

		FOR BHF USE					

LL1

**2020**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES**  
**FINANCIAL AND STATISTICAL REPORT (COST REPORT)**  
**FOR LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2020)**

IMPORTANT NOTICE  
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH License ID Number: 0036939

Facility Name: GROUP HOME #2

Address: 224 BACHMAN LANE GODFREY 62035  
Number City Zip Code

County: MADISON

Telephone Number: (618) 466-0367 Fax # (618) 466-3652

HFS ID Number: \_\_\_\_\_

Date of Initial License for Current Owners: 7/19/1991

Type of Ownership:

VOLUNTARY, NON-PROFIT  
 Charitable Corp.  
 Trust  
IRS Exemption Code 501(c)(3)

PROPRIETARY  
 Individual  
 Partnership  
 Corporation  
 "Sub-S" Corp.  
 Limited Liability Co.  
 Trust  
 Other \_\_\_\_\_

GOVERNMENTAL  
 State  
 County  
 Other \_\_\_\_\_

In the event there are further questions about this report, please contact:  
Name: AMANDA NEWGENT Telephone Number: (618) 466-0367  
Email Address: \_\_\_\_\_

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 07/01/2019 to 06/30/2020 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider  
(Signed) \_\_\_\_\_ (Date) \_\_\_\_\_  
(Type or Print Name) AMANDA NEWGENT  
(Title) CONTROLLER

Paid Preparer  
(Signed) \_\_\_\_\_ (Date) \_\_\_\_\_  
(Print Name and Title) DANIEL E. PHIPPS  
PRINCIPAL  
(Firm Name & Address) SCHEFFEL BOYLE  
106 W. COUNTY ROAD, JERSEYVILLE, IL 62052  
(Telephone) (618) 498-6841 Fax # (618) 498-6842

MAIL TO: BUREAU OF HEALTH FINANCE  
ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES  
201 S. Grand Avenue East  
Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name & ID Number GROUP HOME #2

# 0036939 Report Period Beginning: 07/01/2019 Ending: 06/30/2020

**III. STATISTICAL DATA**

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds N/A

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6	16	ICF/DD 16 or Less	16	5,856	6
7	16	TOTALS	16	5,856	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS	4,858			4,858	13
14	TOTALS	4,858			4,858	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 82.96%

D. How many bed reserve days during this year were paid by the Department? 368 (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)  
NONE

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?  
YES  NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?  
YES  NO

I. On what date did you start providing long term care at this location?  
Date started 7/19/1991

J. Was the facility purchased or leased after January 1, 1978?  
YES  Date 7/19/1991 NO

K. Was the facility certified for Medicare during the reporting year?  
YES  NO  If YES, enter number of beds certified \_\_\_\_\_ and days of care provided \_\_\_\_\_

Medicare Intermediary N/A

**IV. ACCOUNTING BASIS**

ACCRUAL  MODIFIED CASH\*  CASH\*

Is your fiscal year identical to your tax year? YES  NO

Tax Year: 06/30/2020 Fiscal Year: 06/30/2020

\* All facilities other than governmental must report on the accrual basis.

Facility Name &amp; ID Number

GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

## V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary		169		169		169		169		1
2	Food Purchase		27,748		27,748		27,748		27,748		2
3	Housekeeping	23,621	7,198		30,819		30,819		30,819		3
4	Laundry										4
5	Heat and Other Utilities			14,994	14,994		14,994		14,994		5
6	Maintenance	23,516	3,224	9,310	36,050		36,050		36,050		6
7	Other (specify):* SECURITY	2,978		6,527	9,505		9,505		9,505		7
8	<b>TOTAL General Services</b>	<b>50,115</b>	<b>38,339</b>	<b>30,831</b>	<b>119,285</b>		<b>119,285</b>		<b>119,285</b>		<b>8</b>
	<b>B. Health Care and Programs</b>										
9	Medical Director										9
10	Nursing and Medical Records	314,802	7,065		321,867	(17,665)	304,202		304,202		10
10a	Therapy										10a
11	Activities	4,486	1,797	167	6,450		6,450		6,450		11
12	Social Services										12
13	CNA Training					17,686	17,686		17,686		13
14	Program Transportation	7,160			7,160		7,160		7,160		14
15	Other (specify):*										15
16	<b>TOTAL Health Care and Programs</b>	<b>326,448</b>	<b>8,862</b>	<b>167</b>	<b>335,477</b>	<b>21</b>	<b>335,498</b>		<b>335,498</b>		<b>16</b>
	<b>C. General Administration</b>										
17	Administrative	33,396		13,526	46,922	(4,127)	42,795		42,795		17
18	Directors Fees										18
19	Professional Services			13,318	13,318		13,318		13,318		19
20	Dues, Fees, Subscriptions & Promotions			5,759	5,759		5,759		5,759		20
21	Clerical & General Office Expenses	39,844	2,563	11,532	53,939	2,765	56,704		56,704		21
22	Employee Benefits & Payroll Taxes			120,858	120,858	(1,371)	119,487		119,487		22
23	Inservice Training & Education										23
24	Travel and Seminar			7	7	1,371	1,378		1,378		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			10,483	10,483		10,483		10,483		26
27	Other (specify):*										27
28	<b>TOTAL General Administration</b>	<b>73,240</b>	<b>2,563</b>	<b>175,483</b>	<b>251,286</b>	<b>(1,362)</b>	<b>249,924</b>		<b>249,924</b>		<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	<b>449,803</b>	<b>49,764</b>	<b>206,481</b>	<b>706,048</b>	<b>(1,341)</b>	<b>704,707</b>		<b>704,707</b>		<b>29</b>

