

		FOR BHF USE					

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IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

**2020
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2020)**

<p>I. IDPH License ID Number: <u>0053413</u></p> <p>Facility Name: <u>Colonial Manor</u></p> <p>Address: <u>620 Warrington Ave</u> <u>Danville</u> <u>61832</u> Number City Zip Code</p> <p>County: <u>Vermilion</u></p> <p>Telephone Number: <u>(217) 446-0660</u> Fax # <u>()</u></p> <p>HFS ID Number: _____</p> <p>Date of Initial License for Current Owners: <u>8-8-1996</u></p> <p>Type of Ownership:</p> <table style="width:100%;"> <tr> <td><input type="checkbox"/> VOLUNTARY,NON-PROFIT Charitable Corp. Trust IRS Exemption Code _____</td> <td><input checked="" type="checkbox"/> PROPRIETARY Individual Partnership Corporation "Sub-S" Corp. <input checked="" type="checkbox"/> Limited Liability Co. Trust Other _____</td> <td><input type="checkbox"/> GOVERNMENTAL State County Other _____</td> </tr> </table> <p>In the event there are further questions about this report, please contact: Name: <u>David M Underwood</u> Telephone Number: <u>(309)8237135</u> Email Address: _____</p>	<input type="checkbox"/> VOLUNTARY,NON-PROFIT Charitable Corp. Trust IRS Exemption Code _____	<input checked="" type="checkbox"/> PROPRIETARY Individual Partnership Corporation "Sub-S" Corp. <input checked="" type="checkbox"/> Limited Liability Co. Trust Other _____	<input type="checkbox"/> GOVERNMENTAL State County Other _____	<p>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>1/1/2020</u> to <u>12/31/2020</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width:15%; text-align: center; vertical-align: middle;">Officer or Administrator of Provider</td> <td style="padding: 2px;">(Signed) _____</td> </tr> <tr> <td style="padding: 2px;">(Type or Print Name) <u>David M Underwood</u> (Date) _____</td> </tr> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;">Paid Preparer</td> <td style="padding: 2px;">(Title) <u>EVP & CFO</u></td> </tr> <tr> <td style="padding: 2px;">(Signed) _____ (Date) _____</td> </tr> <tr> <td colspan="2" style="padding: 2px;">(Print Name and Title) _____</td> </tr> <tr> <td colspan="2" style="padding: 2px;">(Firm Name & Address) _____</td> </tr> <tr> <td colspan="2" style="padding: 2px;">(Telephone) <u>()</u> Fax # <u>()</u></td> </tr> </table> <p align="right">MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630</p>	Officer or Administrator of Provider	(Signed) _____	(Type or Print Name) <u>David M Underwood</u> (Date) _____	Paid Preparer	(Title) <u>EVP & CFO</u>	(Signed) _____ (Date) _____	(Print Name and Title) _____		(Firm Name & Address) _____		(Telephone) <u>()</u> Fax # <u>()</u>	
<input type="checkbox"/> VOLUNTARY,NON-PROFIT Charitable Corp. Trust IRS Exemption Code _____	<input checked="" type="checkbox"/> PROPRIETARY Individual Partnership Corporation "Sub-S" Corp. <input checked="" type="checkbox"/> Limited Liability Co. Trust Other _____	<input type="checkbox"/> GOVERNMENTAL State County Other _____														
Officer or Administrator of Provider	(Signed) _____															
	(Type or Print Name) <u>David M Underwood</u> (Date) _____															
Paid Preparer	(Title) <u>EVP & CFO</u>															
	(Signed) _____ (Date) _____															
(Print Name and Title) _____																
(Firm Name & Address) _____																
(Telephone) <u>()</u> Fax # <u>()</u>																

Facility Name & ID Number Colonial Manor

0053413 Report Period Beginning: 1/1/2020 Ending: 12/31/2020

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	90	Skilled (SNF)	90	32,940	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	90	TOTALS	90	32,940	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		2 Medicaid Recipient	3 Private Pay	4 Other	5 Total	
8	SNF	10,240	10,582	3,640	24,462	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	10,240	10,582	3,640	24,462	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 74.26%

