FOR BHF USE

LL2

Supportive Living Facility

2018
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2018)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 1000127

Facility Name: The Glenwood of Mt Zion

Address: 1635 Baltimore Ave (Number) Mt Zion (City) 62549 (Zip Code)

County: Macon

Telephone Number: (217 864-1073 **Fax #** 217 864-1077

Federal Employer ID Number:

Date Current Owners # # 2014
#

Type of Ownership:

	VOLUNTARY, NON-PROFIT		PROPRIETARY		GOVERNMENTAL No
	Charitable Corp.		Individual		State
	Trust		Partnership		County
IRS Exemption Code			Corporation		Other
			"Sub-S" Corp.		
		x	Limited Liability Co.		
			Trust		
#			Other		

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 1/01/18 to 12/31/18 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed)
(Date)
(Type or Print Name) Michelle Sowell
(Title) Director of Operations

Paid Preparer

(Signed)
(Date)
(Print Name and Title)
(Firm Name & Address)
(Telephone) ( ) Fax # ( )

In the event there are further questions about this report, please contact:
Name: Michelle Sowell Telephone Number: 217-821-8508
Email Address:

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name The Glenwood of Mt Zion Report Period Beginning: 1/01/18 Ending: 12/31/18

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days
Date of change in certified units / /

	1 Units at Beginning of Report Period	2 Type of Apartment	3 Units at End of Report Period	4 Unit Days During Report Period	
1	37	Single Unit Apartment	37	13,505	1
2	1	Double Unit Apartment	1	365	2
3		Other			3
4	Macon	TOTALS	38	13,870	4

B. Census-For the entire report perio # 864-1073 217 864-1077

	1 Type of Unit	2 Resident Days by Unit and Primary Source of Payment: Medicaid Recipient	3 Private Pay	4 Other	5 Total	
5	Single Unit	4,601	8,650		13,251 #	5
6	Double Unit		365		365	6
7	Other					7
8	TOTALS	4,601	9,015		13,616	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 98.17%

D. Indicate the number of paid bed-hold days the SLF had during this year 744 **Also, indicate the number of unpaid bed-hold days the SLF had during this year.** 96 **(Do not include bed-hold days in Section B.)**

E. Does page 3 include expenses for services or investments not directly related to SLF services?
YES [ ] NO [X]

F. Does the BALANCE SHEET reflect any non-SLF assets?
YES [ ] NO [X]

G. List all services provided by your facility for non-residents. (E.g., day care, "meals on wheels", outpatient therapy)

H. 62459 Jan-18
ACCRUAL [x] MODIFIED CASH* [ ] CASH* [ ]

I. Is your fiscal year identical to your tax year? [x] YES [ ] NO
Tax Year: 2018 Fiscal Year: 2018
* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? No **If yes, did the facility make all of the required payments of interest and principal?**
If no, explain.

Shelley Welch

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? No **If yes, did t** Director **required payments of interest and principal?**
If no, explain.

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No **If yes, did the facility make all of the required payments of interest and principal?**
If no, explain.

Facility Name: The Glenwood of Mt Zion **Report Period Beginning: 1/01/18 Ending: 12/31/18**

IV. COST CENTER EXPENSES (please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage	Supplies	Other	Total			
	A. General Services	1	2	3	4	5	6	
1	Dietary and Food Purchase	65,131	104,022	5,811	174,964		174,964	1
2	Housekeeping, Laundry and Maintenance	28,822	48,123	15,074	92,019		92,019	2
3	Heat and Other Utilities			118,461	118,461		118,461	3
4	Other (specify): Fire Inspection Testing			2,704	2,704		2,704	4
5	**TOTAL General Services**	93,953	152,145	142,049	388,147		388,147	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	266,624	1,233	3,070	270,928		270,928	6
7	Activities and Social Services			6,959	6,959		6,959	7
8	Other (specify): Training & Education			1,252	1,252		1,252	8
9	**TOTAL Health Care and Programs**	266,624	1,233	11,281	279,139		279,139	9
	C. General Administration							
10	Administrative and Clerical	64,383	4,435	99,289	168,108		168,108	10
11	Marketing Materials, Promotions and Advertising			34,934	34,934		34,934	11
12	Employee Benefits and Payroll Taxes	76,869		2,814	79,683		79,683	12
13	Insurance-Property, Liability and Malpractice			20,183	20,183		20,183	13
14	Other (specify): Auto Fuel/Mnt Exp & Bad Debt			45,200	45,200		45,200	14
15	**TOTAL General Administration**		4,435		348,108		348,108	15
16	**TOTAL Operating Expense (Sum of lines 5, 9 and 15)**	360,577	157,814	153,331	1,015,394		1,015,394	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			13,310	13,310		13,310	17
18	Interest							18
19	Real Estate Taxes			131,951	131,951		131,951	19
20	Rent -- Facility and Grounds			307,492	307,492		307,492	20
21	Rent -- Equipment							x
22	Other (specify): Minor Furniture & Fixtures							22
23	**TOTAL Ownership**			452,753	452,753		452,753	23
24	**GRAND TOTAL (Sum of lines 16 and 23)**	360,577	157,814	606,084	1,468,147		1,468,147	24

Facility Name: The Glenwood of Mt Zion Report Period Beginning: 1/01/18 Ending: 12/31/18

