General Contract Monitoring

Children’s Dental Network Upload Requirements

Federal law requires States to upload data on all their Medicaid and CHIP children’s dental networks into the Insure Kids Now database every quarter on February 4, May 4, August 4, and November 4 at the following link:

https://www.insurekidsnow.gov/state/find-a-dentist/index.html

This includes managed care dental networks as well as FFS networks.

Additional Information:

1. To obtain an MCO User ID go to:
   https://ikndata.insurekidsnow.gov/WebExternal/Login.aspx and click on ‘Not Registered?’
2. Complete the information requested and submit the form.
3. Add your Plan by following the directions in the Technical Guidance.
4. If an MCO has more than one Plan, send an email to IKNTechnicalHelp@hrsa.gov advising them you have more than one MCO Plan to upload.

Contact Information:

| By Phone: | 301-230-4701 |
| By Email:  | IKNTechnicalHelp@hrsa.gov |

Technical Guidance (UPDATED November 2017)
# Policy History

## General Contract Monitoring

### Children’s Dental Network Upload Requirements

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Policy Originator</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2019</td>
<td>Contract Clarification</td>
<td>Laura Ray</td>
</tr>
</tbody>
</table>

**Policy Revisions**

- [revision date]

**Revision Approved**

- [name of person who approved revision]