D. How many bed reserve days during this year were paid by the Department?
None (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)
None

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES NO

I. On what date did you start providing long term care at this location?
Date started 8-8-1996

J. Was the facility purchased or leased after January 1, 1978?
YES Date _____ NO

K. Was the facility certified for Medicare during the reporting year?
YES NO If YES, enter number of beds certified 90 and days of care provided 3,640

Medicare Intermediary WPS

IV. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

Is your fiscal year identical to your tax year? YES NO

Tax Year: _____ Fiscal Year: _____
* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Colonial Manor # 0053413 Report Period Beginning: 1/1/2020 Ending: 12/31/2020

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	269,593	31,825	7,525	308,943		308,943	4,391	313,334		1
2	Food Purchase		196,444		196,444		196,444	(15)	196,429		2
3	Housekeeping	151,272	44,755		196,027		196,027	5,854	201,881		3
4	Laundry	65,865	15,448		81,313		81,313	418	81,731		4
5	Heat and Other Utilities			95,708	95,708		95,708	1,394	97,102		5
6	Maintenance	108,529	39,424	101,250	249,203		249,203	17,084	266,287		6
7	Other (specify):*										7
8	TOTAL General Services	595,259	327,896	204,483	1,127,638		1,127,638	29,126	1,156,764		8
	B. Health Care and Programs										
9	Medical Director			27,000	27,000		27,000		27,000		9
10	Nursing and Medical Records	2,299,838	217,591	271,247	2,788,676	(5,810)	2,782,866	(363)	2,782,503		10
10a	Therapy		382,412	32,981	415,393	(408,329)	7,064		7,064		10a
11	Activities	71,109	476		71,585		71,585	5	71,590		11
12	Social Services	62,021		4,629	66,650		66,650	126	66,776		12
13	CNA Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	2,432,968	600,479	335,857	3,369,304	(414,139)	2,955,165	(232)	2,954,933		16
	C. General Administration										
17	Administrative	109,135			109,135		109,135		109,135		17
18	Directors Fees										18
19	Professional Services			352,772	352,772		352,772	(334,387)	18,385		19
20	Dues, Fees, Subscriptions & Promotions			212,728	212,728	(182,052)	30,676	(9,991)	20,685		20
21	Clerical & General Office Expenses	308,019	29,533	9,556	347,108		347,108	374,636	721,744		21
22	Employee Benefits & Payroll Taxes			605,478	605,478		605,478	37,728	643,206		22
23	Inservice Training & Education			671	671		671	970	1,641		23
24	Travel and Seminar			996	996		996	4,003	4,999		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			55,269	55,269		55,269	62,500	117,769		26
27	Other (specify):* Lost resident items			111,230	111,230		111,230	(110,386)	844		27
28	TOTAL General Administration	417,154	29,533	1,348,700	1,795,387	(182,052)	1,613,335	25,073	1,638,408		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	3,445,381	957,908	1,889,040	6,292,329	(596,191)	5,696,138	53,967	5,750,105		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation							407,224	407,224			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			40,326	40,326		40,326	228,088	268,414			32
33	Real Estate Taxes							141,428	141,428			33
34	Rent-Facility & Grounds			372,552	372,552		372,552	(357,144)	15,408			34
35	Rent-Equipment & Vehicles			33,859	33,859		33,859	11,511	45,370			35
36	Other (specify):*											36
37	TOTAL Ownership			446,737	446,737		446,737	431,107	877,844			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers			489,667	489,667	414,139	903,806	110,033	1,013,839			39
40	Barber and Beauty Shops			703	703		703		703			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					182,052	182,052		182,052			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			490,370	490,370	596,191	1,086,561	110,033	1,196,594			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	3,445,381	957,908	2,826,147	7,229,436		7,229,436	595,107	7,824,543			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7. In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer-ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space	(106)			6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(495)			10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees	(3,601)			17
18	Fines and Penalties				18
19	Entertainment	(682)			19
20	Contributions	(35)			20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(5,564)			22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(110,351)			24
25	Fund Raising, Advertising and Promotional	(7,254)			25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (128,088)		\$	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	723,195		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 723,195		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ 595,107		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