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name &amp; ID Number

GROUP HOME #2

#0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			33,619	33,619		33,619		33,619			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			18,018	18,018	1,199	19,217		19,217			32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles											35
36	Other (specify):* MORTGAGE INS.			1,764	1,764	142	1,906		1,906			36
37	<b>TOTAL Ownership</b>			53,401	53,401	1,341	54,742		54,742			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			40,468	40,468		40,468		40,468			42
43	Other (specify):*											43
44	<b>TOTAL Special Cost Centers</b>			40,468	40,468		40,468		40,468			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	449,803	49,764	300,350	799,917		799,917		799,917			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.



**GROUP HOME #2**

**ID# 0036939**

**Report Period Beginning: 07/01/2019**

**Ending: 06/30/2020**

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	<b>Total</b>	0	49







**VII. RELATED PARTIES**

**A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.**

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
		BEVERLY FARM FOUNDATION	GODFREY			
		GROUP HOME #1	GODFREY			
		GROUP HOME #3	GODFREY			
		GROUP HOME #4	GODFREY			
		GROUP HOME #5	GODFREY			
		GROUP HOME #6	GODFREY			

**B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.**  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization		
1	V		\$			\$	\$	1
2	V							2
3	V							3
4	V							4
5	V							5
6	V							6
7	V							7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	<b>Total</b>		\$			\$	\$ *	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.



Facility Name &amp; ID Number

GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	BOARD OF DIRECTORS	BOD	BOD	0.00	NONE	7	0.00		\$ 0	N/A	1
2	(SEE PAGE 6)										2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number GROUP HOME #2 # 0036939 Report Period Beginning: 07/01/2019 Ending: 6/30/2020

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES  NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization BEVERLY FARM FOUNDATION & GROUP HOMES #1, #3, #4, #5, & #6  
 Street Address GODFREY, IL 62035  
 City / State / Zip Code ( 618) 466-0367  
 Phone Number ( 618) 466-3652  
 Fax Number

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	22-3	EMPLOYEE BENEFITS	WAGES	10,000	8	\$ 5,429,956	\$ 223	\$ 120,858	1
2	17-3	OUTSOURCING-IT/PAYROLL/	WAGES	10,000	8	230,849	294	6,787	2
3	17-1	ADMINISTRATIVE SALARIES	HOURS	2,080	8	425,923	425,923	104	21,296
4	17-3	ADMINISTRATIVE-OTHER	HOURS	2,080	8	135,991	103	6,739	4
5	21-1	PERSONNEL-ACCOUNTING	HOURS	2,080	8	796,880	796,880	104	39,844
6	6-1	MAINTENANCE STAFF	HOURS	2,080	8	470,328	470,328	104	23,516
7	7-1	SAFETY MANAGER	HOURS	2,080	8	59,569	59,569	104	2,978
8	7-3	SECURITY/SAFETY	HOURS	2,080	8	130,535	104	6,527	8
9	6-2	MAINTENANCE SUPPLIES	HOURS	2,080	8	57,788	104	2,889	9
10	3-2	OSHA/PANDEMIC SUPPLIES	HOURS	2,080	8	100,589	104	5,029	10
11	21-2	SOFTWARE UPGRADES	HOURS	2,080	8	22,513	104	1,126	11
12	21-3	IT OURSOURCE/CONSULTANT	HOURS	2,080	8	202,242	104	10,112	12
13	6-3	MAINTENANCE-OTHER	HOURS	2,080	8	54,759	104	2,736	13
14	26-3	INSURANCE	HOURS	2,080	8	209,661	104	10,483	14
15	19-3	LEGAL & ACCOUNTING	HOURS	2,080	8	299,146	93	13,318	15
16	14-1	TRANSPORTATION STAFF	HOURS	2,080	8	143,209	143,209	104	7,160
17	20-3	DUES/SUBS/ADVERTISING	HOURS	2,080	8	111,500	101	5,389	17
18	24-3	TRAVEL & SEMINAR	HOURS	2,080	8	133	104	7	18
19	11-1	ACTIVITIES STAFF	HOURS	2,080	8	89,716	89,716	104	4,486
20	11-2	ACTIVITIES SUPPLIES	HOURS	2,080	8	8,535	104	427	20
21	11-3	ACTIVITIES OTHER	HOURS	2,080	8	3,337	104	167	21
22	36-3	MORTGAGE INSURANCE	HOURS	2,080	8	35,286	104	1,764	22
23	32-3	INTEREST	HOURS	2,080	8	360,359	104	18,018	23
24									24
25	TOTALS					\$ 9,378,804	\$ 1,985,625	\$ 311,656	25

