

		FOR BHF USE			

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2017
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2017)

IMPORTANT NOTICE
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<p>I. IDPH License ID Number: <u>0033712</u></p> <p>Facility Name: <u>Oakwood Estates</u></p> <p>Address: <u>2213 Veterans Road</u> <u>Morton</u> <u>61550</u> Number City Zip Code</p> <p>County: <u>Tazewell</u></p> <p>Telephone Number: <u>309-266-9781</u> Fax # <u>309-266-9468</u></p> <p>HFS ID Number: _____</p> <p>Date of Initial License for Current Owners: <u>8/8/1988</u></p> <p>Type of Ownership:</p> <table style="width:100%; border: none;"> <tr> <td style="width:33%; border: none;"> <input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT <input checked="" type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code <u>501 (c)(3)</u> </td> <td style="width:33%; border: none;"> <input type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____ </td> <td style="width:33%; border: none;"> <input type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____ </td> </tr> </table> <p>In the event there are further questions about this report, please contact: Name: <u>Matthew D. Steffen</u> Telephone Number: <u>309-266-9781</u> Email Address: _____</p>	<input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT <input checked="" type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code <u>501 (c)(3)</u>	<input type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____	<input type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____	<p>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>7/1/2016</u> to <u>6/30/2017</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%; padding: 5px;">Officer or Administrator of Provider</td> <td style="padding: 5px;">(Signed) _____ (Date) _____</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">(Type or Print Name) <u>Matthew D. Steffen</u></td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">(Title) <u>Finance and Operations Director</u></td> </tr> <tr> <td style="padding: 5px;">Paid Preparer</td> <td style="padding: 5px;">(Signed) _____ (Date) _____</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">(Print Name and Title) _____</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">(Firm Name & Address) _____</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">(Telephone) () Fax # ()</td> </tr> </table> <p align="right">MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630</p>	Officer or Administrator of Provider	(Signed) _____ (Date) _____		(Type or Print Name) <u>Matthew D. Steffen</u>		(Title) <u>Finance and Operations Director</u>	Paid Preparer	(Signed) _____ (Date) _____		(Print Name and Title) _____		(Firm Name & Address) _____		(Telephone) () Fax # ()
<input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT <input checked="" type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code <u>501 (c)(3)</u>	<input type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____	<input type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____																
Officer or Administrator of Provider	(Signed) _____ (Date) _____																	
	(Type or Print Name) <u>Matthew D. Steffen</u>																	
	(Title) <u>Finance and Operations Director</u>																	
Paid Preparer	(Signed) _____ (Date) _____																	
	(Print Name and Title) _____																	
	(Firm Name & Address) _____																	
	(Telephone) () Fax # ()																	

Facility Name & ID Number Oakwood Estate

33712 Report Period Beginning: 7/1/2016 Ending: 6/30/2017

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3	16	Intermediate (ICF)	16	5,840	3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	16	TOTALS	16	5,840	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		2 Medicaid Recipient	3 Private Pay	4 Other	5 Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD	4,339			4,339	11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	4,339			4,339	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 74.30%

D. How many bed reserve days during this year were paid by the Department?
22 (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)
N/A

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES NO

I. On what date did you start providing long term care at this location?
Date started 8/8/88

J. Was the facility purchased or leased after January 1, 1978?
YES Date _____ NO

K. Was the facility certified for Medicare during the reporting year?
YES NO If YES, enter number of beds certified _____ and days of care provided _____

Medicare Intermediary _____

IV. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

Is your fiscal year identical to your tax year? YES NO

Tax Year: 6/30/16 Fiscal Year: 6/30/16

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Oakwood Estate # 33712 Report Period Beginning: 7/1/2016 Ending: 6/30/2017