BHF USE ONLY							
48		49		50		51	
							52

Colonial Manor

ID# 0053413

Report Period Beginning: 1/1/2020

Ending: 12/31/2020

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1		\$		1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11		(5,564)	19	11
12		(495)	32	12
13		(110,351)	27	13
14		(7,254)	20	14
15		(3,601)	20	15
16		(35)	27	16
17		(682)	24	17
18		(106)	34	18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(128,088)		49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
													(to Sch V, col.7)	
1	Dietary	0	0	4,391	0	0	0	0	0	0	0	0	4,391	1
2	Food Purchase	0	0	(15)	0	0	0	0	0	0	0	0	(15)	2
3	Housekeeping	0	0	5,854	0	0	0	0	0	0	0	0	5,854	3
4	Laundry	0	0	418	0	0	0	0	0	0	0	0	418	4
5	Heat and Other Utilities	0	0	1,394	0	0	0	0	0	0	0	0	1,394	5
6	Maintenance	0	0	17,084	0	0	0	0	0	0	0	0	17,084	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	TOTAL General Services	0	0	29,126	0	0	0	0	0	0	0	0	29,126	8
	B. Health Care and Programs													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	(23,102)	22,739	0	0	0	0	0	0	0	0	(363)	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	5	0	0	0	0	0	0	0	0	5	11
12	Social Services	0	0	126	0	0	0	0	0	0	0	0	126	12
13	CNA Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	TOTAL Health Care and Programs	0	(23,102)	22,870	0	0	0	0	0	0	0	0	(232)	16
	C. General Administration													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	(5,564)	(343,728)	14,905	0	0	0	0	0	0	0	0	(334,387)	19
20	Fees, Subscriptions & Promotions	(10,855)	0	864	0	0	0	0	0	0	0	0	(9,991)	20
21	Clerical & General Office Expenses	0	0	374,636	0	0	0	0	0	0	0	0	374,636	21
22	Employee Benefits & Payroll Taxes	0	0	37,728	0	0	0	0	0	0	0	0	37,728	22
23	Inservice Training & Education	0	(216)	1,186	0	0	0	0	0	0	0	0	970	23
24	Travel and Seminar	(682)	0	4,685	0	0	0	0	0	0	0	0	4,003	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	62,500	0	0	0	0	0	0	0	0	62,500	26
27	Other (specify):*	(110,386)	0	0	0	0	0	0	0	0	0	0	(110,386)	27
28	TOTAL General Administration	(127,487)	(343,944)	496,504	0	0	0	0	0	0	0	0	25,073	28
29	TOTAL Operating Expense (sum of lines 8,16 & 28)	(127,487)	(367,046)	548,500	0	0	0	0	0	0	0	0	53,967	29

STATE OF ILLINOIS

Summary B

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	D. Ownership													
30	Depreciation	0	386,106	0	21,118	0	0	0	0	0	0	0	407,224	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	(495)	226,213	0	2,370	0	0	0	0	0	0	0	228,088	32
33	Real Estate Taxes	0	141,428	0	0	0	0	0	0	0	0	0	141,428	33
34	Rent-Facility & Grounds	(106)	(363,540)	0	6,502	0	0	0	0	0	0	0	(357,144)	34
35	Rent-Equipment & Vehicles	0	0	0	11,511	0	0	0	0	0	0	0	11,511	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	TOTAL Ownership	(601)	390,207	0	41,501	0	0	0	0	0	0	0	431,107	37
	Ancillary Expense													
	E. Special Cost Centers													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	109,864	0	169	0	0	0	0	0	0	0	110,033	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL Special Cost Centers	0	109,864	0	169	0	0	0	0	0	0	0	110,033	44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	(128,088)	133,025	548,500	41,670	0	0	0	0	0	0	0	595,107	45

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Main SNF Services LLC	100	Attached Following This Page		Heritage Operations G	Bloomington	Mgmt. Services
				Green Tree Pharmacy	Minonk	Pharmacy
				Heritage Manor Real E	Bloomington	Propert rental

