

		FOR BHF USE					

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**2018**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES**  
**FINANCIAL AND STATISTICAL REPORT (COST REPORT)**  
**FOR LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2018)**

IMPORTANT NOTICE  
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<p><b>I. IDPH License ID Number:</b> <u>41699</u></p> <p><b>Facility Name:</b> <u>Heritage Manor Springfield LLC</u></p> <p><b>Address:</b> <u>900 N. Rutledge</u> <u>Springfield</u> <u>62702</u>  Number City Zip Code</p> <p><b>County:</b> <u>Sangamon</u></p> <p><b>Telephone Number:</b> <u>(217) 789-0930</u> <b>Fax #</b> ( )</p> <p><b>HFS ID Number:</b> _____</p> <p><b>Date of Initial License for Current Owners:</b> <u>1996</u></p> <p><b>Type of Ownership:</b></p> <table border="0"> <tr> <td><input type="checkbox"/> VOLUNTARY, NON-PROFIT</td> <td><input checked="" type="checkbox"/> PROPRIETARY</td> <td><input type="checkbox"/> GOVERNMENTAL</td> </tr> <tr> <td><input type="checkbox"/> Charitable Corp.</td> <td><input type="checkbox"/> Individual</td> <td><input type="checkbox"/> State</td> </tr> <tr> <td><input type="checkbox"/> Trust</td> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> County</td> </tr> <tr> <td><b>IRS Exemption Code</b> _____</td> <td><input type="checkbox"/> Corporation</td> <td><input type="checkbox"/> Other _____</td> </tr> <tr> <td></td> <td><input type="checkbox"/> "Sub-S" Corp.</td> <td></td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Limited Liability Co.</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Trust</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Other _____</td> <td></td> </tr> </table>	<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input checked="" type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL	<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State	<input type="checkbox"/> Trust	<input type="checkbox"/> Partnership	<input type="checkbox"/> County	<b>IRS Exemption Code</b> _____	<input type="checkbox"/> Corporation	<input type="checkbox"/> Other _____		<input type="checkbox"/> "Sub-S" Corp.			<input checked="" type="checkbox"/> Limited Liability Co.			<input type="checkbox"/> Trust			<input type="checkbox"/> Other _____		<p><b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b></p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>1/1/2018</u> to <u>12/31/2018</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table border="1"> <tr> <td rowspan="2">Officer or Administrator of Provider</td> <td>(Signed) _____</td> <td>(Date) _____</td> </tr> <tr> <td>(Type or Print Name) <u>David M Underwood</u></td> <td></td> </tr> <tr> <td></td> <td>(Title) <u>EVP/CFO</u></td> <td></td> </tr> <tr> <td rowspan="4">Paid Preparer</td> <td>(Signed) _____</td> <td>(Date) _____</td> </tr> <tr> <td>(Print Name and Title) _____</td> <td></td> </tr> <tr> <td>(Firm Name &amp; Address) _____</td> <td></td> </tr> <tr> <td>(Telephone) ( ) _____ Fax # ( ) _____</td> <td></td> </tr> </table>	Officer or Administrator of Provider	(Signed) _____	(Date) _____	(Type or Print Name) <u>David M Underwood</u>			(Title) <u>EVP/CFO</u>		Paid Preparer	(Signed) _____	(Date) _____	(Print Name and Title) _____		(Firm Name & Address) _____		(Telephone) ( ) _____ Fax # ( ) _____	
<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input checked="" type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL																																								
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<p>In the event there are further questions about this report, please contact:  <b>Name:</b> <u>David M Underwood</u> <b>Telephone Number:</b> <u>309823-7135</u>  <b>Email Address:</b> _____</p>	<p><b>MAIL TO: BUREAU OF HEALTH FINANCE</b>  <b>ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES</b>  201 S. Grand Avenue East  Springfield, IL 62763-0001 <b>Phone # (217) 782-1630</b></p>																																									

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699 Report Period Beginning: 1/1/2018 Ending: 12/31/2018

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	178	Skilled (SNF)	178	64,970	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	178	TOTALS	178	64,970	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF	29,500	9,540	7,973	47,013	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	29,500	9,540	7,973	47,013	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 72.36%

D. How many bed reserve days during this year were paid by the Department? 0 (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)  
None

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?  
YES  NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?  
YES  NO

I. On what date did you start providing long term care at this location?  
Date started 1996

J. Was the facility purchased or leased after January 1, 1978?  
YES  Date \_\_\_\_\_ NO

K. Was the facility certified for Medicare during the reporting year?  
YES  NO  If YES, enter number of beds certified 178 and days of care provided 7,973

Medicare Intermediary WPS

IV. ACCOUNTING BASIS

ACCURAL  MODIFIED CASH\*  CASH\*

Is your fiscal year identical to your tax year? YES  NO

Tax Year: \_\_\_\_\_ Fiscal Year: \_\_\_\_\_

\* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Heritage Manor Springfield LLC # 41699 Report Period Beginning: 1/1/2018 Ending: 12/31/2018

