FOR BHF USE

LL2

Supportive Living Facility

2016
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2016)

IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 1000127

Facility Name: The Glenwood of Mt Zion

Address: 1635 Baltimore Ave (Number) Mt Zion (City) 62459 (Zip Code)

County: Macon

Telephone Number: (217) 864-1073 **Fax #** 217 864-1077

Federal Employer ID Number:

Date Current Owners were Certified: 2014

Type of Ownership:

	VOLUNTARY, NON-PROFIT		PROPRIETARY		GOVERNMENTAL
	Charitable Corp.		Individual		State
	Trust		Partnership		County
IRS Exemption Code			Corporation		Other
			"Sub-S" Corp.		
		x	Limited Liability Co.		
			Trust		
			Other		

In the event there are further questions about this report, please contact:

Name: Shelley Welch **Telephone Number:** (217 821-9539

Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 01/01/2016 to 12/31/2016 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed)

(Date)

(Type or Print Name) Shelley Welch

(Title) Director of Operations

Paid Preparer

(Signed)

(Date)

(Print Name and Title)

(Firm Name & Address)

(Telephone) ( ) Fax # ( )

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name The Glenwood of Mt Zion Report Period Beginning: 01/01/2016 Ending: 12/31/2016

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days
Date of change in certified units / /

	1 Units at Beginning of Report Period	2 Type of Apartment	3 Units at End of Report Period	4 Unit Days During Report Period	
1	37	Single Unit Apartment	37	13,505	1
2	1	Double Unit Apartment	1	365	2
3		Other			3
4	38	TOTALS	38	13,870	4

B. Census-For the entire report period.

	1 Type of Unit	2 Resident Days by Unit and Primary Source of Payment: Medicaid Recipient	3 Private Pay	4 Other	5 Total	
5	Single Unit	4,487	8,556		13,043	5
6	Double Unit		335		335	6
7	Other					7
8	TOTALS	4,487	8,891		13,378	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 96.45%

D. Indicate the number of paid bed-hold days the SLF had during this year 47 **Also, indicate the number of unpaid bed-hold days the SLF had during this year.** 9 **(Do not include bed-hold days in Section B.)**

E. Does page 3 include expenses for services or investments not directly related to SLF services?
YES [ ] NO [x]

F. Does the BALANCE SHEET reflect any non-SLF assets?
YES [ ] NO [x]

G. List all services provided by your facility for non-residents. (E.g., day care, "meals on wheels", outpatient therapy)

H. ACCOUNTING BASIS

ACCRUAL	MODIFIED CASH*	CASH*
[x]	[ ]	[ ]

I. Is your fiscal year identical to your tax year? [x] YES [ ] NO
Tax Year: 2016 Fiscal Year: 2016
* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? No **If yes, did the facility make all of the required payments of interest and principle?**
If no, explain.

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? No **If yes, did the facility make all of the required payments of interest and principle?**
If no, explain.

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No **If yes, did the facility make all of the required payments of interest and principle?**
If no, explain.

Facility Name: The Glenwood of Mt Zion **Report Period Beginning: 01/01/2016 Ending: 12/31/2016**

IV. COST CENTER EXPENSES (please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage	Supplies	Other	Total			
	A. General Services	1	2	3	4	5	6	
1	Dietary and Food Purchase	80,792	114,654		195,446		195,446	1
2	Housekeeping, Laundry and Maintenance	28,711	40,631	14,661	84,002		84,002	2
3	Heat and Other Utilities			100,010	100,010		100,010	3
4	Other (specify): Fire Inspection Testing			4,962	4,962		4,962	4
5	**TOTAL General Services**	109,502	155,285	119,633	384,420		384,420	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	267,909	2,052	10,795	280,756		280,756	6
7	Activities and Social Services			3,778	3,778		3,778	7
8	Other (specify): Training & Education							8
9	**TOTAL Health Care and Programs**	267,909	2,052	14,572	284,533		284,533	9
	C. General Administration							
10	Administrative and Clerical	67,149	4,011	93,944	165,104		165,104	10
11	Marketing Materials, Promotions and Advertising		2,335	10,231	12,566		12,566	11
12	Employee Benefits and Payroll Taxes	55,947	3,498		59,446		59,446	12
13	Insurance-Property, Liability and Malpractice			20,947	20,947		20,947	13
14	Other (specify): Auto Fuel/Mnt Exp			2,252	2,252		2,252	14
15	**TOTAL General Administration**	123,097	9,844	127,374	260,315		260,315	15
16	**TOTAL Operating Expense (Sum of lines 5, 9 and 15)**	500,509	167,181	261,579	929,268		929,268	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			22,094	22,094		22,094	17
18	Interest							18
19	Real Estate Taxes			130,042	130,042		130,042	19
20	Rent -- Facility and Grounds			292,675	292,675		292,675	20
21	Rent -- Equipment							21
22	Other (specify): Minor Furniture & Fixtures			2,645	2,645		2,645	22
23	**TOTAL Ownership**			447,457	447,457		447,457	23
24	**GRAND TOTAL (Sum of lines 16 and 23)**	500,509	167,181	709,035	1,376,725		1,376,725	24

Facility Name: The Glenwood of Mt Zion **Report Period Beginning: 01/01/2016 Ending: 12/31/2016**