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	46,108	2,568	720	49,396	(64)	49,332	49,332			1
2	Food Purchase		26,298		26,298		26,298	26,298			2
3	Housekeeping	8,367	1,515		9,882		9,882	9,882			3
4	Laundry		2,358		2,358		2,358	2,358			4
5	Heat and Other Utilities			15,037	15,037		15,037	15,037			5
6	Maintenance	14,996	3,936	7,085	26,017	(90)	25,927	25,927			6
7	Other (specify):*										7
8	TOTAL General Services	69,471	36,675	22,842	128,988	(154)	128,834	128,834			8
	B. Health Care and Programs										
9	Medical Director										9
10	Nursing and Medical Records	48,720	13,636	3,932	66,288	(6,993)	59,295	59,295			10
10a	Therapy	314,319			314,319	(205)	314,114	314,114			10a
11	Activities		2,229		2,229	(47)	2,182	2,182			11
12	Social Services	60,219	119	3,730	64,068	(359)	63,709	63,709			12
13	CNA Training					7,780	7,780	7,780			13
14	Program Transportation			5,937	5,937		5,937	5,937			14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	423,258	15,984	13,599	452,841	176	453,017	453,017			16
	C. General Administration										
17	Administrative	27,164			27,164		27,164	27,164			17
18	Directors Fees										18
19	Professional Services			1,056	1,056		1,056	1,056			19
20	Dues, Fees, Subscriptions & Promotions			2,091	2,091		2,091	(91)	2,000		20
21	Clerical & General Office Expenses	49,585	3,634		53,219		53,219	53,219			21
22	Employee Benefits & Payroll Taxes			123,025	123,025		123,025	123,025			22
23	Inservice Training & Education			688	688		688	688			23
24	Travel and Seminar			306	306		306	(228)	78		24
25	Other Admin. Staff Transportation			191	191		191	191			25
26	Insurance-Prop.Liab.Malpractice			9,326	9,326		9,326	9,326			26
27	Other (specify):*			2,022	2,022	(2,188)	(166)	(166)			27
28	TOTAL General Administration	76,749	3,634	138,705	219,088	(2,188)	216,900	(319)	216,581		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	569,478	56,293	175,146	800,917	(2,166)	798,751	(319)	798,432		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY	
		Salary/Wage	Supplies	Other	Total					9	10
	D. Ownership	1	2	3	4	5	6	7	8		
30	Depreciation			62,303	62,303		62,303		62,303		30
31	Amortization of Pre-Op. & Org.										31
32	Interest										32
33	Real Estate Taxes										33
34	Rent-Facility & Grounds										34
35	Rent-Equipment & Vehicles										35
36	Other (specify):*										36
37	TOTAL Ownership			62,303	62,303		62,303		62,303		37
	Ancillary Expense										
	E. Special Cost Centers										
38	Medically Necessary Transportation										38
39	Ancillary Service Centers					2,188	2,188		2,188		39
40	Barber and Beauty Shops										40
41	Coffee and Gift Shops										41
42	Provider Participation Fee			37,544	37,544		37,544		37,544		42
43	Other (specify):*										43
44	TOTAL Special Cost Centers			37,544	37,544	2,188	39,732		39,732		44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	569,478	56,293	274,993	900,764	22	900,786	(319)	900,467		45

THE TOTAL FOR COLUMN 5 MUST BE ZERO,PLEASE CORRECT

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Oakwood Estate

33712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7. In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$	6	\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income		36		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties		27		18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance		26		21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	(91)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (91)		\$	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (91)		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

BHF USE ONLY							
48		49		50		51	
							52

Oakwood Estates

ID# 0033712

Report Period Beginning: 7/1/2016

Ending: 6/30/2017

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1	Offset day training transportation income	\$	10	1
2	Offset day training transportation income		14	2
3	Out-of-state Travel (Administrative Staff)	(44)	24	3
4	Depreciation of non-care vehicles		30	4
5	Offset medically necessary transportation income		38	5
6	Benefits allocated to day programming		22	6
7	Out-of-state Travel (Board of Directors)	(184)	24	7
8	Interest Expense		32	8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(228)		49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
		(to Sch V, col.7)												
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	0	0	0	0	0	0	0	0	0	0	0	0	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	TOTAL General Services	0	0	0	0	0	0	0	0	0	0	0	0	8
B. Health Care and Programs														
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	CNA Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	TOTAL Health Care and Programs	0	0	0	0	0	0	0	0	0	0	0	0	16
C. General Administration														
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	19
20	Fees, Subscriptions & Promotions	(91)	0	0	0	0	0	0	0	0	0	0	(91)	20
21	Clerical & General Office Expenses	0	0	0	0	0	0	0	0	0	0	0	0	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	(228)	0	0	0	0	0	0	0	0	0	0	(228)	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	TOTAL General Administration	(319)	0	0	0	0	0	0	0	0	0	0	(319)	28
29	TOTAL Operating Expense (sum of lines 8,16 & 28)	(319)	0	0	0	0	0	0	0	0	0	0	(319)	29

STATE OF ILLINOIS

Summary B

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY TOTALS	
	D. Ownership	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	(to Sch V, col.7)	
30	Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	0	0	0	0	0	0	0	0	0	0	0	0	32
33	Real Estate Taxes	0	0	0	0	0	0	0	0	0	0	0	0	33
34	Rent-Facility & Grounds	0	0	0	0	0	0	0	0	0	0	0	0	34
35	Rent-Equipment & Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	TOTAL Ownership	0	0	0	0	0	0	0	0	0	0	0	0	37
	Ancillary Expense													
	E. Special Cost Centers													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL Special Cost Centers	0	0	0	0	0	0	0	0	0	0	0	0	44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	(319)	0	0	0	0	0	0	0	0	0	0	(319)	45