**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	464,307	30,852	9,333	504,492		504,492	7,184	511,676		1
2	Food Purchase		398,995		398,995		398,995	94	399,089		2
3	Housekeeping	239,320	55,125		294,445		294,445		294,445		3
4	Laundry	137,619	9,212		146,831		146,831	8	146,839		4
5	Heat and Other Utilities			184,373	184,373		184,373	2,608	186,981		5
6	Maintenance	160,424	69,493	187,710	417,627		417,627	39,430	457,057		6
7	Other (specify):*										7
8	<b>TOTAL General Services</b>	<b>1,001,670</b>	<b>563,677</b>	<b>381,416</b>	<b>1,946,763</b>		<b>1,946,763</b>	<b>49,324</b>	<b>1,996,087</b>		<b>8</b>
	<b>B. Health Care and Programs</b>										
9	Medical Director			111,936	111,936		111,936		111,936		9
10	Nursing and Medical Records	3,755,959	454,983	737,922	4,948,864		4,948,864	(59,656)	4,889,208		10
10a	Therapy		1,219,496	69,683	1,289,179	(1,289,179)					10a
11	Activities	117,899	1,607		119,506		119,506		119,506		11
12	Social Services	102,929		3,470	106,399		106,399		106,399		12
13	CNA Training							2,064	2,064		13
14	Program Transportation										14
15	Other (specify):*										15
16	<b>TOTAL Health Care and Programs</b>	<b>3,976,787</b>	<b>1,676,086</b>	<b>923,011</b>	<b>6,575,884</b>	<b>(1,289,179)</b>	<b>5,286,705</b>	<b>(57,592)</b>	<b>5,229,113</b>		<b>16</b>
	<b>C. General Administration</b>										
17	Administrative	94,172			94,172		94,172		94,172		17
18	Directors Fees										18
19	Professional Services			468,926	468,926		468,926	(409,508)	59,418		19
20	Dues, Fees, Subscriptions & Promotions			394,729	394,729	(328,819)	65,910	(23,894)	42,016		20
21	Clerical & General Office Expenses	627,268	47,286	56,760	731,314		731,314	631,123	1,362,437		21
22	Employee Benefits & Payroll Taxes			1,057,948	1,057,948		1,057,948	82,319	1,140,267		22
23	Inservice Training & Education			5,034	5,034		5,034	(35)	4,999		23
24	Travel and Seminar			2,785	2,785		2,785	2,214	4,999		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			78,925	78,925		78,925	44,393	123,318		26
27	Other (specify):* <b>Lost items - residents</b>			93,128	93,128		93,128	(91,759)	1,369		27
28	<b>TOTAL General Administration</b>	<b>721,440</b>	<b>47,286</b>	<b>2,158,235</b>	<b>2,926,961</b>	<b>(328,819)</b>	<b>2,598,142</b>	<b>234,853</b>	<b>2,832,995</b>		<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	<b>5,699,897</b>	<b>2,287,049</b>	<b>3,462,662</b>	<b>11,449,608</b>	<b>(1,617,998)</b>	<b>9,831,610</b>	<b>226,585</b>	<b>10,058,195</b>		<b>29</b>

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclassification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			920,538	920,538		920,538	50,242	970,780			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			345,759	345,759		345,759	(54,726)	291,033			32
33	Real Estate Taxes			161,091	161,091		161,091		161,091			33
34	Rent-Facility & Grounds							10,918	10,918			34
35	Rent-Equipment & Vehicles			28,924	28,924		28,924	11,055	39,979			35
36	Other (specify):*											36
37	<b>TOTAL Ownership</b>			1,456,312	1,456,312		1,456,312	17,489	1,473,801			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers			1,514,835	1,514,835	1,289,179	2,804,014	(186,140)	2,617,874			39
40	Barber and Beauty Shops			5,494	5,494		5,494		5,494			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					328,819	328,819		328,819			42
43	Other (specify):*											43
44	<b>TOTAL Special Cost Centers</b>			1,520,329	1,520,329	1,617,998	3,138,327	(186,140)	2,952,187			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	5,699,897	2,287,049	6,439,303	14,426,249		14,426,249	57,934	14,484,183			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning:

1/1/2018

Ending:

12/31/2018

**VI. ADJUSTMENT DETAIL**

**A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.**

**In column 2 below, reference the line on which the particular cost was included. (See instructions.)**

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(54,726)			10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees	(2,839)			17
18	Fines and Penalties	(1,759)			18
19	Entertainment	(11,028)			19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(35,249)			22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(90,000)			24
25	Fund Raising, Advertising and Promotional	(41,083)			25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	<b>SUBTOTAL (A): (Sum of lines 1-29)</b>	\$ (236,684)		\$	30

BHF USE ONLY							
48		49		50		51	
							52

**B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)**

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	294,618		34
35	Other- Attach Schedule			35
36	<b>SUBTOTAL (B): (sum of lines 31-35)</b>	\$ 294,618		36
	(sum of SUBTOTALS			
37	<b>TOTAL ADJUSTMENTS (A) and (B) )</b>	\$ 57,934		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

**C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.**

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	<b>TOTAL (C): (sum of lines 38-46)</b>			\$		47

Heritage Manor Springfield LLC

ID# 41699

Report Period Beginning: 1/1/2018

Ending: 12/31/2018

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1		\$		1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22		(1,759)	27	22
23		(35,249)	19	23
24		(90,000)	27	24
25		(41,083)	20	25
26		(11,028)	24	26
27		0	27	27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	<b>Total</b>	(179,119)		49

## STATE OF ILLINOIS

Summary A

Facility Name & ID Number Heritage Manor Springfield LLC# 41699

Report Period Beginning:

1/1/2018

Ending:

12/31/2018

## SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>A. General Services</b>													
1	Dietary	0	0	7,184	0	0	0	0	0	0	0	0	7,184	1
2	Food Purchase	0	0	94	0	0	0	0	0	0	0	0	94	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	8	0	0	0	0	0	0	0	0	8	4
5	Heat and Other Utilities	0	0	2,608	0	0	0	0	0	0	0	0	2,608	5
6	Maintenance	0	0	39,430	0	0	0	0	0	0	0	0	39,430	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	0	0	49,324	0	0	0	0	0	0	0	0	49,324	8
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	(60,806)	1,150	0	0	0	0	0	0	0	0	(59,656)	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	CNA Training	0	0	2,064	0	0	0	0	0	0	0	0	2,064	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	0	(60,806)	3,214	0	0	0	0	0	0	0	0	(57,592)	16
	<b>C. General Administration</b>													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	(35,249)	(404,716)	30,457	0	0	0	0	0	0	0	0	(409,508)	19
20	Fees, Subscriptions & Promotions	(41,083)	0	17,189	0	0	0	0	0	0	0	0	(23,894)	20
21	Clerical & General Office Expenses	0	0	631,123	0	0	0	0	0	0	0	0	631,123	21
22	Employee Benefits & Payroll Taxes	0	0	82,319	0	0	0	0	0	0	0	0	82,319	22
23	Inservice Training & Education	(2,839)	(288)	3,092	0	0	0	0	0	0	0	0	(35)	23
24	Travel and Seminar	(11,028)	0	13,242	0	0	0	0	0	0	0	0	2,214	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	44,393	0	0	0	0	0	0	0	0	44,393	26
27	Other (specify):*	(91,759)	0	0	0	0	0	0	0	0	0	0	(91,759)	27
28	<b>TOTAL General Administration</b>	(181,958)	(405,004)	821,815	0	0	0	0	0	0	0	0	234,853	28
29	<b>TOTAL Operating Expense (sum of lines 8,16 &amp; 28)</b>	(181,958)	(465,810)	874,353	0	0	0	0	0	0	0	0	226,585	29

STATE OF ILLINOIS

Summary B

Facility Name & ID Number Heritage Manor Springfield LLC # 41699 Report Period Beginning: 1/1/2018 Ending: 12/31/2018

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>D. Ownership</b>													
30	Depreciation	0	0	0	50,242	0	0	0	0	0	0	0	50,242	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	(54,726)	0	0	0	0	0	0	0	0	0	0	(54,726)	32
33	Real Estate Taxes	0	0	0	0	0	0	0	0	0	0	0	0	33
34	Rent-Facility & Grounds	0	0	0	10,918	0	0	0	0	0	0	0	10,918	34
35	Rent-Equipment & Vehicles	0	0	0	11,055	0	0	0	0	0	0	0	11,055	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	<b>TOTAL Ownership</b>	<b>(54,726)</b>	<b>0</b>	<b>0</b>	<b>72,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,489</b>	<b>37</b>
	<b>Ancillary Expense</b>													
	<b>E. Special Cost Centers</b>													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	(186,140)	0	0	0	0	0	0	0	0	0	(186,140)	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	<b>TOTAL Special Cost Centers</b>	<b>0</b>	<b>(186,140)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(186,140)</b>	<b>44</b>
45	<b>GRAND TOTAL COST (sum of lines 29, 37 &amp; 44)</b>	<b>(236,684)</b>	<b>(651,950)</b>	<b>874,353</b>	<b>72,215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,934</b>	<b>45</b>



**VII. RELATED PARTIES**

**A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.**

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Heritage Enterprises, Inc.	50	Attached Following This Page		Heritage Operations G	Bloomington	Mgmt. Services
Memorial Health Ventures	50			Green Tree Pharmacy	Minonk	Pharmacy

**B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.**  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization		
1	V	10 Adjustment for Related Organization	\$	GreenTree Pharmacy		\$ (60,806)	\$	(60,806) 1
2	V	23 Adjustment for Related Organization		GreenTree Pharmacy		(288)		(288) 2
3	V	39 Adjustment for Related Organization		GreenTree Pharmacy		(186,140)		(186,140) 3
4	V	19 Adjustment for Related Organization	404,716	Heritage Operations Group, LLC				(404,716) 4
5	V							5
6	V							6
7	V							7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	<b>Total</b>		\$ 404,716			\$ (247,234)	\$ *	(651,950) 14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name &amp; ID Number

Heritage Manor Springfield LLC

# 41699

Report Period Beginning: 1/1/2018

Ending: 12/31/2018

## VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	1 Dietary	\$	Heritage Operations Group		\$	\$ 7,184	15
16	V	2 Food Purchase		Heritage Operations Group			94	16
17	V	3 Housekeeping		Heritage Operations Group			0	17
18	V	4 Laundry		Heritage Operations Group			8	18
19	V	5 Heat & Other Utilities		Heritage Operations Group			2,608	19
20	V	6 Maintenance		Heritage Operations Group			39,430	20
21	V	7 Other		Heritage Operations Group			0	21
22	V	9 Medical Director		Heritage Operations Group			0	22
23	V	10 Nursing & Medical Records		Heritage Operations Group			1,150	23
24	V	11 Activities		Heritage Operations Group			0	24
25	V	12 Social Service		Heritage Operations Group			0	25
26	V	13 Nurse Aide Training		Heritage Operations Group			2,064	26
27	V	14 Program Transportation		Heritage Operations Group			0	27
28	V	15 Other		Heritage Operations Group			0	28
29	V	17 Administrative		Heritage Operations Group			0	29
30	V	18 Directors Fees		Heritage Operations Group			0	30
31	V	19 Professional Services		Heritage Operations Group			30,457	31
32	V	20 Fees, Subscription, Promotions		Heritage Operations Group			17,189	32
33	V	21 Clerical & General Office Expenses		Heritage Operations Group			631,123	33
34	V	22 Employee Benefits & Payroll Taxes		Heritage Operations Group			82,319	34
35	V	23 Inservice Training & Education		Heritage Operations Group			3,092	35
36	V	24 Travel and Seminar		Heritage Operations Group			13,242	36
37	V	25 Other Admin. Staff Transportation		Heritage Operations Group			0	37
38	V	26 Insurance-Prop.Liab.Malpract		Heritage Operations Group			44,393	38
39	Total		\$			\$	0	\$ * 874,353 39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	27 Other	\$	Heritage Operations Group		\$	0	15
16	V	30 Depreciation		Heritage Operations Group			50,242	16
17	V	31 Amortization of Pre-Op & Org		Heritage Operations Group			0	17
18	V	32 Interest		Heritage Operations Group			0	18
19	V	33 Real Estate Taxes		Heritage Operations Group			0	19
20	V	34 Rent-Facility & Grounds		Heritage Operations Group			10,918	20
21	V	35 Rent-Equipment & Vehicles		Heritage Operations Group			11,055	21
22	V	36 Other		Heritage Operations Group			0	22
23	V	38 Medically Nec Transportation		Heritage Operations Group			0	23
24	V	39 Ancillary Service Centers		Heritage Operations Group			0	24
25	V	40 Barber and Beauty Shops		Heritage Operations Group			0	25
26	V	41 Coffee and Gift Shops		Heritage Operations Group			0	26
27	V	42 Other		Heritage Operations Group			0	27
28	V							28
29	V							29
30	V							30
31	V							31
32	V							32
33	V							33
34	V							34
35	V							35
36	V							36
37	V							37
38	V							38
39	Total		\$			\$	0	\$ * 72,215 39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor Springfield LLC # 41699 Report Period Beginning: 1/1/2018 Ending: 12/31/2018