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
1	V	10 Adjustment for Related Organiza	\$	GreenTree Pharmacy		\$ (23,102)	\$	(23,102)	1
2	V	23 Adjustment for Related Organization		GreenTree Pharmacy		(216)		(216)	2
3	V	39 Adjustment for Related Organization		GreenTree Pharmacy		109,864		109,864	3
4	V	19 Adjustment for Related Organization	343,728	Heritage Operations Group, LLC				(343,728)	4
5	V								5
6	V	34 Adjustment for Related Organization	363,540	Heritage Manor Real Estate, LLC				(363,540)	6
7	V	33 Adjustment for Related Organization		Heritage Manor Real Estate, LLC		141,428		141,428	7
8	V	32 Adjustment for Related Organization		Heritage Manor Real Estate, LLC		226,213		226,213	8
9	V	30 Adjustment for Related Organization		Heritage Manor Real Estate, LLC		386,106		386,106	9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total		\$ 707,268			\$ 840,293	\$ *	133,025	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	1 Dietary	\$	Heritage Operations Group		\$ 4,391	\$	4,391	15
16	V	2 Food Purchase		Heritage Operations Group		(15)		(15)	16
17	V	3 Housekeeping		Heritage Operations Group		5,854		5,854	17
18	V	4 Laundry		Heritage Operations Group		418		418	18
19	V	5 Heat & Other Utilities		Heritage Operations Group		1,394		1,394	19
20	V	6 Maintenance		Heritage Operations Group		17,084		17,084	20
21	V	7 Other		Heritage Operations Group		0			21
22	V	9 Medical Director		Heritage Operations Group		0			22
23	V	10 Nursing & Medical Records		Heritage Operations Group		22,739		22,739	23
24	V	11 Activities		Heritage Operations Group		5		5	24
25	V	12 Social Service		Heritage Operations Group		126		126	25
26	V	13 Nurse Aide Training		Heritage Operations Group		0			26
27	V	14 Program Transportation		Heritage Operations Group		0			27
28	V	15 Other		Heritage Operations Group		0			28
29	V	17 Administrative		Heritage Operations Group		0			29
30	V	18 Directors Fees		Heritage Operations Group		0			30
31	V	19 Professional Services		Heritage Operations Group		14,905		14,905	31
32	V	20 Fees, Subscription, Promotions		Heritage Operations Group		864		864	32
33	V	21 Clerical & General Office Expenses		Heritage Operations Group		374,636		374,636	33
34	V	22 Employee Benefits & Payroll Taxes		Heritage Operations Group		37,728		37,728	34
35	V	23 Inservice Training & Education		Heritage Operations Group		1,186		1,186	35
36	V	24 Travel and Seminar		Heritage Operations Group		4,685		4,685	36
37	V	25 Other Admin. Staff Transportation		Heritage Operations Group		0			37
38	V	26 Insurance-Prop.Liab.Malpract		Heritage Operations Group		62,500		62,500	38
39	Total		\$			\$ 548,500	\$ *	548,500	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	27	\$	Heritage Operations Group		\$ 0	\$	15	
16	V	30		Heritage Operations Group		21,118	21,118	16	
17	V	31		Heritage Operations Group		0		17	
18	V	32		Heritage Operations Group		2,370	2,370	18	
19	V	33		Heritage Operations Group		0		19	
20	V	34		Heritage Operations Group		6,502	6,502	20	
21	V	35		Heritage Operations Group		11,511	11,511	21	
22	V	36		Heritage Operations Group		0		22	
23	V	38		Heritage Operations Group		0		23	
24	V	39		Heritage Operations Group		169	169	24	
25	V	40		Heritage Operations Group		0		25	
26	V	41		Heritage Operations Group		0		26	
27	V	42		Heritage Operations Group		0		27	
28	V							28	
29	V							29	
30	V							30	
31	V							31	
32	V							32	
33	V							33	
34	V							34	
35	V							35	
36	V							36	
37	V							37	
38	V							38	
39	Total		\$			\$ 41,670	\$ *	41,670	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Colonial Manor # 0053413 Report Period Beginning: 1/1/2020 Ending: 12/31/2020

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference
						Hours	Percent	Description	Amount	
1	Main SNF Services LLC			100.00	0	0			\$ 0	1
2										2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13								TOTAL	\$	13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending: 2/31/2020