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES			3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name		City	Name	City	Type of Business
Apostolic Christian LifePoints, Inc.	100%	Apostolic Christian Timber Ridge	#0016220	Morton	Apostolic Christian	Morton	CILA Residential
		Linden Estate	#0039305	Morton	CILA Services		Services for the
							Developmental
							& Intellectual
							Disabled

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization		
1	V		\$			\$	\$	1
2	V							2
3	V							3
4	V							4
5	V							5
6	V							6
7	V							7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	Total		\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V		\$			\$	\$	15
16	V							16
17	V							17
18	V							18
19	V							19
20	V							20
21	V							21
22	V							22
23	V							23
24	V							24
25	V							25
26	V							26
27	V							27
28	V							28
29	V							29
30	V							30
31	V							31
32	V							32
33	V							33
34	V							34
35	V							35
36	V							36
37	V							37
38	V							38
39	Total		\$			\$	0	\$ *

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number

Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Virgil Metzger	BOD						1
2	Ben Knochel	BOD						2
3	Paul Kelson	BOD						3
4	Dennis Mott	BOD						4
5	Roger Beutel	BOD						5
6	Bryan Stoller	BOD						6
7	Kathy Woodruff	BOD						7
8	Ed Leman	BOD						8
9	Tim Steffen	BOD						9
10	Royce Scheiler	BOD						10
11	Wendy Witzig	BOD						11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

Facility Name & ID Number

Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Virgil Metzger	Vice-Chairman	Director	0.00	686	0.5		Travel	\$ 91	line 24; col. 3	1
2	Ben Knochel	Director	Director	0.00	0	0.5			0		2
3	Paul Kelson	Director	Director	0.00	117	0.5		Travel	16	line 24; col. 3	3
4	Dennis Mott	Director	Director	0.00	275	0.5		Travel	37	line 24; col. 3	4
5	Roger Beutel	Sec/Treasurer	Director	0.00	0	0.5			0		5
6	Bryan Stoller	Chairman	Director	0.00	112	0.5		Travel	15	line 24; col. 3	6
7	Kathy Woodruff	Director	Director	0.00	1,103	0.5		Travel	147	line 24; col. 3	7
8	Ed Leman	Director	Director	0.00	0	0.5			0		8
9	Tim Steffen	Director	Director	0.00	0	0.5			0		9
10	Royce Scheiler	Director	Director	0.00	0	0.5			0		10
11	Wendy Witzig	Director	Director	0.00	0	0.5			0		11
12											12
13								TOTAL	\$ 306		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending: 5/30/2017

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization _____

Street Address _____

City / State / Zip Code _____

Phone Number () _____

Fax Number () _____

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1					\$	\$		\$	1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$	\$		\$	25

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1	2	3	4	5	6	7	8	9	10											
										Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
											YES	NO				Original	Balance			
A. Directly Facility Related																				
Long-Term																				
1																				
2																				
3																				
4																				
5																				
Working Capital																				
6																				
7																				
8																				
9	TOTAL Facility Related																			
B. Non-Facility Related*																				
10																				
11																				
12																				
13																				
14	TOTAL Non-Facility Related																			
15	TOTALS (line 9+line14)																			

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.

1. Real Estate Tax accrual used on 2016 report.		\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	2
3. Under or (over) accrual (line 2 minus line 1).		\$	3
4. Real Estate Tax accrual used for 2017 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	7
Real Estate Tax History:			
Real Estate Tax Bill for Calendar Year:	2012	8	
	2013	9	
	2014	10	
	2015	11	
	2016	12	
			FOR BHF USE ONLY
	13	FROM R. E. TAX STATEMENT FOR 2016 \$	13
	14	PLUS APPEAL COST FROM LINE 5 \$	14
	15	LESS REFUND FROM LINE 6 \$	15
	16	AMOUNT TO USE FOR RATE CALCULATION \$	16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

2016 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Oakwood Estates COUNTY Tazewell

FACILITY IDPH LICENSE NUMBER 0033712

CONTACT PERSON REGARDING THIS REPORT _____

TELEPHONE () _____ FAX #: () _____

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2016 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2016.

(A)	(B)	(C)	(D) <u>Tax</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Applicable to Nursing Home</u>
1. _____	_____	\$ _____	\$ _____
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
TOTALS		\$ _____	\$ _____

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? _____ YES _____ NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2016 tax bills which were listed in Section A to this statement. Be sure to use the 2016 tax bill which is normally paid during 2017.