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	1	$ 23.50	1
2	Licensed Practical Nurses			2
3	Certified Nurse Assistants	4	10.00	3
4	Activity Director & Assistants			4
5	Social Service Workers			5
6	Head Cook	1	10.70	6
7	Cook Helpers/Assistants	2	9.60	7
8	Dishwashers			8
9	Maintenance Workers			9
10	Housekeepers	1	10.50	10
11	Laundry			11
12	Managers	1	19.34	12
13	Other Administrative	1	12.00	13
14	Clerical			14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	11	$	17

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				$	1
2					2
3					3
4					4
5					5
				$	6

VI. (B) Management fees paid to unrelated parties

		Amount of Fee	
1		$	1
2			2
	Total	$	3

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES			
Name 1		City 2	

OTHER RELATED BUSINESS ENTITIES				
Name 3		City 4		Type of Business 5
GAHCR II Mt. Zion ALF TRS S		Irvine, CA		
Senior Health Specialties, Inc		Effingham, IL		

B. Does your facility receive services from a parent organization or home office; x YES ☐ NO ☐
Name of related entity: _____ If yes, what is the value of those services? $ _____
(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☐ NO ☐
If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: The Glenwood of Mt Zion Report Period Beginning: 1/01/18 Ending: 12/31/18

VIII. OWNERSHIP COSTS

A. Purchase price of land _____ Year land was acquired _____

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar. *Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1					$	$		$	$	$	1
2											2
3											3
4											4
5											5
	Improvement Type										
6											6
7										#	7
8											8
9											9
10											10
11											11
12			#				#				12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				$	$		$	$	$	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciati No	4 Adjustments Direc	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	$	$	$	$		$	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	$	$	$	$		$	20

D. Depreciable Non-Care Assets Included in General Ledger. x

744	1 Descri 96	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		$	$	$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	$	$	$	24

Facility Name: The Glenwood of Mt Zion Report Period Beginning: 1/01/18 Ending: 12/31/18

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: Colony Northstar

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? [X] YES [ ] NO

		1 Year Constructed	2 Number of Units	3 Date of Lease	4 Rental Amount	5 Total Yrs. of Lease	6 Total Years Renewal Option*	
3	Original Building	2009	38	11/1/2014	$ 24,999			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL		38		$ 24,999			7

8. Is movable equipment rental included in building rental? [ ] YES [X] NO

9. Rental amount for movable equipment $

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use x

X. INTI Macon

	1 Name of Lender	2 Related** YES	2 Related** NO	3 Purpose of Loan	4 Date of Note	6 Amount of Note Original	6 Amount of Note Balance	7 2018 Maturity Date	8 Interest Rate (4 Digits)	9 Reporting Period Int. Expense	#
	A. Directly Facility Related Long-Term										
1					/ /	##	$	/ /		$	1
2					/ /			/ /			2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					$	$			$	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					$	$			$	10

* If there is an option to buy the building, please provide complete details on an attached schedule.
** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: The Glenwood of Mt Zion **Report Period Beginning:** 1/01/18 **Ending:** 12/31/18

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/18 **(last day of reporting year)**

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	$ 60,362	$	1
2	Cash-Patient Deposits	31,887		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	79,912		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	12,285		6
7	Other Prepaid Expenses		# #	7
8	Accounts Receivable (owners or related parties)		# #	8
9	Other(specify):			9
10	**TOTAL Current Assets (sum of lines 1 Macon**	$ 184,446	$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable	#	#	4-1077
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	203,554		###
17	Accumulated Depreciation (book methods)	(38,628)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	**TOTAL Long-Term Assets (sum of lines 11 thru 23)**	$ 164,926	$	24
25	**TOTAL ASSETS (sum of lines 10 and 24)**	$ 349,372	$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	$ 27,646	$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	31,887		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	21,766		30
31	Accrued Taxes Payable	139,834		31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35				35
36				36
37	**TOTAL Current Liabilities (sum of lines 26 thru 36)**	$ 221,133	$	###
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable			39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	**TOTAL Long-Term Liabilities (sum of lines 38 thru 43)**	$	$	44
45	**TOTAL LIABILITIES (sum of lines 37 and 44)**	$ 221,133	$	45
46	**TOTAL EQUITY**	$ 128,239	$	No
47	**TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)**	$ 349,372	$	47

Facility Name: The Glenwood of Mt Zion Report Period Beginning: 1/01/18 Ending: 12/31/18

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

	I. Revenue	1 Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	$ 1,547,158	1
2	Discounts and Allowances		2
3	**SUBTOTAL Resident Care (line 1 minus line 2)**	$ 1,547,158	3
	B. Other Operating Revenue		
4	Special Services	11,250	4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals	2,000	9
10	Laundry		10
11	**SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)**	$ 13,250	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income		13
14	**SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)**	$	14
	D. Other Revenue (specify):		
15			15
16			16
17	**SUBTOTAL Other Revenue (sum of lines 15 and 16)**	$	17
18	**TOTAL REVENUE (sum of lines 3, 11, 14 and 17)**	$ 1,560,408	18

	II. Expenses	2 Amount	
	A. Operating Expenses		
19	General Services	388,147	19
20	Health Care/ Personal Care	279,139	20
21	General Administration	348,108	21
	B. Capital Expense		
22	Ownership	452,753	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	**TOTAL EXPENSES (sum of lines 19 thru 27)**	$ 1,468,147	28
29	**Income Before Income Taxes (line 18 minus line 28)**	$ 92,260	29
30	**Income Taxes**	$	30
31	**NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)**	$ 92,260	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	$ 252,322	32
33	Private Pay - Net Inpatient Revenue	1,294,836	33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)		35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	$ 1,547,158	37