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization

Heritage Operations Group

Street Address

115 W Jefferson Street

City / State / Zip Code

Bloomington, IL 61701

Phone Number

(309 828-4361

Fax Number

(309 829-5477

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	1	Dietary	Beds 2,493	25	\$ 121,634	\$ 121,338	90	\$ 4,391	1
2	2	Food Purchase	Beds 2,493	25	(423)	0	90	(15)	2
3	3	Housekeeping	Beds 2,493	25	162,156	0	90	5,854	3
4	4	Laundry	Beds 2,493	25	11,591	0	90	418	4
5	5	Heat & Other Utilities	Beds 2,493	25	38,605	0	90	1,394	5
6	6	Maintenance	Beds 2,493	25	473,233	88,567	90	17,084	6
7	7	Other	Beds 2,493	25	0	0	90	0	7
8	9	Medical Director	Beds 2,493	25	0	0	90	0	8
9	10	Nursing & Medical Records	Beds 2,493	25	629,872	35,401	90	22,739	9
10	11	Activities	Beds 2,493	25	129	0	90	5	10
11	12	Social Service	Beds 2,493	25	3,478	3,478	90	126	11
12	13	Nurse Aide Training	Beds 2,493	25	0	0	90	0	12
13	14	Program Transportation	Beds 2,493	25	0	0	90	0	13
14	15	Other	Beds 2,493	25	0	0	90	0	14
15	17	Administrative	Beds 2,493	25	0	0	90	0	15
16	18	Directors Fees	Beds 2,493	25	0	0	90	0	16
17	19	Professional Services	Beds 2,493	25	412,869	0	90	14,905	17
18	20	Fees, Subscription, Promotions	Beds 2,493	25	23,945	0	90	864	18
19	21	Clerical & General Office Expense	Beds 2,493	25	10,377,428	9,978,005	90	374,636	19
20	22	Employee Benefits & Payroll Tax	Beds 2,493	25	1,045,059	0	90	37,728	20
21	23	Inservice Training & Education	Beds 2,493	25	32,865	0	90	1,186	21
22	24	Travel and Seminar	Beds 2,493	25	129,776	0	90	4,685	22
23	25	Other Admin. Staff Transportatio	Beds 2,493	25	0	0	90	0	23
24	26	Insurance-Prop.Liab.Malpract	Beds 2,493	25	1,731,253	0	90	62,500	24
25	TOTALS				\$ 15,193,470	\$ 10,226,789		\$ 548,500	25

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending: 2/31/2020

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Heritage Operations Group
 Street Address 115 W Jefferson Street
 City / State / Zip Code Bloomington, IL 61701
 Phone Number (309 828-4361
 Fax Number (309 829-5477

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	27	Other	Beds	2,493	25	\$	\$	90	\$	1
2	30	Depreciation	Beds	2,493	25	584,981		90	21,118	2
3	31	Amortization of Pre-Op & Org	Beds	2,493	25			90		3
4	32	Interest	Beds	2,493	25	65,658		90	2,370	4
5	33	Real Estate Taxes	Beds	2,493	25			90		5
6	34	Rent-Facility & Grounds	Beds	2,493	25	180,106		90	6,502	6
7	35	Rent-Equipment & Vehicles	Beds	2,493	25	318,843		90	11,511	7
8	36	Other	Beds	2,493	25			90		8
9	38	Medically Nec Transportation	Beds	2,493	25			90		9
10	39	Ancillary Service Centers	Beds	2,493	25	4,685		90	169	10
11	40	Barber and Beauty Shops	Beds	2,493	25			90		11
12	41	Coffee and Gift Shops	Beds	2,493	25			90		12
13	42	Other	Beds	2,493	25			90		13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 1,154,273	\$		\$ 41,670	25

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1	Name of Lender	2		3	4	5	6		7	8	9	10						
		Related**					Purpose of Loan	Monthly Payment Required					Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
		YES	NO											Original	Balance			
A. Directly Facility Related																		
Long-Term																		
1	Busey Bank		xx	Mortgage			\$	\$			\$	226,213						
2																		
3																		
4																		
5																		
Working Capital																		
6	Busey Bank		xx	Working Capital								40,326						
7																		
8																		
9	TOTAL Facility Related						\$	\$			\$	266,539						
B. Non-Facility Related*																		
10	Interest Income											(495)						
11																		
12	Allocated Corporate											2,370						
13																		
14	TOTAL Non-Facility Related						\$	\$			\$	1,875						
15	TOTALS (line 9+line14)						\$	\$			\$	268,414						

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ None Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.