Facility Name & ID Number

GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE**

**A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)**

1	2	3	4	5	6	7	8	9	10											
										Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
											YES	NO				Original	Balance			
<b>A. Directly Facility Related</b>																				
<b>Long-Term</b>																				
1	GERSHMAN MORTGAGE	X	REFINANCE BONDS	\$2,946.00	09/09/13	\$ 460,755	\$ 336,932	08/01/32	0.0417	\$ 14,517	1									
2	AMORTIZATION OF DEBT COSTS	X								293	2									
3	SBA PPP LOAN - UCB	X	WORKING CAPITAL		04/16/20	158,000	158,000	04/16/22	0.0100		3									
4											4									
5											5									
<b>Working Capital</b>																				
6	LIBERTY BANK	X	WORKING CAPITAL		05/03/19	152,500		09/30/19	0.0525	3,185	6									
7	WELLS FARGO	X	WORKING CAPITAL		05/13/19			N/A	VARIABLE	1,222	7									
8											8									
9	<b>TOTAL Facility Related</b>			<b>\$2,946.00</b>		<b>\$ 771,255</b>	<b>\$ 494,932</b>			<b>\$ 19,217</b>	<b>9</b>									
<b>B. Non-Facility Related*</b>																				
10											10									
11											11									
12											12									
13											13									
14	<b>TOTAL Non-Facility Related</b>					<b>\$</b>	<b>\$</b>			<b>\$</b>	<b>14</b>									
15	<b>TOTALS (line 9+line14)</b>					<b>\$ 771,255</b>	<b>\$ 494,932</b>			<b>\$ 19,217</b>	<b>15</b>									

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ 1,906 Line # 36-8

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)**

**B. Real Estate Taxes**

**Important, please see the next worksheet, "RE\_Tax". The real estate tax statement and bill must accompany the cost report.**

1. Real Estate Tax accrual used on 2019 report.

\$ \_\_\_\_\_ **1**

2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)

\$ \_\_\_\_\_ **2**

3. Under or (over) accrual (line 2 minus line 1).

\$ \_\_\_\_\_ **3**

4. Real Estate Tax accrual used for 2020 report. (Detail and explain your calculation of this accrual on the lines below.)

\$ \_\_\_\_\_ **4**

5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C.

**(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)**

\$ \_\_\_\_\_ **5**

6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund.

**TOTAL REFUND \$ \_\_\_\_\_ For \_\_\_\_\_ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)**

\$ \_\_\_\_\_ **6**

7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.

\$ \_\_\_\_\_ **7**

Real Estate Tax History:

Real Estate Tax Bill for Calendar Year:

2015	_____	<b>8</b>
2016	_____	<b>9</b>
2017	_____	<b>10</b>
2018	_____	<b>11</b>
2019	_____	<b>12</b>

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<b>13</b>	FROM R. E. TAX STATEMENT FOR 2019	\$ _____	<b>13</b>
<b>14</b>	PLUS APPEAL COST FROM LINE 5	\$ _____	<b>14</b>
<b>15</b>	LESS REFUND FROM LINE 6	\$ _____	<b>15</b>
<b>16</b>	AMOUNT TO USE FOR RATE CALCULATION	\$ _____	<b>16</b>