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference
						Hours	Percent	Description	Amount	
1	Heritage Enterprises Inc.			50.00	0				\$ 0	1
2	Memorial Health Ventures			50.00	0				0	2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13								TOTAL	\$	13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning:

1/1/2018

Ending: 2/31/2018

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES  NO

Name of Related Organization  
Street Address  
City / State / Zip Code  
Phone Number  
Fax Number

Heritage Operations Group  
Box 3188  
Bloomington, IL 61701  
( )  
( )

B. Show the allocation of costs below. If necessary, please attach worksheets.

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	1	Dietary	Beds	2,578	26	\$ 104,045	\$ 103,180	178	\$ 7,184	1
2	2	Food Purchase	Beds	2,578	26	1,362	0	178	94	2
3	3	Housekeeping	Beds	2,578	26	0	0	178	0	3
4	4	Laundry	Beds	2,578	26	111	0	178	8	4
5	5	Heat & Other Utilities	Beds	2,578	26	37,778	0	178	2,608	5
6	6	Maintenance	Beds	2,578	26	571,069	80,581	178	39,430	6
7	7	Other	Beds	2,578	26	0	0	178	0	7
8	9	Medical Director	Beds	2,578	26	0	0	178	0	8
9	10	Nursing & Medical Records	Beds	2,578	26	16,650	12,036	178	1,150	9
10	11	Activities	Beds	2,578	26	0	0	178	0	10
11	12	Social Service	Beds	2,578	26	0	0	178	0	11
12	13	Nurse Aide Training	Beds	2,578	26	29,896	28,423	178	2,064	12
13	14	Program Transportation	Beds	2,578	26	0	0	178	0	13
14	15	Other	Beds	2,578	26	0	0	178	0	14
15	17	Administrative	Beds	2,578	26	0	0	178	0	15
16	18	Directors Fees	Beds	2,578	26	0	0	178	0	16
17	19	Professional Services	Beds	2,578	26	441,112	0	178	30,457	17
18	20	Fees, Subscription, Promotions	Beds	2,578	26	248,958	0	178	17,189	18
19	21	Clerical & General Office Expense	Beds	2,578	26	9,140,644	8,773,931	178	631,123	19
20	22	Employee Benefits & Payroll Taxes	Beds	2,578	26	1,192,239	0	178	82,319	20
21	23	Inservice Training & Education	Beds	2,578	26	44,777	0	178	3,092	21
22	24	Travel and Seminar	Beds	2,578	26	191,781	0	178	13,242	22
23	25	Other Admin. Staff Transportation	Beds	2,578	26	0	0	178	0	23
24	26	Insurance-Prop.Liab.Malpract	Beds	2,578	26	642,946	0	178	44,393	24
25	TOTALS					\$ 12,663,368	\$ 8,998,151		\$ 874,353	25

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning: 1/1/2018

Ending: 2/31/2018

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES  NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Heritage Operations Group  
 Street Address Box 3188  
 City / State / Zip Code Bloomington, IL 61701  
 Phone Number ( )  
 Fax Number ( )

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	27	Other	Beds	2,578	26	\$	178	\$	1
2	30	Depreciation	Beds	2,578	26	727,658	178	50,242	2
3	31	Amortization of Pre-Op & Org	Beds	2,578	26		178		3
4	32	Interest	Beds	2,578	26		178		4
5	33	Real Estate Taxes	Beds	2,578	26		178		5
6	34	Rent-Facility & Grounds	Beds	2,578	26	158,134	178	10,918	6
7	35	Rent-Equipment & Vehicles	Beds	2,578	26	160,109	178	11,055	7
8	36	Other	Beds	2,578	26		178		8
9	38	Medically Nec Transportation	Beds	2,578	26		178		9
10	39	Ancillary Service Centers	Beds	2,578	26		178		10
11	40	Barber and Beauty Shops	Beds	2,578	26		178		11
12	41	Coffee and Gift Shops	Beds	2,578	26		178		12
13	42	Other	Beds	2,578	26		178		13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS					\$ 1,045,901	\$	\$ 72,215	25