Table with 7 main rows and a sub-table for Real Estate Tax History. Includes columns for description, amount, and line number. Sub-table includes years 2015-2019 and a 'FOR BHF USE ONLY' section with lines 13-16.

NOTES:

- 1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity. This denial must be no more than four years old at the time the cost report is filed.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 39,770 B. General Construction Type: Exterior Brick Frame Wood Number of Stories 1

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)

List entity name, type of business, square footage, and number of beds/units available (where applicable).

None

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized: 3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

Table with 5 columns: 1 Use, 2 Square Feet, 3 Year Acquired, 4 Cost, and an unlabeled column. Rows include 1996 (\$111,000), 2010 (\$1,000), and TOTALS (\$112,000).

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
4	90			\$ 1,709,475	\$		\$	\$	4
5				33,000					5
6									6
7									7
8									8
Improvement Type**									
9	1997 Improvements		1997	46,312					9
10	1998 Improvements		1998	768,055					10
11	1999 Improvements		1999	157,194					11
12	2000 Improvements		2000	6,803					12
13	2001 Improvements		2001	27,208					13
14	2002 Improvements		2002	50,218					14
15	2003 Improvements		2003	10,319					15
16	2004 Improvements		2004	7,345					16
17	2005 Improvements		2005	10,771					17
18	2006 Improvements		2006	24,715					18
19	2007 Improvements		2007	31,134					19
20	2008 Improvements		2008	39,404					20
21	2009 Improvements		2009	61,071					21
22	2010 Improvements		2010	101,995					22
23	2011 Improvements		2011	405,696					23
24	2012 Improvements		2012	2,667					24
25	2013 - No Improvements		2013						25
26	2014 Improvements		2014	33,807					26
27									27
28	Installation of split AC system - dining room		2015	22,128					28
29									29
30	No 2016 Improvements		2016						30
31									31
32									32
33									33
34	C/O Allocation				21,118		21,118		34
35	Book Depreciation				285,569		285,569		35
36									36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

XI. OWNERSHIP COSTS (continued)**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37		\$	\$		\$	\$	\$	37
38	2017	4,137						38
39								39
40	2018	9,875						40
41	2018	7,520						41
42	2018	5,827						42
43	2018	2,665						43
44								44
45	2018	4,633,624						45
46								46
47								47
48								48
49								49
50								50
51								51
52								52
53								53
54								54
55								55
56								56
57								57
58								58
59	2019							59
60								60
61	2020	11,920						61
62	2020	181,580						62
63								63
64								64
65								65
66								66
67								67
68								68
69								69
70		\$ 8,406,465	\$ 306,687		\$ 306,687	\$	\$	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 1,157,965	\$ 94,689	\$ 94,689	\$		\$	71
72	Current Year Purchases	41,008						72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 1,198,973	\$ 94,689	\$ 94,689	\$		\$	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76		2016 Dodge Grand Caravan	2016	\$ 40,938	\$ 5,848	\$ 5,848	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$ 40,938	\$ 5,848	\$ 5,848	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 9,758,376	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 407,224	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 407,224	83**
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning: 1/1/2020

Ending: 12/31/2020

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: None

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.

YES NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12.	_____ /2021	\$ _____
13.	_____ /2022	\$ _____
14.	_____ /2023	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease _____.