PLEASE NOTE: Payment information from the Internet or otherwise is *not considered acceptable tax bill documentation* . Facilities located in Cook County are required to provide copies of their original **second installment tax bill.**

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 7,140 B. General Construction Type: Exterior Brick Veneer Frame Wood Construction Number of Stories 1

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)

List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO

If so, please complete the following:

1. Total Amount Incurred: _____ 2. Number of Years Over Which it is Being Amortized: _____

3. Current Period Amortization: _____ 4. Dates Incurred: _____

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	<u>LTC Facility</u>	<u>91,781</u>	<u>1988</u>	<u>\$ 9,477</u>	<u>1</u>
2					<u>2</u>
3	TOTALS	91,781		\$ 9,477	3

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

XI. OWNERSHIP COSTS (continued)**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9		
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	16		1989	\$ 202,314	\$ 5,058	40	\$ 5,058	\$	\$ 144,148	4
5										5
6										6
7										7
8										8
	Improvement Type**									
9										9
10	343--Landscaping		1988	9,369		10			9,369	10
11	345--Driveways		1988	16,544		15			16,544	11
12	348--Parking Signs		1988	41		12			41	12
13	350--Sod		1988	3,790		10			3,790	13
14	354--Organization Costs		1988	26,269		5			26,269	14
15	352--Landscaping		1989	458		8			458	15
16	360--Lighting Fixtures		1989	3,764		10			3,764	16
17	859--Exit Ramps		2008	1,697	113	15	113		1,131	17
18	349--Underground Gas & Waterline		1988	621	21	30	21		611	18
19	358--Kitchen Serving Door		1988	1,747		20			1,747	19
20	344--Dainage/Sewer		1988	1,368	46	30	46		1,345	20
21	347--Concrete		1988	7,277		20			7,277	21
22	346--Irrigation System		1988	7,650		25			7,650	22
23	351--Drainage / Sewer		1989	4,287	143	30	143		4,072	23
24	361--New Facility Wiring		1989	23,166		20			23,166	24
25	300--Garage		1989	23,005		25			23,005	25
26	359--Fire Prevention Sprinkler System		1989	24,890		25			24,890	26
27	362--Water & Gas Plumbing		1989	36,140		25			36,140	27
28	364--Cabinets & Countertop		1991	2,010		20			2,010	28
29	305--Door for Porch Enclosure		1995	709	18	40	18		400	29
30	302--Door For Porch Enclosure		1995	733	18	40	18		413	30
31	303--Back Door For Porch		1995	775	19	40	19		436	31
32	306--Lighting for Porch		1995	1,249	31	40	31		703	32
33	1172--3 Doors project		2016	16,517	1,101	15	1,101		2,202	33
34	1191--OE Porch Floor		2016	3,708	247	15	247		494	34
35	353--Resurface Driveway		1999	10,526		15			10,526	35
36	771--Fiber Optic Cable		2006	1,261	84	15	84		967	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	1134--Oakwood Driveway - Ring Road	2015	\$ 7,521	\$ 501	15	\$ 501	\$	\$ 1,504	37
38	1183--OE driveway	2016	15,850	1,057	15	1,057		2,113	38
39	565--Counter tops	2002	425	14	15	14		425	39
40	563--Counter tops	2002	900	30	15	30		900	40
41	780--Flooring	2007	7,109	474	15	474		4,976	41
42	857--Telephone System	2008	882	59	15	59		588	42
43	858--Roofing Project	2008	33,760	2,251	15	2,251		22,507	43
44	1108--Patient Lift Systems	2014	81,075	5,405	15	5,405		21,497	44
45	1132--Whirlpool	2015	15,475	1,032	15	1,032		3,095	45
46	883--Lighting Project	2009	2,500	167	15	167		1,500	46
47	939--Replace Sprinkler Main with Galvanized Pipe	2010	16,651	1,110	15	1,110		9,373	47
48	997--Misc repair to agree to TB	2011	39		1			39	48
49	1002--Carrier Furnace	2012	2,686	179	15	179		1,074	49
50	1203--Sidewalks, patio, driveway	2017	9,233	616	15	616		616	50
51	1013--Cabinets, Countertops, Handles	2012	4,705	235	20	235		1,412	51
52	1015--Porch	2012	10,869	543	20	543		3,261	52
53	1027--Heat Pumps and Condensing Unit	2013	2,400	160	15	160		800	53
54	1028--Conversion to WC accessible facility	2014	900,839	30,028	30	30,028		120,112	54
55	1051--Reconciling item	2012	1,203		1			1,203	55
56	1065--15 Bedside Cabinets	2014	1,600	80	15	80		320	56
57	1071--Gutters	2014	5,115	341	20	341		1,364	57
58	1080--Window Tx	2014	4,700	313	15	313		1,253	58
59	1105--New Carrier Condenser and Coil	2014	10,021	668	15	668		2,004	59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32								32
33								33
34	TOTAL (lines 1 thru 33)	\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
1		\$ 1,567,443	\$ 52,162		\$ 52,162		\$ 555,504
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34		\$ 1,567,443	\$ 52,162		\$ 52,162		\$ 555,504