**NOTES:**

- 1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.**
- 2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity. This denial must be no more than four years old at the time the cost report is filed.**

# 2019 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME GROUP HOME #2 COUNTY MADISON

FACILITY IDPH LICENSE NUMBER 0036939

CONTACT PERSON REGARDING THIS REPORT \_\_\_\_\_

TELEPHONE ( ) \_\_\_\_\_ FAX #: ( ) \_\_\_\_\_

**A. Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2019 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2019.

	(A)	(B)	(C)	(D)
	<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Tax Applicable to Nursing Home</u>
1.	_____	_____	\$ _____	\$ _____
2.	_____	_____	\$ _____	\$ _____
3.	_____	_____	\$ _____	\$ _____
4.	_____	_____	\$ _____	\$ _____
5.	_____	_____	\$ _____	\$ _____
6.	_____	_____	\$ _____	\$ _____
7.	_____	_____	\$ _____	\$ _____
8.	_____	_____	\$ _____	\$ _____
9.	_____	_____	\$ _____	\$ _____
10.	_____	_____	\$ _____	\$ _____
<b>TOTALS</b>			\$ _____	\$ _____

**B. Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?        YES        NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

**C. Tax Bills**

Attach copies of the original 2019 tax bills which were listed in Section A to this statement. Be sure to use the 2019 tax bill which is normally paid during 2020.

**PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation*. Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.**

Facility Name & ID Number GROUP HOME #2

# 0036939 Report Period Beginning:

07/01/2019 Ending:

06/30/2020

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 5,112 B. General Construction Type: Exterior BRICK Frame MASONRY Number of Stories ONE

C. Does the Operating Entity? [X] (a) Own the Facility [ ] (b) Rent from a Related Organization. [ ] (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? [X] (a) Own the Equipment [ ] (b) Rent equipment from a Related Organization. [ ] (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)

List entity name, type of business, square footage, and number of beds/units available (where applicable).

Empty lines for listing other business entities.

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? [ ] YES [X] NO

If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized: 3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs: (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

Table with 5 columns: Use, Square Feet, Year Acquired, Cost, and a final column with values 1, 2, 3. Row 1: FACILITY, 10,000, \$ 5,000, 1. Row 2: 2. Row 3: TOTALS, 10,000, \$ 5,000, 3.



Facility Name &amp; ID Number GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

**XI. OWNERSHIP COSTS (continued)****B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9		
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	16		1991	\$ 380,640	\$ 9,516	40	\$ 9,516	\$	\$ 275,171	4
5										5
6										6
7										7
8										8
	<b>Improvement Type**</b>									
9	BUILDING IMPROVEMENTS		1995	188		5			188	9
10	BUILDING IMPROVEMENTS		1999	985		10			985	10
11	BUILDING IMPROVEMENTS		2002	1,675		10			1,675	11
12	BUILDING IMPROVEMENTS		2005	17,685	559	VAR	559		14,613	12
13	BUILDING IMPROVEMENTS		2006	1,949		5			1,948	13
14	BUILDING IMPROVEMENTS		2012	1,144	114	10	114		859	14
15	BUILDING IMPROVEMENTS		2013	912		5			912	15
16	BUILDING IMPROVEMENTS		2014	7,092		5			7,092	16
17	AUTOMATIC FRONT DOOR		2017	3,483	348	10	348		1,074	17
18	NEW DRY PENDANTS ON SPRINKLERS		2017	17,019	680	25	680		1,872	18
19	18 NEW VINYL SLIDER WINDOWS		2018	12,207	1,220	10	1,220		2,441	19
20	HOT WATER HEATERS		2018	3,589	359	10	359		568	20
21	EXTERIOR BEDROOM DOOR		2019	2,657	266	10	266		310	21
22	PAINT INTERIOR WALLS OF ENTIRE BUILDING		2019	14,005	2,801	5	2,801		3,034	22
23	SPRINKLER DRY PENDANTS		2019	2,617	105	25	105		113	23
24	REPLACED VALVES IN GAS LINE IN UNDERGROUND VAULT		2019	5,430	199	25	199		199	24
25	A/C RADIATOR		2020	2,139	36	10	36		36	25
26	ENTIRE BUILDING FLOORING		2020	27,977	933	10	933		933	26
27	BUILDING IMPROVEMENTS-ALLOCATED		1996	55,608	1,391	VAR	1,391		32,670	27
28	BUILDING IMPROVEMENTS-ALLOCATED		1997	860		VAR			860	28
29	BUILDING IMPROVEMENTS-ALLOCATED		1998	941		15			941	29
30	BUILDING IMPROVEMENTS-ALLOCATED		1999	52	1	20	1		51	30
31	BUILDING IMPROVEMENTS-ALLOCATED		2000	27	1	20	1		27	31
32	BUILDING IMPROVEMENTS-ALLOCATED		2004	63		10			63	32
33	BUILDING IMPROVEMENTS-ALLOCATED		2012	239	22	VAR	22		203	33
34	BUILDING IMPROVEMENTS-ALLOCATED		2013	2,785	108	VAR	108		2,514	34
35	BUILDING IMPROVEMENTS-ALLOCATED		2014	885	61	10	61		697	35
36	BUILDING IMPROVEMENTS-ALLOCATED		2015	1,411	205	VAR	205		1,010	36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