9. Option to Buy: YES NO Terms: _____*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

YES NO

16. Rental Amount for movable equipment: \$ 33,859 Description: Televisions and office equipment

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. CLASSROOM PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p>3. CLINICAL PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
---	--	---

B. EXPENSES

ALLOCATION OF COSTS (d)

		Facility			
		1	2	3	4
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$ 188,717	\$		\$ 188,717	1
2	Licensed Speech and Language Development Therapist		hrs			79,264			79,264	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs			221,686	1,254		222,940	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts				381,158		381,158	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify):									12
13	Other (specify):					32,981			32,981	13
14	TOTAL			\$		\$ 522,648	\$ 382,412		\$ 905,060	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning: 1/1/2020

Ending:

12/31/2020

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2020

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 500	\$	1
2	Cash-Patient Deposits	10,919		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	270,579		3
4	Supply Inventory (priced at FIFO)	16,632		4
5	Short-Term Investments			5
6	Prepaid Insurance	2,194		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	(158,413)		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 142,411	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost			16
17	Accumulated Depreciation (book methods)			17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 142,411	\$	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	10,919		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	227,939		30
31	Accrued Taxes Payable (excluding real estate taxes)	12,928		31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	Bed Tax	10,726		36
37	Deferred Stimulus	110,129		37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 372,641	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 372,641	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ (230,230)	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 142,411	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (118,832)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (118,832)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(111,398)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (111,398)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (230,230)	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning: 1/1/2020

Ending: 12/31/2020

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

I. Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 6,506,176	1
2	Discounts and Allowances for all Levels	(2,645,519)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 3,860,657	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	2,015,310	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 2,015,310	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants	510,424	10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care	721	13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space	106	16
17	Sale of Drugs	727,390	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	2,885	21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 1,241,526	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income***	495	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 495	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Activity Fund	50	28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 50	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 7,118,038	30

II. Expenses		Amount	
A. Operating Expenses			
31	General Services	1,127,638	31
32	Health Care	3,369,304	32
33	General Administration	1,795,387	33
B. Capital Expense			
34	Ownership	446,737	34
C. Ancillary Expense			
35	Special Cost Centers	490,370	35
36	Provider Participation Fee		36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 7,229,436	40
41	Income before Income Taxes (line 30 minus line 40)**	(111,398)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (111,398)	43

III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify)		47
48	Other-(specify)		48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$	49

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? _____ If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	1,966	2,048	\$ 77,245	\$ 37.72	1
2	Assistant Director of Nursing	2,006	2,089	69,799	33.41	2
3	Registered Nurses	23,224	24,192	791,603	32.72	3
4	Licensed Practical Nurses	11,802	12,293	342,586	27.87	4
5	CNAs & Orderlies	63,573	66,222	962,988	14.54	5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	2,424	2,525	55,617	22.03	8
9	Activity Director					9
10	Activity Assistants	6,221	6,481	71,109	10.97	10
11	Social Service Workers	3,101	3,230	62,021	19.20	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	23,147	24,111	269,593	11.18	15
16	Dishwashers					16
17	Maintenance Workers	6,111	6,366	108,529	17.05	17
18	Housekeepers	13,230	13,782	151,272	10.98	18
19	Laundry	6,299	6,561	65,865	10.04	19
20	Administrator	2,070	2,156	109,135	50.62	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	12,653	13,180	308,019	23.37	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	177,827	185,236	\$ 3,445,381 *	\$ 18.60	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	\$ 7,525	L1 C3	35
36	Medical Director	27,000	L9 C3	36
37	Medical Records Consultant	745	L10 C3	37
38	Nurse Consultant			38
39	Pharmacist Consultant	5,810	L10A C3	39
40	Physical Therapy Consultant			40
41	Occupational Therapy Consultant			41
42	Respiratory Therapy Consultant			42
43	Speech Therapy Consultant			43
44	Activity Consultant			44
45	Social Service Consultant	4,629	L12 C3	45
46	Other(specify)			46
47				47
48				48
49	TOTAL (lines 35 - 48)	\$ 45,709		49

C. CONTRACT NURSES

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	\$ 184,482	L10 C3	50
51	Licensed Practical Nurses	62,182	L10 C3	51
52	Certified Nurse Assistants/Aides	14,187	L10 C3	52
53	TOTAL (lines 50 - 52)	\$ 260,851		53