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32								32
33								33
34		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32								32
33								33
34		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32								32
33								33
34		\$ 1,567,443	\$ 52,162		\$ 52,162	\$	\$ 555,504	34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 102,045	\$ 6,483	\$ 6,483	\$	12.00	\$ 56,435	71
72	Current Year Purchases	11,762	2,352	2,352		4.00	5,937	72
73	Fully Depreciated Assets	70,240	1,305	1,305		8.00	70,240	73
74								74
75	TOTALS	\$ 184,047	\$ 10,140	\$ 10,140	\$		\$ 132,612	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 1,760,967	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 62,302	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 62,302	83**
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 688,116	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	Fully depreciated vehicles	\$	\$	\$	86
87	Capitalized repairs				87
88	Vehicle Equipment				88
89	Vehicles				89
90	Disposed Assets				90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning: 7/1/2016

Ending: 6/30/2017

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions. YES NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
--	--------------------	-------------

12.	_____ /2018	\$ _____
13.	_____ /2019	\$ _____
14.	_____ /2020	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized _____
by the length of the lease _____.

9. Option to Buy: YES NO Terms: _____*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

YES NO

16. Rental Amount for movable equipment: \$ 0 Description: Oygen Concentrators - \$0

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17	<u>N/A</u>		\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. <u>CLASSROOM PORTION:</u></p> <p>IN-HOUSE PROGRAM <input checked="" type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA <u>40</u></p>	<p>3. <u>CLINICAL PORTION:</u></p> <p>IN-HOUSE PROGRAM <input checked="" type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA <u>80</u></p>
--	--	---

B. EXPENSES

ALLOCATION OF COSTS (d)

		Facility		3	4
		1	2		
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)	80	2,550		2,630
4	Clinical Wages (b)	340	600		940
5	In-House Trainer Wages (c)	741	1,308		2,049
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$ 1,161	\$ 4,458	\$	\$ 5,619
10	SUM OF line 9, col. 1 and 2 (e)	\$ 5,619			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	5
2. From other facilities (f)	73
DROP-OUTS	
1. From this facility	2
2. From other facilities (f)	
TOTAL TRAINED	80

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	4					
					Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify): _____									12
13	Other (specify): _____									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning: 7/1/2016

Ending:

6/30/2017

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 6/30/2017

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 400	\$ 98,975	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	100,758	2,438,591	3
4	Supply Inventory (priced at)	646	31,510	4
5	Short-Term Investments		4,035,175	5
6	Prepaid Insurance	3,757	20,990	6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)		678	8
9	Other(specify):	178	939,389	9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 105,739	\$ 7,565,308	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	9,477	550,863	13
14	Buildings, at Historical Cost	1,243,617	8,027,151	14
15	Leasehold Improvements, at Historical Cost	87,071	1,007,539	15
16	Equipment, at Historical Cost	222,577	2,640,480	16
17	Accumulated Depreciation (book methods)	(491,751)	(6,216,698)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs	26,269	46,121	19
20	Accumulated Amortization - Organization & Pre-Operating Costs		(46,121)	20
21	Restricted Funds		11,872,431	21
22	Other Long-Term Assets (specify):		131,626	22
23	Other(specify): <u>Investment in Other Facilities</u>		11,829,195	23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 1,097,260	\$ 29,842,587	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 1,202,999	\$ 37,407,895	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 3,890	\$ 408,450	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable		475,000	29
30	Accrued Salaries Payable	34,176	682,055	30
31	Accrued Taxes Payable (excluding real estate taxes)		1,038	31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation	16,103	359,886	34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	<u>Rounding</u>			36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 54,169	\$ 1,926,429	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43	<u>Capital Lease</u>		14,377	43
44	<u>Investment from Other Facilities</u>	2,802,323	11,829,195	44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 2,802,323	\$ 11,843,572	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 2,856,492	\$ 13,770,001	46
47	TOTAL EQUITY(page 18, line 24)	\$ (1,653,493)	\$ 23,637,894	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 1,202,999	\$ 37,407,895	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (1,423,932)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (1,423,932)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(229,561)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (229,561)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (1,653,493)	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning: 7/1/2016

Ending:

6/30/2017

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense

		1	
I. Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 662,853	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 662,853	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$	23
D. Non-Operating Revenue			
24	Contributions	1,105	24
25	Interest and Other Investment Income***		25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 1,105	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Developmental Training Income	7,245	28
28a	Gain/Loss on Sale of Assets		28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 7,245	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 671,203	30