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	1	$ 23.50	1
2	Licensed Practical Nurses			2
3	Certified Nurse Assistants	4	10.00	3
4	Activity Director & Assistants			4
5	Social Service Workers			5
6	Head Cook	1	11.35	6
7	Cook Helpers/Assistants	1	10.00	7
8	Dishwashers			8
9	Maintenance Workers			9
10	Housekeepers	1	10.00	10
11	Laundry			11
12	Managers	1	20.30	12
13	Other Administrative	1	12.71	13
14	Clerical			14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	10	$	17

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				$	1
2					2
3					3
4					4
5					5
			Total	$	6

VI. (B) Management fees paid to unrelated parties

		Amount of Fee	
1		$	1
2			2
	Total	$	3

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES				OTHER RELATED BUSINESS ENTITIES					
Name	1	City	2	Name	3	City	4	Type of Business	5
				GAHCR II Mt. Zion ALF TRS S		Irvine, CA			
				Senior Health Specialties, Inc		Effingham, IL			

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? **YES** ☐ **NO** ☐

Name of related entity: _____ **If yes, what is the value of those services? $** _____

(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? **YES** ☐ **NO** ☐

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: The Glenwood of Mt Zion Report Period Beginning: 01/01/2016 Ending: 12/31/2016

VIII. OWNERSHIP COSTS

A. Purchase price of land _____ Year land was acquired _____

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar. *Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1					$	$		$	$	$	1
2											2
3											3
4											4
5											5
	Improvement Type										
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				$	$		$	$	$	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	$	$	$	$		$	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	$	$	$	$		$	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		$	$	$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	$	$	$	24

Facility Name: The Glenwood of Mt Zion **Report Period Beginning:** 01/01/2016 **Ending:** 2/31/2016

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. **Name of Party Holding Lease:** Northstar

2. **Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?** [X] YES [ ] NO

		1 Year Constructed	2 Number of Units	3 Date of Lease	4 Rental Amount	5 Total Yrs. of Lease	6 Total Years Renewal Option*	
3	Original Building	2009	38	11/1/09	$ 25,500	10	None	3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL		38		$ 25,500			7

8. **Is movable equipment rental included in building rental?** [ ] YES [X] NO

9. **Rental amount for movable equipment $**

10. **If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.**

X. INTEREST EXPENSE

	1 Name of Lender	2 Related** YES	2 Related** NO	3 Purpose of Loan	4 Date of Note	6 Amount of Note Original	6 Amount of Note Balance	7 Maturity Date	8 Interest Rate (4 Digits)	9 Reporting Period Int. Expense	
	A. Directly Facility Related Long-Term										
1					/ /	$	$	/ /		$	1
2					/ /			/ /			2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					$	$			$	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					$	$			$	10

* If there is an option to buy the building, please provide complete details on an attached schedule.
** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: The Glenwood of Mt Zion **Report Period Beginning:** 01/01/2016 **Ending:** 12/31/2016

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2016 **(last day of reporting year)**

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	$ 101,191	$	1
2	Cash-Patient Deposits	38,065		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	78,001		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	14,520		6
7	Other Prepaid Expenses	1,344		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	**TOTAL Current Assets (sum of lines 1 thru 9)**	$ 233,122	$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	222,579		16
17	Accumulated Depreciation (book methods)	(43,386)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other Long-Term Assets (specify): Goodwill	1,722,000		23
24	**TOTAL Long-Term Assets (sum of lines 11 thru 23)**	$ 1,901,193	$	24
25	**TOTAL ASSETS (sum of lines 10 and 24)**	$ 2,134,314	$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	$ 48,955	$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	38,065		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	1,936		30
31	Accrued Taxes Payable	159,128		31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35				35
36				36
37	**TOTAL Current Liabilities (sum of lines 26 thru 36)**	$ 248,084	$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable			39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	**TOTAL Long-Term Liabilities (sum of lines 38 thru 43)**	$	$	44
45	**TOTAL LIABILITIES (sum of lines 37 and 44)**	$ 248,084	$	45
46	**TOTAL EQUITY**	$	$	46
47	**TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)**	$ 248,084	$	47

***(See instructions.)**

Facility Name: The Glenwood of Mt Zion **Report Period Beginning: 01/01/2016 Ending: 12/31/2016**

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

	I. Revenue	1 Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	$ 1,441,820	1
2	Discounts and Allowances		2
3	**SUBTOTAL Resident Care (line 1 minus line 2)**	$ 1,441,820	3
	B. Other Operating Revenue		
4	Special Services	6,000	4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals	1,766	9
10	Laundry		10
11	**SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)**	$ 7,766	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	2	13
14	**SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)**	$ 2	14
	D. Other Revenue (specify):		
15			15
16			16
17	**SUBTOTAL Other Revenue (sum of lines 15 and 16)**	$	17
18	**TOTAL REVENUE (sum of lines 3, 11, 14 and 17)**	$ 1,449,588	18

	II. Expenses	2 Amount	
	A. Operating Expenses		
19	General Services	384,420	19
20	Health Care/ Personal Care	284,533	20
21	General Administration	260,315	21
	B. Capital Expense		
22	Ownership	447,457	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	**TOTAL EXPENSES (sum of lines 19 thru 27)**	$ 1,376,725	28
29	**Income Before Income Taxes (line 18 minus line 28)**	$ 72,863	29
30	**Income Taxes**	$	30
31	**NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)**	$ 72,863	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	$ 181,282	32
33	Private Pay - Net Inpatient Revenue	1,260,538	33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)		35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	$ 1,441,820	37