Facility Name & ID Number **Colonial Manor**

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions		
Name	Function	Ownership %	Amount	Description	Amount		Description	Amount	
<u>Marsha Lock</u>	<u>Administrator</u>		\$ 109,135	<u>Workers' Compensation Insurance</u>	\$	<u>39,359</u>	<u>IDPH License Fee</u>	\$	
				<u>Unemployment Compensation Insurance</u>		<u>9,777</u>	<u>Advertising: Employee Recruitment</u>		<u>7,055</u>
				<u>FICA Taxes</u>		<u>263,572</u>	<u>Health Care Worker Background Check (Indicate # of checks performed _____)</u>		<u>4,250</u>
				<u>Employee Health Insurance</u>		<u>175,019</u>	<u>Patient Background Checks</u>		
				<u>Employee Meals</u>					
				<u>Illinois Municipal Retirement Fund (IMRF)*</u>					
TOTAL (agree to Schedule V, line 17, col. 1)			<u>\$ 109,135</u>	<u>Other Benefits</u>		<u>117,751</u>	<u>PR</u>		<u>2,245</u>
(List each licensed administrator separately.)				<u>Central Office Allocation</u>		<u>37,728</u>	<u>Dues & Subscriptions</u>		<u>6,750</u>
							<u>License & Fees</u>		<u>5,367</u>
B. Administrative - Other							<u>Central Office Allocation</u>		<u>864</u>
Description			Amount				<u>Less: Public Relations Expense</u>		<u>(2,245)</u>
			\$				<u>Non-allowable advertising</u>		<u>(3,601)</u>
							<u>Yellow page advertising</u>	(
TOTAL (agree to Schedule V, line 17, col. 3)			\$	TOTAL (agree to Schedule V, line 22, col. 8)			\$		<u>20,685</u>
(Attach a copy of any management service agreement)									
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**		
Vendor/Payee	Type		Amount	Description	Line #	Amount	Description	Amount	
<u>Heritage Operations Group</u>	<u>Management</u>		\$ 347,208			\$	<u>Out-of-State Travel</u>	\$	
							<u>In-State Travel</u>		
									<u>251</u>
									<u>0</u>
							<u>Seminar Expense</u>		<u>745</u>
									<u>4,003</u>
<u>Legal adj to Zero</u>			<u>5,564</u>				<u>Entertainment Expense</u>	(
TOTAL (agree to Schedule V, line 19, column 3)			<u>\$ 352,772</u>	TOTAL			\$	TOTAL (agree to Sch. V, line 24, col. 8)	
(For legal fee disclosure, see page 39 of instructions)									<u>\$ 4,999</u>

* Attach copy of IMRF notifications

**See instructions.

Facility Name & ID Number Colonial Manor

0053413

Report Period Beginning:

1/1/2020

Ending:

12/31/2020

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes
If YES, give association name and amount. HCCI - \$6,302
- (3) Did the nursing home make political contributions or payments to a political action organization? Yes If YES, have these costs been properly adjusted out of the cost report? Yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 7 Yrs
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 5,000 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES xx NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO xx If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 182,052
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? Yes Indicate the amount. \$ 160
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 100%
d. Have vehicle usage logs been maintained? Yes
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? NA
g. Does the facility transport residents to and from day training? No
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? Yes
Firm Name: MCK CPA's & Advisors
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. None Claimed
Attach invoices and a summary of services for all architect and appraisal fees.

Colonial Manor - Danville
IDPH ID# 53413
HFS Cost Report - December 31, 2020
Schedule V - Column 5 Reclassifications

1. Schedule V - Line 10a to Line 39 - Reclassifications

<u>Line Item</u>	
Purchased Drugs and Medications	\$ 381,158
Purchased Hospital Services	3,273
Purchased Laboratory Services	20,613
Purchased Radiology Services	9,095
Amount Reclassified to Line 39	\$ <u>414,139</u>

2. Schedule V - Line 20 to Line 42 - Reclassification

<u>Line Item</u>	
Provider Participation Fee - \$1.50	\$ (49,410)
Provider Assesment Fee - \$6.07	<u>(132,642)</u>
	\$ <u>(182,052)</u>
Provider Participation Fee	\$ <u>182,052</u>

3. Schedule V - Line 10 to Line 10a - Reclass Pharmacy Consultant Fees

<u>Line Item</u>	
Pharmacy consulting fees	\$ <u>5,810</u>