		2	
II. Expenses		Amount	
A. Operating Expenses			
31	General Services	128,988	31
32	Health Care	452,841	32
33	General Administration	219,088	33
B. Capital Expense			
34	Ownership	62,303	34
C. Ancillary Expense			
35	Special Cost Centers		35
36	Provider Participation Fee	37,544	36
D. Other Expenses (specify):			
37	<u>Rounding</u>		37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 900,764	40
41	Income before Income Taxes (line 30 minus line 40)**	(229,561)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (229,561)	43

III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify) <u>ICF-ID/DD</u>	662,853	47
48	Other-(specify)		48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$ 662,853	49

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? N/A If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

7/1/2016

Ending:

6/30/2017

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	290	290	\$ 9,268	\$ 31.96	1
2	Assistant Director of Nursing					2
3	Registered Nurses	1,285	1,285	34,748	27.04	3
4	Licensed Practical Nurses					4
5	CNAs & Orderlies					5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director					9
10	Activity Assistants					10
11	Social Service Workers					11
12	Dietician					12
13	Food Service Supervisor	304	304	8,800	28.95	13
14	Head Cook	3,006	3,488	39,388	11.29	14
15	Cook Helpers/Assistants					15
16	Dishwashers					16
17	Maintenance Workers	850	850	14,996	17.64	17
18	Housekeepers	765	765	8,465	11.07	18
19	Laundry					19
20	Administrator	665	665	27,164	40.85	20
21	Assistant Administrator					21
22	Other Administrative	672	672	25,198	37.50	22
23	Office Manager	904	904	20,256	22.41	23
24	Clerical	290	290	4,341	14.97	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator	2,096	2,523	62,365	24.72	29
30	Habilitation Aides (DD Homes)	23,224	25,113	307,516	12.25	30
31	Medical Records					31
32	Other Health Care(specify)	308	308	6,973	22.64	32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	34,659	37,457	\$ 569,478 *	\$ 15.20	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference		
35	Dietary Consultant	24	\$ 720	1-3	35
36	Medical Director	Flat Fee	96	9-3	36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant	Flat Fee	1,006	10-3	39
40	Physical Therapy Consultant	4	251	10-3	40
41	Occupational Therapy Consultant	5	315	10a-3	41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	27	1,883	10a-3	43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify) <u>Psychologist Consultant</u>			12-3	46
47	<u>Dental Consultant</u>			10a-3	47
48	<u>Psychiatrist Consultant</u>	8	1,847	10a-3	48
49	TOTAL (lines 35 - 48)	68	\$ 6,118		49

C. CONTRACT NURSES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference		
50	Registered Nurses			10-3	50
51	Licensed Practical Nurses			10-3	51
52	Certified Nurse Assistants/Aides	142	2,830	10a-3	52
53	TOTAL (lines 50 - 52)	142	\$ 2,830		53