Facility Name &amp; ID Number GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019 Ending: 06/30/2020

**XI. OWNERSHIP COSTS (continued)****B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	BUILDING IMPROVEMENTS-ALLOCATED	2016	\$ 6,514	\$ 622	VAR	\$ 622	\$	\$ 2,585	37
38	GUARD SHACK- AIR CONDITIONER-ALLOCATED	2017	39	4	10	4		12	38
39	MAINT-STEEL ENTRY DOOR-ALLOCATED	2017	273	27	10	27		82	39
40	MAINT-CONCRETE PAD FOR PROPANE TANK-ALLOCATE	2017	70	7	10	7		23	40
41	MAINT-FIBER OPTIC PROJECT-ALLOCATED	2017	25,643	1,026	25	1,026		2,906	41
42	MAINT-FRONT DOOR-ALLOCATED	2017	289	29	10	29		82	42
43	MAINT-SPRINKLER HEADS-ALLOCATED	2017	185	7	25	7		22	43
44	MAINT-FIRE ALARMS-ALLOCATED	2017	144	10	15	10		28	44
45	MAIN CAMPUS-FIRE SPRINKLER-ALLOCATED	2017	432	17	25	17		48	45
46	ADMIN-FLOORING ENTIRE BUILDING-ALLOCATED	2018	1,954	195	10	195		407	46
47	ADMIN-AIR CONDITIONER COMPUTER ROOM-ALLOCAT	2018	338	68	5	68		152	47
48	MAINT- CONCRETE FLOOR-MAINT SHED-ALLOCATE	2017	550	37	15	37		98	48
49	ADMIN-NEW CONCRETE AT FRONT ENTRANCE-ALLOCA	2018	270	18	15	18		39	49
50	MAINT-MAINTENANCE SHED CONCRETE	2017	388	26	15	26		67	50
51	ADMIN-FRONT DOOR & SWING DOOR OPERATOR-ALLO	2018	355	36	10	36		56	51
52	ADMIN-AUTOMATIC FRONT DOOR-ALLOCATED	2019	200	20	10	20		23	52
53	MAINT-HOT WATER HEATERS-ALLOCATED	2019	118	12	10	12		14	53
54	MAINT-2 HOT WATER HEATERS-ALLOCATED	2019	92	9	10	9		9	54
55	MAINT-NEW PUMP SHED-ALLOCATED	2019	624	63	10	63		73	55
56	ADMIN-MAIN ENTRANCE ASPHALT-ALLOCATED	2019	495	62	8	62		67	56
57	MAINT-LANDSCAPING-ALLOCATED	2019	56	11	5	11		14	57
58	MAINT-PAINT SHOP BUILDING-3 EXTERIOR ENTRY DOO	2019	218	16	10	16		16	58
59	MAINT-REPLACED WATER LINE AND VALVE AND INSTAI	2019	149	4	25	4		4	59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 605,660	\$ 21,251		\$ 21,251	\$	\$ 359,886	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number GROUP HOME #2

# 0036939

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 49,570	\$ 7,181	\$ 7,181	\$	5-10	\$ 25,493	71
72	Current Year Purchases	1,088	54	54		5-10	54	72
73	Fully Depreciated Assets	80,039	1,903	1,903		5-10	80,039	73
74								74
75	TOTALS	\$ 130,697	\$ 9,138	\$ 9,138	\$		\$ 105,586	75

D. Vehicle Costs. (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	SEE ATTACHED SCHEDULE			\$ 44,552	\$ 3,230	\$ 3,230	\$	5-10	\$ 36,849	76
77										77
78										78
79										79
80	TOTALS			\$ 44,552	\$ 3,230	\$ 3,230	\$		\$ 36,849	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 785,909	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 33,619	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 33,619	83**
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 502,321	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

Facility Name & ID Number

GROUP HOME #2

# 0036939

Report Period Beginning: 07/01/2019

Ending: 06/30/2020

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: \_\_\_\_\_

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? \_\_\_\_\_

If NO, see instructions.

