 20,000	1
2	Allocated from Home Office			152	2
3	TOTALS	40,000		\$ 20,152	3

Facility Name &amp; ID Number Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

**XI. OWNERSHIP COSTS (continued)****B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1	2	3	4	5	6	7	8	9		
	Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	16		1993	1989	\$ 406,000	\$ 10,150	40	\$ 10,150	\$	\$ 204,711	4
5											5
6											6
7											7
8											8
	<b>Improvement Type**</b>										
9		Building Improvements	1995		1,975		15			1,975	9
10		A.D.A. Shower	1999		2,164	144	15	144		2,091	10
11		Water Heater	2004		2,099	140	15	140		1,330	11
12		Bathroom Tile	2004		532	36	15	36		330	12
13		Kitchen Remodel	2004		1,317	88	15	88		762	13
14		Kitchen Cabinets	2004		4,346	290	15	290		2,488	14
15		Kitchen Counter Top	2004		675	45	15	45		386	15
16		Alarm Strobe Light Fixture	2005		800	53	15	53		430	16
17		Living Room Carpet	2005		1,105	74	15	74		560	17
18		Bathroom Remodel	2007		1,042	69	15	69		450	18
19		Bathroom Remodel	2007		757	50	15	50		301	19
20		Gazebo	2007		1,796	120	15	120		669	20
21		Bathroom Remodel	2008		665	44	15	44		239	21
22		Bathroom Remodel	2008		534	36	15	36		173	22
23		Building Improvements	2008		1,084	72	15	72		342	23
24		Replace fire panel	2011		1,145	76	15	76		158	24
25		Install 6 Sprinkler Heads	2012		1,185	79	15	79		118	25
26		New Furnace	2012		1,975	132	15	132		176	26
27											27
28											28
29											29
30											30
31		Allocation from Home Office			3,163			135	135	596	31
32											32
33		To offset Building Rent Income						(7,200)	(7,200)		33
34											34
35											35
36											36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

Facility Name & ID Number Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37		\$	\$		\$	\$	\$	37
38								38
39								39
40								40
41								41
42								42
43								43
44								44
45								45
46								46
47								47
48								48
49								49
50								50
51								51
52								52
53								53
54								54
55								55
56								56
57								57
58								58
59								59
60								60
61								61
62								62
63								63
64								64
65								65
66								66
67								67
68								68
69								69
70	TOTAL (lines 4 thru 69)	\$ 434,359	\$ 11,698		\$ 4,633	\$ (7,065)	\$ 218,285	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 10,336	\$ 3,416	\$ 3,416	\$	5-10Yrs	\$ 4,567	71
72	Current Year Purchases	524	26	26		5-10Yrs	26	72
73	Fully Depreciated Assets	27,151	837	837		5-10Yrs	27,151	73
74	Allocated From Home Office	13,385		1,382	1,382		10,385	74
75	TOTALS	\$ 51,396	\$ 4,279	\$ 5,661	\$ 1,382		\$ 42,129	75

D. Vehicle Costs. (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Resident Transportation	2003 Mercury Sable Wagon	2003	\$ 16,961	\$	\$	\$	5	\$ 16,961	76
77	Resident Transportation	Capitalized Repairs	2007/2009/2011	2,734	323	323		5	1,512	77
78								5		78
79	Allocated from Home Office			6,300		303	303		5,917	79
80	TOTALS			\$ 25,995	\$ 323	\$ 626	\$ 303		\$ 24,390	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount		
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 531,902	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 16,300	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 10,920	83 **
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ (5,380)	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 284,804	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	N/A	\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92	N/A	\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: \_\_\_\_\_

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? \_\_\_\_\_

If NO, see instructions.  YES  NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6		Allocated from Home Office			6,034			6
7	TOTAL				\$ 6,034			7

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending                      Annual Rent

12. \_\_\_\_\_ /2014                      \$ \_\_\_\_\_

13. \_\_\_\_\_ /2015                      \$ \_\_\_\_\_

14. \_\_\_\_\_ /2016                      \$ \_\_\_\_\_

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized

by the length of the lease N/A.

N/A

N/A

9. Option to Buy:  YES  NO Terms: \_\_\_\_\_ \*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental?  YES  NO

16. Rental Amount for movable equipment: \$ 1,207 Description: Allocated from Home Office - postage machine, copier, storage

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

Facility Name & ID Number Terra Estates # 0040352 Report Period Beginning: 7/1/2012 Ending: 6/30/13  
**XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS** (See instructions.)

**A. TYPE OF TRAINING PROGRAM** (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p><b>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?</b></p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>It is the policy of this facility to only hire certified nurses aides.                  If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p><b>2. CLASSROOM PORTION:</b></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p><b>3. CLINICAL PORTION:</b></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
---	---	--

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		Facility		3	4
		1	2		
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	<b>TOTALS</b>	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

**D. NUMBER OF CNAs TRAINED**

<b>COMPLETED</b>		
1. From this facility		
2. From other facilities (f)		
<b>DROP-OUTS</b>		
1. From this facility		
2. From other facilities (f)		
<b>TOTAL TRAINED</b>		

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.



**XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)**

	Service	1 Schedule V Line & Column Reference	2		3	4		5	6	7	8
			Staff		Cost	Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service			Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1	
2	Licensed Speech and Language Development Therapist		hrs							2	
3	Licensed Recreational Therapist		hrs							3	
4	Licensed Physical Therapist		hrs							4	
5	Physician Care		visits							5	
6	Dental Care	39(3)	visits		23	975		23	975	6	
7	Work Related Program		hrs							7	
8	Habilitation		hrs							8	
9	Pharmacy	39(2)	# of prescrpts				1,903		1,903	9	
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10	
11	Academic Education		hrs							11	
12	Other (specify):									12	
13	Other (specify):									13	
14	<b>TOTAL</b>			\$	23	\$ 975	\$ 1,903	23	\$ 2,878	14	

**NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.**

Facility Name & ID Number Terra Estates# 0040352Report Period Beginning: 7/1/2012

Ending:

6/30/13

## XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 6/30/13

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 53,249	\$ 53,249	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance <u>9,727</u> )	121,782	121,782	3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	2,491	2,491	6
7	Other Prepaid Expenses	1,475	1,475	7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): <u>Reserves/Deposits</u>	93,185	93,185	9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 272,182	\$ 272,182	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	20,000	20,152	13
14	Buildings, at Historical Cost	431,196	434,359	14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	57,706	77,391	16
17	Accumulated Depreciation (book methods)	(267,502)	(284,804)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (spec <u>Loan Costs</u>	8,881	8,881	22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 250,281	\$ 255,979	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 522,463	\$ 528,161	25

		1	2	
		Operating	After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ 12,055	\$ 12,055	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	15,221	15,221	30
31	Accrued Taxes Payable (excluding real estate taxes)	1,227	1,227	31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable	14,427	14,427	33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36	<u>Accrued Expenses</u>	2,345	2,345	36
37	<u>Deposits/Deferred Income</u>	2,083	2,083	37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 47,358	\$ 47,358	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable	689,611	689,611	41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 689,611	\$ 689,611	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 736,969	\$ 736,969	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ (214,506)	\$ (208,808)	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 522,463	\$ 528,161	48

\*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ (100,327)	1
2	Restatements (describe):		2
3	<b>Rounding</b>		3
4			4
5			5
6	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ (100,327)	6
<b>A. Additions (deductions):</b>			
7	NET Income (Loss) (from page 19, line 43)	(139,210)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ (139,210)	17
<b>B. Transfers (Itemize):</b>			
18	<b>Allocation of Progressive Housing, Inc. Balance Sheet</b>		18
19	<b>to individual facilities</b>	25,031	19
20			20
21			21
22			22
23	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$ 25,031	23
24	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ (214,506)	24 *

\* This must agree with page 17, line 47.

Facility Name &amp; ID Number Terra Estates

# 0040352

Report Period Beginning: 7/1/2012

Ending:

6/30/13

**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

**Note:** This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	
I. Revenue		Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 536,256	1
2	Discounts and Allowances for all Levels		2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 536,256	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>		8
<b>C. Other Operating Revenue</b>			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements	4,511	11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space	7,200	16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 11,711	23
<b>D. Non-Operating Revenue</b>			
24	Contributions	51	24
25	Interest and Other Investment Income***		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 51	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>		29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 548,018	30

		2	
II. Expenses		Amount	
<b>A. Operating Expenses</b>			
31	General Services	67,387	31
32	Health Care	296,897	32
33	General Administration	227,665	33
<b>B. Capital Expense</b>			
34	Ownership	49,427	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers	7,738	35
36	Provider Participation Fee	38,114	36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 687,228	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(139,210)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (139,210)	43

		3	
III. Net Inpatient Revenue detailed by Payer Source		Amount	
44	Medicaid - Net Inpatient Revenue	\$ 536,256	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify)		47
48	Other-(specify)		48
49	<b>TOTAL Inpatient Care Revenue (This total must agree to Line 3)</b>	\$ 536,256	49

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? No If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name  
ID#  
FYE

Terra Estates  
0040352  
6/30/2013

SCH 19A

Schedule XVII  
Page 19

This facility is a Not-For-Profit Under IRC 501C(3)  
and is part of a Consolidated Entity Tax Return.  
Therefore, the Income or Loss cannot be  
traced to the Federal Income Tax Return.

Facility Name & ID Number Terra Estates

# 0040352

Report Period Beginning:

7/1/2012

Ending:

6/30/13

**XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)**

(This schedule must cover the entire reporting period.)