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes				F. Dues, Fees, Subscriptions and Promotions			
Name	Function	Ownership %	Amount	Description		Amount	Description		Amount		
<u>Crystal Streitmatter</u>	<u>Administrator</u>	<u>0</u>	\$ <u>27,164</u>	<u>Workers' Compensation Insurance</u>		\$ <u>6,340</u>	<u>IDPH License Fee</u>		\$ _____		
_____	_____	_____	_____	<u>Unemployment Compensation Insurance</u>		_____	<u>Advertising: Employee Recruitment</u>		_____		
_____	_____	_____	_____	<u>FICA Taxes</u>		<u>61,376</u>	<u>Health Care Worker Background Check</u>		<u>123</u>		
_____	_____	_____	_____	<u>Employee Health Insurance</u>		<u>105,116</u>	<u>(Indicate # of checks performed <u>4</u>)</u>				
_____	_____	_____	_____	<u>Employee Meals</u>		<u>18,943</u>	<u>Patient Background Checks</u>		_____		
_____	_____	_____	_____	<u>Illinois Municipal Retirement Fund (IMRF)*</u>		_____	<u>Participation Fees & Certificates</u>		<u>101</u>		
_____	_____	_____	_____	<u>Employee Physicals</u>		<u>704</u>	<u>Dues (Employers Assn, IHCA, Don Moss)</u>		<u>1,656</u>		
_____	_____	_____	_____	<u>Employee Promotional</u>		<u>938</u>	<u>Subscriptions (journals, news, etc.)</u>		<u>728</u>		
TOTAL (agree to Schedule V, line 17, col. 1)				<u>Defined Contribution Pension Plan</u>		<u>16,297</u>	<u>Driving Records Verification</u>		<u>120</u>		
(List each licensed administrator separately.)				<u>Benefits Allocated to Day Program</u>		_____	<u>Secretary of State</u>		_____		
				<u>Disability Insurance</u>		<u>675</u>	<u>Less: Public Relations Expense</u>	(_____)			
				<u>Benefits for Transferred wages</u>		<u>(86,689)</u>	<u>Non-allowable advertising</u>	(_____)			
				<u>Employee Scholarships</u>		_____	<u>Yellow page advertising</u>	(_____)			
TOTAL (agree to Schedule V, line 17, col. 3)				TOTAL (agree to Schedule V, line 22, col.8)		\$ <u>123,700</u>	TOTAL (agree to Sch. V, line 20, col. 8)		\$ <u>2,728</u>		
(Attach a copy of any management service agreement)											
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees				G. Schedule of Travel and Seminar**			
Vendor/Payee	Type	Amount		Description		Line #	Amount		Description	Amount	
<u>HEINOLD-BANWART, LTD.</u>	<u>Accounting</u>	\$ _____		_____	_____	_____	\$ _____		<u>Out-of-State Travel</u>	\$ _____	
<u>KOCH CONSULTANTS</u>	<u>Accounting</u>	_____		_____	_____	_____	_____		_____	_____	
<u>SIKICH LLP</u>	<u>Accounting/Data Processing</u>	_____		_____	_____	_____	_____		<u>In-State Travel</u>	_____	
<u>BROOKEROSE, INC.</u>	<u>Data Processing</u>	_____		_____	_____	_____	_____		_____	_____	
<u>KRONOS INCORPORATED</u>	<u>Data Processing</u>	_____		_____	_____	_____	_____		<u>Seminar Expense</u>	_____	
<u>PAPERLESSPAY CORPORATION</u>	<u>Data Processing</u>	<u>212</u>		_____	_____	_____	_____		_____	_____	
<u>PNC BANK</u>	<u>Data Processing</u>	_____		_____	_____	_____	_____		<u>Entertainment Expense</u>	(_____)	
<u>QUANTUM SOLUTIONS INC</u>	<u>Data Processing</u>	<u>531</u>		_____	_____	_____	_____		<u>(agree to Sch. V, line 24, col. 8)</u>		
<u>RELIAS LEARNING, LLC</u>	<u>Data Processing</u>	<u>314</u>		_____	_____	_____	_____		TOTAL	\$ _____	
<u>BENCKENDORF & BENCKENDORF</u>	<u>Legal</u>	_____		_____	_____	_____	_____				
<u>HOWARD & HOWARD ATTORNE</u>	<u>Legal</u>	_____		_____	_____	_____	_____				
<u>MORRIS, DUANE</u>	<u>Legal</u>	_____		_____	_____	_____	_____				
TOTAL (agree to Schedule V, line 19, column 3)				TOTAL							
(For legal fee disclosure, see page 39 of instructions)											

* Attach copy of IMRF notifications

**See instructions.

Facility Name & ID Number Oakwood Estate# 33712Report Period Beginning: 7/1/2016Ending: 6/30/2017**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes
If YES, give association name and amount. IHCA - \$912, Institute on Public Policy - \$0
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 15 yrs
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 79,722 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 230,455
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? Yes If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? Yes For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 388 Has any meal income been offset against related costs? No Indicate the amount. \$ N/A
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No, they have been adjusted out.
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 0
c. What percent of all travel expense relates to transportation of nurses and patients? 90%
d. Have vehicle usage logs been maintained? Yes
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. **Does the facility transport residents to and from day training? Yes**
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 66,155
- (17) Has an audit been performed by an independent certified public accounting firm? Yes
Firm Name: Koch Consultants, LTD
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. Yes
Attach invoices and a summary of services for all architect and appraisal fees

Schedule V - Costs Center Expenses

Lines	Description	Amount
1	Day Program Costs	
43	Facility Bulletin / Newsletter	-
36	Investment Management Fees	
36	Interest Expense	
15	Bad Debt	-
27	Dental costs	2,188
27	Charitable Contributions	-
27	Fines & Penalties	-
27	Miscellaneous	(554)
	Other Expenses	1,634

Schedule V - Reclassifications

Lines	Description	Increase	Decrease
6	Communication equipment rental	-	
35	Communication equipment rental		-
32	Interest Expense	-	
36	Interest Expense		-
11	Donated labor	-	
1	Donated labor	-	
4	Donated labor	-	
6	Donated labor	-	
21	Donated labor	-	
10	Donated labor	-	
10a	Donated labor	-	
12	Donated labor	-	
27	Donated labor	-	
38	Medically necessary transportation	-	
14	Medically necessary transportation		-
10a	Disability Pay to Benefits		
22	Disability Pay to Benefits		
13	Nurse aid trainer wages	7,780	
1	Nurse aid trainer wages		64
6	Nurse aid trainer wages		90
10	Nurse aid trainer wages		6,993
10a	Nurse aid trainer wages		205
11	Nurse aid trainer wages		47
12	Nurse aid trainer wages		359
10a	Nurse aid trainer wages		22
17	Nurse aid trainer wages		-
39	Dental costs	2,188	
27	Dental costs		2,188
		9,968	9,968