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE**

**A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)**

1	2	3	4	5	6	7	8	9	10											
										Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
											YES	NO				Original	Balance			
<b>A. Directly Facility Related</b>																				
<b>Long-Term</b>																				
1	Bank of Springfield		x	Mortgage			\$	\$ 6,907,512		\$ 344,150	1									
2	Bank of Springfield		x	Loan Fee Amortization						1,609	2									
3											3									
4											4									
5											5									
<b>Working Capital</b>																				
6	Bank of Springfield		x	Working Capital				1,375,000			6									
7											7									
8											8									
9	<b>TOTAL Facility Related</b>						\$	\$ 8,282,512		\$ 345,759	9									
<b>B. Non-Facility Related*</b>																				
10	Interest Income									(54,726)	10									
11											11									
12											12									
13											13									
14	<b>TOTAL Non-Facility Related</b>						\$	\$		\$ (54,726)	14									
15	<b>TOTALS (line 9+line14)</b>						\$	\$ 8,282,512		\$ 291,033	15									

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ None Line #           

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

Facility Name & ID Number Heritage Manor Springfield LLC# 41699

Report Period Beginning:

1/1/2018

Ending:

12/31/2018**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

		<b>Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.</b>																	
1. Real Estate Tax accrual used on 2017 report.		\$	<u>129,407</u>	1															
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	<u>141,706</u>	2															
3. Under or (over) accrual (line 2 minus line 1).		\$	<u>12,299</u>	3															
4. Real Estate Tax accrual used for 2018 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	<u>148,792</u>	4															
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>		\$		5															
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>		\$		6															
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	<u>161,091</u>	7															
Real Estate Tax History:																			
Real Estate Tax Bill for Calendar Year:	2013	<u>117,539</u>	8	<table border="1" style="width: 100%;"> <tr> <td colspan="2" style="text-align: center;"><b>FOR BHF USE ONLY</b></td> </tr> <tr> <td style="text-align: center;">13</td> <td>FROM R. E. TAX STATEMENT FOR 2017 \$</td> <td style="text-align: right;">13</td> </tr> <tr> <td style="text-align: center;">14</td> <td>PLUS APPEAL COST FROM LINE 5 \$</td> <td style="text-align: right;">14</td> </tr> <tr> <td style="text-align: center;">15</td> <td>LESS REFUND FROM LINE 6 \$</td> <td style="text-align: right;">15</td> </tr> <tr> <td style="text-align: center;">16</td> <td>AMOUNT TO USE FOR RATE CALCULATION \$</td> <td style="text-align: right;">16</td> </tr> </table>		<b>FOR BHF USE ONLY</b>		13	FROM R. E. TAX STATEMENT FOR 2017 \$	13	14	PLUS APPEAL COST FROM LINE 5 \$	14	15	LESS REFUND FROM LINE 6 \$	15	16	AMOUNT TO USE FOR RATE CALCULATION \$	16
<b>FOR BHF USE ONLY</b>																			
13	FROM R. E. TAX STATEMENT FOR 2017 \$	13																	
14	PLUS APPEAL COST FROM LINE 5 \$	14																	
15	LESS REFUND FROM LINE 6 \$	15																	
16	AMOUNT TO USE FOR RATE CALCULATION \$	16																	
	2014	<u>120,222</u>	9																
	2015	<u>122,050</u>	10																
	2016	<u>123,244</u>	11																
	2017	<u>141,706</u>	12																
<u>Accrual = 2017 taxes paid in 2018 * 1.05</u>																			

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**



**2017 LONG TERM CARE REAL ESTATE TAX STATEMENT**

FACILITY NAME Heritage Manor Springfield LLC COUNTY Sangamon

FACILITY IDPH LICENSE NUMBER 41699

CONTACT PERSON REGARDING THIS REPORT \_\_\_\_\_

TELEPHONE ( ) \_\_\_\_\_ FAX #: ( ) \_\_\_\_\_

**A. Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2017 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2017.

(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. <u>14280277027</u>	_____	\$ <u>141,706.10</u>	\$ <u>141,706.00</u>
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
	<b>TOTALS</b>	\$ <u><u>141,706.10</u></u>	\$ <u><u>141,706.00</u></u>

**B. Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?        YES   x   NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

**C. Tax Bills**

Attach a copy of the original 2017 tax bills which were listed in Section A to this statement. Be sure to use the 2017 tax bill which is normally paid during 2018.

**PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation* . Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.**

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning:

1/1/2018 Ending:

12/31/2018

**X. BUILDING AND GENERAL INFORMATION:**

A. Square Feet: 64,520 B. General Construction Type: Exterior Brick Frame Wood Number of Stories 1

C. Does the Operating Entity?  (a) Own the Facility  (b) Rent from a Related Organization.  (c) Rent from Completely Unrelated Organization.  
 (Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?  (a) Own the Equipment  (b) Rent equipment from a Related Organization.  (c) Rent equipment from Completely Unrelated Organization.  
 (Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)  
 List entity name, type of business, square footage, and number of beds/units available (where applicable).