	1	2**	3	4	
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing		\$	\$	1
2	Assistant Director of Nursing				2
3	Registered Nurses	466	9,349	18.55	3
4	Licensed Practical Nurses	3,660	56,480	14.36	4
5	CNAs & Orderlies				5
6	CNA Trainees				6
7	Licensed Therapist				7
8	Rehab/Therapy Aides				8
9	Activity Director				9
10	Activity Assistants				10
11	Social Service Workers				11
12	Dietician				12
13	Food Service Supervisor				13
14	Head Cook				14
15	Cook Helpers/Assistants	304	3,684	8.67	15
16	Dishwashers				16
17	Maintenance Workers	1,027	10,805	9.57	17
18	Housekeepers				18
19	Laundry				19
20	Administrator	395	8,847	21.90	20
21	Assistant Administrator				21
22	Other Administrative				22
23	Office Manager				23
24	Clerical	64	1,423	20.62	24
25	Vocational Instruction				25
26	Academic Instruction				26
27	Medical Director				27
28	Qualified MR Prof. (QMRP)	50	1,082	21.64	28
29	Resident Services Coordinator	1,690	20,574	11.24	29
30	Habilitation Aides (DD Homes)	20,308	192,452	8.71	30
31	Medical Records				31
32	Other Health Care(specify)				32
33	Other(specify)				33
34	TOTAL (lines 1 - 33)	27,964	304,696 *	\$ 10.01	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

**B. CONSULTANT SERVICES**

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference		
35	Dietary Consultant	24	\$ 1,294	L1, C3	35
36	Medical Director				36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant	Monthly	945	L10, C3	39
40	Physical Therapy Consultant	25	610	L10a, C3	40
41	Occupational Therapy Consultant	90	1,958	L10a, C3	41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	3	181	L10a, C3	43
44	Activity Consultant				44
45	Social Service Consultant	25	1,357	L12, C3	45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	167	\$ 6,345		49

**C. CONTRACT NURSES**

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference		
50	Registered Nurses	N/A	\$		50
51	Licensed Practical Nurses				51
52	Certified Nurse Assistants/Aides				52
53	TOTAL (lines 50 - 52)		\$		53

**XIX. SUPPORT SCHEDULES**

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount	
Missy Reed	Administrator	0	\$ 8,847	Workers' Compensation Insurance	\$	IDPH License Fee	\$	
				Unemployment Compensation Insurance	22,015	Advertising: Employee Recruitment		
				FICA Taxes	23,768	Health Care Worker Background Check		
				Employee Health Insurance	15,109	(Indicate # of checks performed 9)	92	
				Employee Meals	5,532	Patient Background Checks		
				Illinois Municipal Retirement Fund (IMRF)*		Hiring Expense	1,025	
						Miscellaneous Dues & Fees	96	
TOTAL (agree to Schedule V, line 17, col. 1)			\$ 8,847	Life Insurance	79	Allocated from Parent Co.	1,303	
(List each licensed administrator separately.)				Other Employee Benefits	2,039	Less: Public Relations Expense	( )	
B. Administrative - Other				Allocated from Home Office	7,519	Non-allowable advertising	( )	
Description			Amount	TOTAL (agree to Schedule V, line 22, col.8)			\$ 76,061	
Allocated from Progressive Housing, Inc.			\$ 112,508	E. Schedule of Non-Cash Compensation Paid to Owners or Employees				
				Description	Line #	Amount		
				N/A				
TOTAL (agree to Schedule V, line 17, col. 3)			\$ 112,508	TOTAL			\$	
(Attach a copy of any management service agreement)				G. Schedule of Travel and Seminar**				
C. Professional Services				Description			Amount	
Vendor/Payee	Type		Amount	Out-of-State Travel			\$	
Sheakly Payroll Service	Payroll Service		\$ 1,445	In-State Travel				
				Seminar Expense			392	
				Allocated from Home Office			1,549	
				Entertainment Expense			( )	
TOTAL (agree to Schedule V, line 19, column 3)			\$ 1,445	TOTAL (agree to Sch. V, line 24, col. 8)			\$ 1,941	
(If total legal fees exceed \$5,000, attach copy of invoices.)								

\* Attach copy of IMRF notifications

\*\*See instructions.

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).  
(See instructions.)

1	2	3	4	5	6	7	8	9	10	11	12	13
Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
1		\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
2	N/A											
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20	<b>TOTALS</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$



Facility Name &amp; ID Number Terra Estates

# 0040352

Report Period Beginning: 7/1/2012

Ending: 6/30/13

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? No  
If YES, give association name and amount. N/A
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? N/A If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? 5-10 Yrs.
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 3,078 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over. N/A
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 38,114  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 5,532 Has any meal income been offset against related costs? No Indicate the amount. \$ 0
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? No  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ N/A  
c. What percent of all travel expense relates to transportation of nurses and patients?                       
d. Have vehicle usage logs been maintained? Adequate records have been maintained.  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? Yes  
**g. Does the facility transport residents to and from day training? No**  
**Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A**
- (17) Has an audit been performed by an independent certified public accounting firm? Yes  
Firm Name: Heinold-Banwart, LTD
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$5,000, have legal invoices and a summary of services performed been attached to this cost report? N/A  
Attach invoices and a summary of services for all architect and appraisal fees.