YES  NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	<b>TOTAL</b>				\$			7

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending                      Annual Rent

12.	_____ /2021	\$ _____
13.	_____ /2022	\$ _____
14.	_____ /2023	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease \_\_\_\_\_.

9. Option to Buy:  YES  NO Terms: \_\_\_\_\_\*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental? \_\_\_\_\_

YES  NO

16. Rental Amount for movable equipment: \$ \_\_\_\_\_ Description: \_\_\_\_\_

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	<b>TOTAL</b>		\$	\$	21

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

**XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)**

**A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)**

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. <u>CLASSROOM PORTION:</u></p> <p>IN-HOUSE PROGRAM <input checked="" type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA <u>84</u></p>	<p>3. <u>CLINICAL PORTION:</u></p> <p>IN-HOUSE PROGRAM <input checked="" type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA <u>90</u></p>
--	--	---

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		Facility			Total
		1	2	3	
		Drop-outs	Completed	Contract	
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies		225		225
3	Classroom Wages (a)		4,140		4,140
4	Clinical Wages (b)		8,280		8,280
5	In-House Trainer Wages (c)		5,041		5,041
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	<b>TOTALS</b>	\$	\$ 17,686	\$	\$ 17,686
10	<b>SUM OF line 9, col. 1 and 2 (e)</b>	\$	17,686		

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

**D. NUMBER OF CNAs TRAINED**

COMPLETED	
1. From this facility	9
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	<b>9</b>

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

**XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)**

	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify):									12
13	Other (specify):									13
14	<b>TOTAL</b>			\$		\$	\$		\$	14

**NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.**

**XV. BALANCE SHEET - Unrestricted Operating Fund.**

As of    06/30/2020

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After	
			Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance )	1,615,457		3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 1,615,457	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	5,000		13
14	Buildings, at Historical Cost	605,660		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	175,249		16
17	Accumulated Depreciation (book methods)	(502,321)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 283,588	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 1,899,045	\$	25

		1	2	
		Operating	After	
			Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable			30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36				36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable			39
40	Mortgage Payable	336,932		40
41	Bonds Payable			41
42	Deferred Compensation			42
	<b>Other Long-Term Liabilities(specify):</b>			
43	<b>PPP LOAN</b>	158,000		43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 494,932	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 494,932	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ 1,404,113	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 1,899,045	\$	48

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1 Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ <b>1,493,183</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>			<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ <b>1,493,183</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	(89,070)	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ <b>(89,070)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>			<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ <b>1,404,113</b>	<b>24</b> *

\* This must agree with page 17, line 47.



**XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached. Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

1

I. Revenue		Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 710,847	1
2	Discounts and Allowances for all Levels	( )	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 710,847	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$	8
<b>C. Other Operating Revenue</b>			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$	23
<b>D. Non-Operating Revenue</b>			
24	Contributions		24
25	Interest and Other Investment Income***		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 710,847	30

2

II. Expenses		Amount	
<b>A. Operating Expenses</b>			
31	General Services	119,285	31
32	Health Care	335,498	32
33	General Administration	249,924	33
<b>B. Capital Expense</b>			
34	Ownership	54,742	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers		35
36	Provider Participation Fee	40,468	36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 799,917	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(89,070)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (89,070)	43

III. Net Inpatient Revenue detailed by Payer Source		Amount	
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify)		47
48	Other-(specify)		48
49	<b>TOTAL Inpatient Care Revenue (This total must agree to Line 3)</b>	\$	49

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number **GROUP HOME #2**

# **0036939**

Report Period Beginning: **07/01/2019**

Ending:

**06/30/2020**

**XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)**

(This schedule must cover the entire reporting period.)