None

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?  YES  NO  
 If so, please complete the following:

1. Total Amount Incurred: \_\_\_\_\_ 2. Number of Years Over Which it is Being Amortized: \_\_\_\_\_  
 3. Current Period Amortization: \_\_\_\_\_ 4. Dates Incurred: \_\_\_\_\_

Nature of Costs: \_\_\_\_\_  
 (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

**XI. OWNERSHIP COSTS:**

	1	2	3	4	
A. Land.	Use	Square Feet	Year Acquired	Cost	
1			1985	\$ 200,000	1
2			1996	430,000	2
3	TOTALS			\$ 630,000	3

**XI. OWNERSHIP COSTS (continued)**

**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9	
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
4	178			\$ 1,900,000	\$		\$	\$	\$
5				1,648,258					
6									
7									
8									
<b>Improvement Type**</b>									
9	1985 Improvements		1985	26,076					
10	1986 Improvements		1986	216,545					
11	1987 Improvements		1987	593,121					
12	1988 Improvements		1988	29,321					
13	1989 Improvements		1989	1,095					
14	1990 Improvements		1990	939					
15	1991 Improvements		1991	32,022					
16	1992 Improvements		1992	32,593					
17	1993 Improvements		1993	105,986					
18	1994 Improvements		1994	59,542					
19	1995 Improvements		1995	36,126					
20	1996 Improvements		1996	26,011					
21	1997 Improvements		1997	104,210					
22	1998 Improvements		1998	11,420					
23	1999 Improvements		1999	13,575					
24	2000 Improvements		2000	4,941					
25	2001 Improvements		2001	827,192					
26	2002 Improvements		2002	214,188					
27	2003 Improvements		2003	22,841					
28	2004 Improvements		2004	119,806					
29	2005 Improvements		2005	24,396					
30	2006 Improvements		2006	274,466					
31	2007 Improvements		2007	72,732					
32									
33									
34	C/O Allocation				50,242		50,242		
35	Book Depreciation				741,674		741,674		
36									

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

Facility Name &amp; ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning:

1/1/2018

Ending:

12/31/2018

**XI. OWNERSHIP COSTS (continued)****B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	2008 Improvements	2008	\$ 1,597	\$		\$	\$	\$	37
38	2009 Improvements	2009	77,275						38
39	2010 Improvements	2010	195,370						39
40	2011 Improvements	2011	35,852						40
41	2012 Improvements	2012	22,880						41
42									42
43	Nurse Call System Install- Second Floor	2013	13,536						43
44	Extended Care Wing ALC Controls Installation	2013	25,930						44
45	Fire Alarm CPU Replacement	2013	2,761						45
46									46
47	Water Pipe Modification	2014	3,598						47
48	Exhaust Fan Replacement	2014	17,340						48
49	Landscaping - Memorial Gardens	2014	15,385						49
50	Hot Water Heater Replacement	2014	3,565						50
51	Gate Valve Replacement-Boiler	2014	2,928						51
52	Replace Existing Roof System	2014	293,339						52
53	Planning for 2015 Remodeling Project	2014							53
54	Architect Planning Fee								54
55	Furniture and Fixtures Design Fees								55
56	State Review of Plans								56
57									57
58	Replace boilers	2015	11,125						58
59	Install steel covering on kitchen hood	2015	3,494						59
60	Replace fire alarm control panel	2015	23,965						60
61									61
62	Replaced kitchen exhaust fan	2017	5,456						62
63	Replaced sump pump	2017	2,654						63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 7,155,452	\$ 791,916		\$ 791,916	\$	\$	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$ 7,155,452	\$ 791,916		\$ 791,916	\$	\$	1
2									2
3	Facility wide modernization project consisting primarily of:	2017	8,350,161						3
4	Construction of 19 bed SNF based hospice unit								4
5	Replacement of interior finishes on Floors 2-4. This includes wall repair and painting,								5
6	new ceiling tile, improved cabinetry for nursing stations, new tile								6
7	for shower rooms and new tilets and lavatories.								7
8	Install exterior insulating finish system between window columns								8
9	Re-asphalt and stripe parking lots								9
10	Install entirely new HVAC system including new hot water boiler, cooling tower and heat pumps								10
11	Replace existing water lines and sewer waste lines								11
12	Replace entire fire alarm, nurse call and basic telephone systems								12
13	Replace (2) aging emergency generators with single unit having multiple transfer switches								13
14	Replace door alarm and clopment systems								14
15									15
16	Install make up air unit (coil, controls and damper)	2018	7,893						16
17	Install new RTU - Ist Floor Wing	2018	62,250						17
18	Replace control board and key pad - Trane Chiller Unit	2018	4,338						18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$ 15,580,094	\$ 791,916		\$ 791,916	\$	\$	34

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 2,703,384	\$ 178,864	\$ 178,864	\$		\$	71
72	Current Year Purchases	18,552						72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 2,721,936	\$ 178,864	\$ 178,864	\$		\$	75

D. Vehicle Costs. (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76		2008 Ford Van	2008	\$ 38,949	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$ 38,949	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 18,970,979	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 970,780	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 970,780	83**
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: None

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.  YES  NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

10. Effective dates of current rental agreement:

Beginning                     

Ending                     

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending                      Annual Rent

12.	<u>                    </u>	<u>/2019</u>	\$ <u>                    </u>
13.	<u>                    </u>	<u>/2020</u>	\$ <u>                    </u>
14.	<u>                    </u>	<u>/2021</u>	\$ <u>                    </u>

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease                     .

9. Option to Buy:  YES  NO Terms:                     \*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental?

YES  NO

16. Rental Amount for movable equipment: \$ 28,924 Description: Oxygen cylinders and televisions

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

**A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)**

<p><b>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?</b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p><b>2. CLASSROOM PORTION:</b></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p><b>3. CLINICAL PORTION:</b></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
--	---	--

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		Facility		3	4
		1	2		
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	<b>TOTALS</b>	\$	\$	\$	\$
10	<b>SUM OF line 9, col. 1 and 2 (e)</b>	\$			

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

**D. NUMBER OF CNAs TRAINED**

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.



XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	1 Schedule V Line & Column Reference	2		3	4		5	6	7	8	
			Staff		Cost	Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)		
			Units of Service			Units	Cost					
1	Licensed Occupational Therapist		hrs	\$		\$	792,744	\$		\$	792,744	1
2	Licensed Speech and Language Development Therapist		hrs				92,311				92,311	2
3	Licensed Recreational Therapist		hrs									3
4	Licensed Physical Therapist		hrs				629,780		0		629,780	4
5	Physician Care		visits									5
6	Dental Care		visits									6
7	Work Related Program		hrs									7
8	Habilitation		hrs									8
9	Pharmacy		# of prescripts						1,219,496		1,219,496	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs									10
11	Academic Education		hrs									11
12	Other (specify):											12
13	Other (specify):						69,683				69,683	13
14	TOTAL			\$		\$	1,584,518	\$	1,219,496	\$	2,804,014	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning: 1/1/2018

Ending: 12/31/2018

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2018

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
<b>A. Current Assets</b>				
1	Cash on Hand and in Banks	\$ 279,770	\$	1
2	Cash-Patient Deposits	41,227		2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance )	2,563,613		3
4	Supply Inventory (priced at <u>FIFO</u> )	79,701		4
5	Short-Term Investments			5
6	Prepaid Insurance	13,758		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	(303,994)		8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 2,674,075	\$	10
<b>B. Long-Term Assets</b>				
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	857,251		13
14	Buildings, at Historical Cost	15,454,387		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	2,722,489		16
17	Accumulated Depreciation (book methods)	(8,212,036)		17
18	Deferred Charges	1,668,127		18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify): <u>Investment in Regency RE LLC</u>	4,775,018		23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 17,265,236	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 19,939,311	\$	25

		1 Operating	2 After Consolidation*	
<b>C. Current Liabilities</b>				
26	Accounts Payable	\$ 1,971,406	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	41,227		28
29	Short-Term Notes Payable	1,375,000		29
30	Accrued Salaries Payable			30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	148,791		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
<b>Other Current Liabilities(specify):</b>				
36	<u>Bed Tax</u>	42,257		36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 3,578,681	\$	38
<b>D. Long-Term Liabilities</b>				
39	Long-Term Notes Payable			39
40	Mortgage Payable	6,907,512		40
41	Bonds Payable			41
42	Deferred Compensation			42
<b>Other Long-Term Liabilities(specify):</b>				
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 6,907,512	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 10,486,193	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ 9,453,118	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 19,939,311	\$	48

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		1 Total	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ <b>12,201,163</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>			<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ <b>12,201,163</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	(2,748,045)	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ <b>(2,748,045)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>			<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ <b>9,453,118</b>	<b>24</b> *

\* This must agree with page 17, line 47.

Facility Name & ID Number Heritage Manor Springfield LLC

# 41699

Report Period Beginning: 1/1/2018

Ending: 12/31/2018

**XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.**

**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense**

1			
I. Revenue		Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 11,252,149	1
2	Discounts and Allowances for all Levels	(6,592,871)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 4,659,278	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	4,888,431	6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 4,888,431	8
<b>C. Other Operating Revenue</b>			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care	5,129	13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	2,134,091	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	(62,955)	21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 2,076,265	23
<b>D. Non-Operating Revenue</b>			
24	Contributions		24
25	Interest and Other Investment Income***	54,726	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 54,726	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28	<b>Activity Fund income</b>	(496)	28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ (496)	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 11,678,204	30

2			
II. Expenses		Amount	
<b>A. Operating Expenses</b>			
31	General Services	1,946,763	31
32	Health Care	6,575,884	32
33	General Administration	2,926,961	33
<b>B. Capital Expense</b>			
34	Ownership	1,456,312	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers	1,520,329	35
36	Provider Participation Fee		36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 14,426,249	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(2,748,045)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (2,748,045)	43

III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify)		47
48	Other-(specify)		48
49	<b>TOTAL Inpatient Care Revenue (This total must agree to Line 3)</b>	\$	49

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number **Heritage Manor Springfield LLC**

# **41699**

Report Period Beginning:

1/1/2018

Ending:

12/31/2018

**XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)**

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	1,879	1,999	\$ 87,897	\$ 43.97	1
2	Assistant Director of Nursing	1,958	2,083	67,526	32.42	2
3	Registered Nurses	22,226	23,645	791,946	33.49	3
4	Licensed Practical Nurses	32,613	34,695	917,687	26.45	4
5	CNAs & Orderlies	99,169	105,499	1,823,905	17.29	5
6	CNA Trainees			0		6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	3,541	3,767	66,998	17.79	8
9	Activity Director					9
10	Activity Assistants	9,174	9,760	117,899	12.08	10
11	Social Service Workers	5,228	5,562	102,929	18.51	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	35,705	37,984	464,307	12.22	15
16	Dishwashers					16
17	Maintenance Workers	8,621	9,171	160,424	17.49	17
18	Housekeepers	18,069	19,223	239,320	12.45	18
19	Laundry	10,577	11,252	137,619	12.23	19
20	Administrator	1,955	2,080	94,172	45.28	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	25,322	26,938	627,268	23.29	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	276,037	293,658	\$ 5,699,897 *	\$ 19.41	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

**B. CONSULTANT SERVICES**

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	\$ 9,333		35
36	Medical Director	111,936		36
37	Medical Records Consultant	0		37
38	Nurse Consultant			38
39	Pharmacist Consultant	27,600		39
40	Physical Therapy Consultant			40
41	Occupational Therapy Consultant			41
42	Respiratory Therapy Consultant			42
43	Speech Therapy Consultant			43
44	Activity Consultant			44
45	Social Service Consultant	3,470		45
46	Other(specify)			46
47				47
48				48
49	TOTAL (lines 35 - 48)	\$ 152,339		49

