

Illinois Department of Healthcare and Family Services
IM+CANS Workgroup
Meeting Minutes
August 24, 2022
Held virtually via WebEx

I. Roll Call

Stephanie Barisch	Center for Youth and Family Solutions
Matt Stinson	University of Illinois School of Social Work
Ellie Feldmann	JCFS
Cris Mugrage	Sinnissippi Centers
Chelsea Mueller	Heritage Behavioral Health
Carlie Kasten	Community Resource Center
Michelle Zambrano	Will County Health Department
Eileen Niccolai	Thresholds
Virginia Rossi	Thresholds

A quorum was established with 9 members present.

II. Approval of Minutes

III. HFS Update on Recommendations

- a. HRA: HFS is waiting on technical guidance to include in the provider notice announcing the policy updates
- b. Tool updates: HFS is working with Praed on the tool and reference guide
- c. ACT: HFS is waiting until the emergency rule amendments on Rule 140 have expired prior to making recommended changes to ACT in Rule 140. Once initiated, this process takes approximately 6 months to complete.

IV. Meeting Schedule

- a. HFS suggested adjusting the meeting schedule beginning in October to once a month due to HFS staff leave of absence.
- b. New schedule meeting schedule will be the 2nd Wednesday of the month, beginning October 12
- c. A new meeting series will be published, and the meeting schedule on the website will be updated
- d. Breakout groups for tool updates will continue to meet as needed outside of the larger group
- e.

V. Training Bucket

- a. Follow up from 8/10 Meeting
 - i. Suggested booster trainings that PATH could offer on the IM+CANS
 1. Suggestions from Laura from Catholic Charities: Assessing clients w/ personality disorders /psychosis, affirming assessment process for LGBTQ clients, and Trauma informed assessment for non-clinical staff

2. Several workgroup members also sent internal training materials to Matt to review
 3. The workgroup suggested adding courses on synthesizing information, conceptualizing, basic clinical interviewing, and goal/objective development.
 - a. This included case studies or videos demonstrating this process on how the therapist makes connections
- b. Training of Trainers
- i. HFS put presented a one-pager on a potential training of trainers (ToT) model
 1. The goal of ToT would be to train staff so agencies can build their own internal trainers, but also to enhance agency knowledge to provide technical assistance to staff on use of the IM+CANS
 2. The model includes initial requirements to become a trainer and ongoing requirements to maintain certification
 3. A question from the Workgroup was on PATHs capacity to do observation on trainers. With current capacity, PATH believes that can do observations every 6 months, annually, and also by request.
 - ii. ToT will not be required, PATH will continue to offer the IM+CANS training certification course.
 - iii. It was also asked if trainers could train staff from other agencies
 1. HFS believes this will be possible, but needs to develop a tracking mechanism so that trainers can report who they trained to HFS/PATH for certification
 - iv. PATH and HFS have considered doing regional learning collaboratives as part of the model and asked for feedback on that
 1. The workgroup suggested that regional learning collaboratives could lead to drift, and it may be beneficial to hear from agencies not in their region

VI. Public Comments

- a. On booster trainings from PATH
 - i. There should be a training on how to build a treatment plan with the client/family
 - ii. Additional suggestion on bridging the interview/assessment into the treatment plan and goal oriented treatment planning
- b. Training of Trainers
 - i. A member of the public asked if there would be a cost for agencies to send staff through ToT.
 1. HFS anticipates there will not be an agency cost.

VII. Next Steps

- a. Next meeting September 7th
- b. HFS will update the meeting schedule on the website to reflect the new meeting frequency

VIII. Adjournment