	1	2**	3	4	
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing		\$	\$	1
2	Assistant Director of Nursing				2
3	Registered Nurses				3
4	Licensed Practical Nurses				4
5	CNAs & Orderlies				5
6	CNA Trainees				6
7	Licensed Therapist				7
8	Rehab/Therapy Aides				8
9	Activity Director				9
10	Activity Assistants	229	4,486	17.19	10
11	Social Service Workers				11
12	Dietician				12
13	Food Service Supervisor				13
14	Head Cook				14
15	Cook Helpers/Assistants				15
16	Dishwashers				16
17	Maintenance Workers	1,333	23,516	16.33	17
18	Housekeepers	2,054	23,621	11.50	18
19	Laundry				19
20	Administrator	437	18,637	41.23	20
21	Assistant Administrator	104	4,327	41.61	21
22	Other Administrative	321	15,429	41.81	22
23	Office Manager				23
24	Clerical	1,629	33,132	18.56	24
25	Vocational Instruction				25
26	Academic Instruction				26
27	Medical Director				27
28	Qualified MR Prof. (QMRP)	1,984	41,545	19.97	28
29	Resident Services Coordinator				29
30	Habilitation Aides (DD Homes)	15,535	273,257	16.79	30
31	Medical Records				31
32	Other Health Care(specify)				32
33	Other(specify)	709	11,853	15.33	33
34	TOTAL (lines 1 - 33)	24,335	\$ 449,803 *	\$ 17.57	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

**B. CONSULTANT SERVICES**

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	\$		35
36	Medical Director			36
37	Medical Records Consultant			37
38	Nurse Consultant			38
39	Pharmacist Consultant			39
40	Physical Therapy Consultant			40
41	Occupational Therapy Consultant			41
42	Respiratory Therapy Consultant			42
43	Speech Therapy Consultant			43
44	Activity Consultant			44
45	Social Service Consultant			45
46	Other(specify)			46
47				47
48				48
49	TOTAL (lines 35 - 48)	\$		49

**C. CONTRACT NURSES**

	1	2	3	
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	\$		50
51	Licensed Practical Nurses			51
52	Certified Nurse Assistants/Aides			52
53	TOTAL (lines 50 - 52)	\$		53

**XIX. SUPPORT SCHEDULES**

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount	
JOHN HUELSKAMP	EXEC. DIRECTOR	0	\$ 6,537	Workers' Compensation Insurance	\$ 21,617	IDPH License Fee	\$	
LORI RODGERS	ASST. DIRECTOR	0	4,327	Unemployment Compensation Insurance	1,670	Advertising: Employee Recruitment	678	
CHRIS EVANS	HUMAN RIGHTS COORD	0	1,715	FICA Taxes	34,744	Health Care Worker Background Check		
ERIC KEITH	CHIEF FIN. OFFICER	0	5,750	Employee Health Insurance	58,431	(Indicate # of checks performed <u>9</u> )	1,650	
BRENDA MILLER	FINANCIAL COORD.	0	2,967	Employee Meals		<b>PATIENT BACKGROUND CHECKS</b>		
RACHEL LOLLIS	GROUP HOME ADMIN.	0	12,100	Illinois Municipal Retirement Fund (IMRF)*		<b>DUES/SUBS/LICENSE FEES</b>	1,356	
				<b>PENSION</b>	1,527	<b>IHCA DUES</b>	1,033	
				<b>MISC EMPLOYEE BENEFITS</b>	1,498	<b>IARF DUES</b>	1,042	
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 33,396					
B. Administrative - Other								
Description			Amount					
OUTSOURCING-IT/PAYROLL/TIME CLOCK			\$ 6,787					
MISCELLANEOUS			6,739					
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)			\$ 13,526					
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**	
Vendor/Payee	Type		Amount	Description	Line #	Amount	Description	Amount
SEE ENCLOSED WORKSHEET	LEGAL FEES		\$ 8,654				Out-of-State Travel	\$
SCHEFFEL BOYLE	ACCOUNTING & AUDITING		4,664					
							In-State Travel	
							Seminar Expense	
							<b>MEETINGS/SEMINARS/TRAVEL</b>	1,378
							Entertainment Expense	( )
TOTAL (agree to Schedule V, line 19, column 3) (For legal fee disclosure, see page 39 of instructions)			\$ 13,318	TOTAL		\$	TOTAL (agree to Sch. V, line 24, col. 8)	\$ 1,378

\* Attach copy of IMRF notifications

\*\*See instructions.

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? YES  
If YES, give association name and amount. IL HEALTH CARE ASSN (\$1,033) AND IL ASSN REHAB FAC (\$1,042)
- (3) Did the nursing home make political contributions or payments to a political action organization? NO If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? YES  
What was the average life used for new equipment added during this period? 5-10 YRS
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 0 Line N/A
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO  
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 40,468  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.

- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? NO Indicate the amount. \$ 0
- (16) Travel and Transportation
  - a. Are there costs included for out-of-state travel? NO  
If YES, attach a complete explanation.
  - b. Do you have a separate contract with the Department to provide medical transportation for residents? YES If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 0
  - c. What percent of all travel expense relates to transportation of nurses and patients? 92%
  - d. Have vehicle usage logs been maintained? YES
  - e. Are all vehicles stored at the nursing home during the night and all other times when not in use? YES
  - f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? YES
  - g. Does the facility transport residents to and from day training? YES**  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? YES  
Firm Name: SCHEFFEL BOYLE
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. YES  
Attach invoices and a summary of services for all architect and appraisal fees.

GROUP HOME 2 (#0036939)  
PAGES 3 & 4, SCHEDULE V RECLASSIFICATIONS  
JUNE 30, 2020

BANK & BROKER FEES INCLUDED AS INTEREST	23 (23)
CNA TRAINING INCLUDED AS NURSING	17,686 (17,686)
TRAVEL AND SEMINAR INCLUDED AS EMPLOYEE BENEFITS	1,371 (1,371)
MORTGAGE INSURANCE INCLUDED AS MISCELLANEOUS	142
LINE OF CREDIT INTEREST INCLUDED AS MISCELLANEOUS	1,222
SOFTWARE FEES INCLUDED AS MISCELLANEOUS	2,742
NURSING INCLUDED AS MISCELLANEOUS	21 (4,127)

21  
32

13  
10

24  
22

36  
32  
21  
10  
17

GROUP HOME 2 (#0036939)  
VEHICLE DEPRECIATION - SCHEDULE XI., Section D.  
JUNE 30, 2020

Model, Make, Year	Cost	Current Book Depreciation	Straight Line Depreciation	Accumulated Depreciation
IDOT VAN #16	\$ 2,218	\$ -	\$ -	\$ 2,218
MAINT. #8 F350 TRUCK	2,218	-	-	2,218
TRUCK FOR MAINTENANCE	1,329	-	-	1,329
2006 CHRYSLER VAN #10	257	-	-	257
MAINTENANCE TRUCK W/SNOW PLOW	867	-	-	867
VANS-WHEELCHAIR STRAP	1,670	-	-	1,670
TRANSPORTATION VAN	121	-	-	121
TRANSPORTATION VAN	1,804	-	-	1,804
IDOT VAN	1,433	-	-	1,433
MAINTENANCE - TRUCK	1,628	-	-	1,628
SHOULDER HARNESSSES	1,703	-	-	1,703
IDOT VAN	86	-	-	86
2010 CHRYSLER	2,887	-	-	2,887
MAINTENANCE TRUCK	1,574	-	-	1,574
4X4 CHEVY TRUCK	276	-	-	276
CHEVY C1500 SILVERADO	874	-	-	874
2008 MERCURY MARINER	1,120	-	-	1,120
FORD E250	861	-	-	861
FLEET REPAIRS	2,045	-	-	2,045
DUMP TRUCK REPAIRS	338	-	-	338
VAN SEAT REPAIR	35	-	-	35
VAN	219	-	-	219
1997 FORD PICKUP	2,844	-	-	2,844
MAINT-2010 F150 4X2	294	59	59	181
MAINT-2012 4X4 F-150	755	151	151	554
TRANSPORTATION-VAN #14 LIFT	755	151	151	554
TRANSPORTATION-VAN #6 LIFT	288	58	58	231
TRANSPORTATION-TURTLE TOP BUS	65	13	13	50
TRANSPORTATION-NEW VAN	3,322	664	664	2,381
TRANSPORTATION-NEW VAN	1,268	254	254	676
SECURITY VEHICLE 2018 FORD FUSION	2,460	492	492	1,310
2019 GRAND CARAVAN	1,149	230	230	383
2017 FORD TRANSIT VAN TRANSIT-350	1,169	234	234	351
2018 FORD E-350 WHEELCHAIR BUS	1,675	335	335	642
	2,945	589	589	1,129
	<u>\$ 44,552</u>	<u>\$ 3,230</u>	<u>\$ 3,230</u>	<u>\$ 36,849</u>

GROUP HOME 2 (#0036939)  
PAGE 20, SCHEDULE XVIII, LINE 33  
JUNE 30, 2020

SERVICE	1	2	3	4
	HRS. WORKED	HRS. PAID	WAGES	HOURLY WAGE
TRANSPORTATION	519	582	\$ 7,160	12.30
HUMAN RIGHTS COORDINATOR	87	88	1,715	19.49
SAFETY & SECURITY	103	103	2,978	28.91
	<u>709</u>	<u>773</u>	<u>\$11,853</u>	