**C. CONTRACT NURSES**

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	\$ 66,853		50
51	Licensed Practical Nurses	382,294		51
52	Certified Nurse Assistants/Aides	261,175		52
53	TOTAL (lines 50 - 52)	\$ 710,322		53

**XIX. SUPPORT SCHEDULES**

A. Administrative Salaries			D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions		
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount	
<u>Dana Larsen</u>			\$ <u>94,172</u>	<u>Workers' Compensation Insurance</u>	\$ <u>126,108</u>	<u>IDPH License Fee</u>	\$	
				<u>Unemployment Compensation Insurance</u>	<u>35,347</u>	<u>Advertising: Employee Recruitment</u>	<u>10,039</u>	
				<u>FICA Taxes</u>	<u>436,042</u>	<u>Health Care Worker Background Check</u>		
				<u>Employee Health Insurance</u>	<u>433,575</u>	<u>(Indicate # of checks performed )</u>	<u>8,374</u>	
				<u>Employee Meals</u>		<u>Patient Background Checks</u>		
				<u>Illinois Municipal Retirement Fund (IMRF)*</u>		<u>PR</u>	<u>11,208</u>	
				<u>Other Benefits</u>	<u>26,876</u>	<u>Dues &amp; Subscriptions</u>	<u>12,957</u>	
				<u>Central Office Allocation</u>	<u>82,319</u>	<u>License &amp; Fees</u>	<u>1,643</u>	
						<u>Central Office Allocation</u>	<u>17,189</u>	
<b>TOTAL (agree to Schedule V, line 17, col. 1)</b>			\$ <u>94,172</u>			<u>Less: Public Relations Expense</u>	<u>(11,208)</u>	
<b>(List each licensed administrator separately.)</b>						<u>Non-allowable advertising</u>	<u>(8,186)</u>	
						<u>Yellow page advertising</u>	<u>( )</u>	
<b>B. Administrative - Other</b>						<b>TOTAL (agree to Sch. V, line 20, col. 8)</b>	\$ <u>42,016</u>	
<b>Description</b>			<b>Amount</b>					
			\$ <u>0</u>					
<b>TOTAL (agree to Schedule V, line 17, col. 3)</b>			\$ <u>0</u>	<b>TOTAL (agree to Schedule V, line 22, col.8)</b>	\$ <u>1,140,267</u>			
<b>(Attach a copy of any management service agreement)</b>								
<b>C. Professional Services</b>				<b>E. Schedule of Non-Cash Compensation Paid to Owners or Employees</b>		<b>G. Schedule of Travel and Seminar**</b>		
<b>Vendor/Payee</b>	<b>Type</b>		<b>Amount</b>	<b>Description</b>	<b>Line #</b>	<b>Amount</b>	<b>Description</b>	<b>Amount</b>
<u>Heritage Operations Group</u>	<u>Management</u>		\$ <u>407,552</u>			\$	<u>Out-of-State Travel</u>	\$
<u>Indeed Inc.</u>	<u>Personnel recruitment</u>		<u>6,848</u>					
<u>May Cocagne &amp; King</u>	<u>Audit and tax</u>		<u>17,470</u>					
<u>McQuellon Consulting</u>	<u>Real estate tax review</u>		<u>1,807</u>				<u>In-State Travel</u>	
								<u>1,986</u>
								<u>0</u>
							<u>Seminar Expense</u>	<u>799</u>
								<u>2,214</u>
<u>Legal adj to Zero</u>			<u>35,249</u>				<u>Entertainment Expense</u>	<u>( )</u>
<b>TOTAL (agree to Schedule V, line 19, column 3)</b>			\$ <u>468,926</u>	<b>TOTAL</b>		\$	<b>TOTAL (agree to Sch. V, line 24, col. 8)</b>	\$ <u>4,999</u>
<b>(For legal fee disclosure, see page 39 of instructions)</b>								

\* Attach copy of IMRF notifications

\*\*See instructions.

Facility Name & ID Number Heritage Manor Springfield LLC# 41699Report Period Beginning: 1/1/2018Ending: 12/31/2018**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. Health Care Council of Illinois
- (3) Did the nursing home make political contributions or payments to a political action organization? Yes If YES, have these costs been properly adjusted out of the cost report? Yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? 7 Yrs
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 5,000 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES x NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO x If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 328,819  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefit on Schedule V. \$ 0 Has any meal income been offset against related costs? Yes Indicate the amount. \$ 2,379
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? No  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? 100%  
d. Have vehicle usage logs been maintained? Yes  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? Yes  
**g. Does the facility transport residents to and from day training? No**  
**Indicate the amount of income earned from providing such transportation during this reporting period.** \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? Yes  
Firm Name: May Cocagne & King
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. None Claimed  
Attach invoices and a summary of services for all architect and appraisal fees





Heritage Manor - Springfield  
IDPH ID# 41699  
HFS Cost Report - December 31, 2018  
Schedule V - Column 5 Reclassifications

1. Schedule V - Line 10a to Line 39 - Reclassifications

<u>Line Item</u>	
Purchased Drugs and Medications	\$ 1,219,496
Purchased Hospital Services	23,117
Purchased Laboratory Services	23,629
Purchased Radiology Services	22,937
Amount Reclassified to Line 39	<u>\$ 1,289,179</u>

2. Schedule V - Line 20 to Line 42 - Reclassification

<u>Line Item</u>	
Provider Participation Fee - \$1.50	\$ (97,455)
Provider Assesment Fee - \$6.07	<u>(231,364)</u>
	<u>(328,819)</u>
Provider Participation Fee - Line 42	<u>328,819</u>