Schedule V, Line 39 - Ancillary Service Centers

Dental costs for 19 visits	\$ 2,188
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Schedule VI B - Non-paid workers

Lines	Description	Amount
31	Donated Labor	\$ -
	Department	Time in Hours Time in Dollars
	Activities	- -
	Kitchen	- -
	Laundry	- -
	Maintenance	- -
	Nursing	- -
	PT/OT	- -
	Social Service Programs	- -
	Office	- -
	Totals	- \$ -

Schedule VII - Compensation Received From Other Nursing Homes

Virgil Metzger - \$685.66 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Ben Knochel - \$0.00 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Paul Kelson - \$116.82 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Dennis Mott - \$274.73 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Bryan Stoller - \$112.17 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Kathy Woodruff - \$1,102.98 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Tim Steffen - \$0.00 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate

Sch. XV - Balance Sheet, Line 9; Other Current Assets

A/R - N.A. Training	
A/R - Bequests	
A/R - Health Insurance	
A/R - Employees	
	-

Sch. XV - Balance Sheet, Line 22; Other Long-Term Assets

Investment in Related Entities	-
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Sch. XVII - Income Statement, Line 28; Other Revenue

Developmental training	
Farm Income	
Gain/(Loss) on Sale of Assets	
Increase in Cash Value of Life Insurance	
Miscellaneous	
Cost to Market Adjustment on Investments	##
	-

Sch. XVII - Income Statement, Line 41 - Income Before Taxes

Income before taxes per cost report	(229,561)
Income from related parties	2,048,470
Estimated excess for year, Form 990, p.1, line 18	1,818,909

Sch. XVIII - A. Staffing and Salary Costs

Sch. V. Cost Center Expenses, Column 1, Row 45	569,478
Sch. XVIII - A. Staffing and Salary Costs, Column 3, Row 34	(569,478)
Variance	-

Schedule XIX, D - Employee Benefits and Payroll Taxes - FICA calculation

Salaries, Sch V, Line 45, Col 1	569,478
Prior Year PTO Accrual	(18,931)
Current Year PTO Accrual	17,788
Prior Year Wage Accrual	15,223
Current Year Wage Accrual	(12,992)
Section 125 Wages not applicable to FICA taxes	(9,821)
Less: Wages over FICA taxation limit of SS Wages (\$0 x 6.2%/7.65%)	-
Add: Wages Allocated to other facilities	227,933
Add: ACCS Wages	
Add: wages included in employee meal calculation	13,627
Cash basis salaries	802,305
FICA rate	7.650%
Calculated FICA	61,376
FICA per Sch XIX	61,376
Variance	0

Sch. XX - General Information

12. Nurse Aide Trainer Wages:	
Administrator	-
Therapy / PT / OT	205
Activities Director	47
Day Program	22
Head Cook	64
Maintenance	90
Nursing	6,993
Soc. Serv. / QMRP	359
	7,780

14. A portion of office space is allocated to related entities based on number of beds.

16. Out of State Travel

Administration

Administrator	36
Assistant Administrator	23
	59

Board of Directors

Virgil Metzger (No out of State Travel)	-
Ben Knochel (No out of State Travel)	-
Paul Kelson (No out of State Travel)	-
Dennis Mott	37
Roger Beutel (No out of State Travel)	-
Bryan Stoller (No out of State Travel)	-
Kathy Woodruff	147
Ed Leman (No out of State Travel)	-
Tim Steffen (No out of State Travel)	-
Royce Scheiler (No out of State Travel)	-
Wendy Witzig (No out of State Travel)	-
	184

Nursing

None	-
	-

APOSTOLIC CHRISTIAN TIMBER RIDGE, #0016220

ATTACHMENT TO SCHEDULE VII A

Related Organizations:

Apostolic Christian Timber Ridge #0016220
Linden Estate #0039305

Board of Directors for Apostolic Christian Timber Ridge, Oakwood Estate, and Linden Estate:

Bryan Stoller, Chairman
Virgil Metzger, Vice Chairman
Paul Kelson, Secretary/Treasurer
Kathy Woodruff, Director
Ed Leman, Director
Royce Scheiler, Director
Ben Knochel, Director
Wendy Sauder, Director (term began 05/20/2017)
Roger Beutel, Director (term began 5/20/2017)
Tim Steffen, Director (term ended 05/20/2017)
Dennis Mott, Director (term ended 05/20/2017)

Note: The Board members are identical for all three organizations.

No members of the Board of Directors provided direct services to any of the nursing homes. No Board members have ownership in an entity that conducted business transactions with any of these nursing homes.