

# Illinois Century Network

## Policy Committee Meeting Agenda

October 18, 2010  
1:00 p.m.



**ILLINOIS CENTURY NETWORK  
POLICY COMMITTEE  
MEETING AGENDA  
October 18, 2010  
1:00 p.m.**

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Next Meeting

January 18, 2011  
TBD, Springfield  
James R. Thompson Center, Chicago

**ILLINOIS CENTURY NETWORK**

**JULY 19, 2010 POLICY COMMITTEE MINUTES**

**Submitted for:** Action

**Summary:** Distribution of the July 19, 2010 minutes for review by the Policy Committee.

**Action Requested:** Adoption of the July 19, 2010 minutes.

**Recommended Motion:** The ICN Policy Committee adopts the July 19, 2010 minutes with any edits as noted.

**ILLINOIS CENTURY NETWORK**

**July 19, 2010 POLICY COMMITTEE MINUTES**

Greg Wass called the meeting to order at 1:13 PM.

Members present:

Greg Wass, Office of the Governor	Beth Shea for Bonnie Styles, IL State Museums
Chet Olson, Mayor of Rochelle	Amy Edwards, IL Board of Higher Education
Todd Jorns, IL Community College	Ann Craig, Illinois State Library
Mike Dickson, Western Illinois University	Scott Norton, State Board of Education

Staff and guests:

Lori Sorenson, Central Management Services	Kirk Mulvany, Central Management Services
Tom Oseland, Central Management Services	Kathleen Bloomberg, Illinois State Library
Robin Woodsome, Central Management Services	Frank Whitney, AT & T
Scott Stitt, Department of Transportation	Carla Poani, AT & T
Ed Conlon, Cook County	Rusty Winchel, Northern Illinois University
Ray Cagle, Clearwave Communications	Herb Kuryliw, Northern Illinois University
Scott Riggs, Clearwave Communications	Deborah Kelley, Central Management Services

Greg Wass reported that Illinois has four of six ARRA broadband infrastructure applications in due diligence and hope to have great news to report at the next meeting. Greg recognized the public/private collaboration behind these applications and credited this collaboration for the success in advancing four of the six applications to due diligence. This effort supports the Governor's agenda and the needs around the state.

**Minutes**

Greg introduced the first item on the agenda, the approval of the minutes from April 19, 2010. There was one correction:

The State Library, in collaboration with the Department of Commerce and Economic Opportunity applied for a Public Computing Center grant. The total request was nearly \$4.2 million and not \$922 million as recorded.

The correction has been made. Greg asked for a motion to approve the minutes. Chet Olson motioned that the minutes be approved with the correction. Mike Dickson seconded the motion. Motion carried.

**ARRA Broadband Funding Round Two**

Lori provided an overview of the state supported, fiber-based broadband infrastructure applications. About a month before the application deadline; the Governor's Office received

feedback from NTIA encouraging larger, regional collaborations. The Governor's Office organized a group of broadband leaders across state agencies, universities and local governments to develop a plan for organizing regional collaborations within the remaining time. The group reviewed the list of fiber, based broadband projects that applied for state technical and/or financial support and organized the projects by geographic area. The state reached out to the individual applicants and recommended they collaborate to submit a single application to the NTIA. The groups combined to submit six regional applications which covered nearly all areas of the state. The four projects in due diligence provided an overview of their project.

**Cook County Regional Consortium** – Ed Conlon spoke on behalf of this project. This consortium includes Cook County, South Suburban Mayors and Managers Association (SSMMA), Will County 9-1-1 and Urban Com (wireless). The area covered includes southern Cook County and the southeast portion of Will County. The wireless service area includes Cook County west and south and Will County. There are 127 anchor institutions that will benefit from this project. The network topology includes 266 miles of fiber optic infrastructure – 96-strands single mode providing dark fiber to meet the open access requirements of the broadband program. Cook County hospitals are looking for a minimum of 80GB.

The target speed for most community anchors will be 1GB at a monthly cost of approximately \$1,800. 100MB service would cost about \$1,200 dollars and a 10MB service would be \$800 per month. Dark fiber access for non-members would be \$800 per strand. These are preliminary numbers and may change as the project progresses.

Greg asked the question, with the existing infrastructure in Cook County and northern Illinois, has the team included data that suggests these areas are under or un-served? Ed Conlon responded that the area covered by the South Suburban Mayors and Managers association is economically challenged and underserved.

Greg asked when the infrastructure will interconnect with the ICN. Ed responded there is no specific timeframe.

**East Central Region (ICN)** –Lori Sorenson provided the overview of the East Central project. The proposed fiber route includes just over 1,000 miles of new construction fiber (144 count) as well as using just over 1,000 miles of existing fiber. ICN incorporated the use of leased fiber in an effort to reduce the overall project cost while maximizing the geographical area. There are 55 counties directly impacted along with 3,138 community anchors. There is a community driven initiative out of the Bloomington/Normal area titled the Central Illinois Regional Broadband Network (CIRBN). The CIRBN and ICN projects were combined as part of the statewide regional collaborations. CIRBN is being led by Scott Genung/Illinois State University.

Greg asked if the round two announcements would be made at one time. Herb Kuryliw responded that he recently attended training for round one awardees and it was announced that NTIA had \$1 billion in awards ready to announce.

**Southern Region (Clearwave)** – Ray Cagle represented the Southern project. This project is led by Delta Communications which does business as Clearwave Communications. Clearwave is a facilities based competitive local exchange carrier headquartered in Harrisburg, Illinois. Currently, Clearwave leases lines from Mediacom, KDL and Verizon (now Frontier). Leased fiber increases costs and there is no redundancy for the network. The proposed map represents 740 miles of fiber, 33 points of interconnection, and covers 23 counties in southern Illinois. This new map comes with loops and redundancy so one cut is not going to take down everyone. There are 665-miles of backbone and 75-miles of lateral fiber that gets to anchor institutions. This project will directly connect 232 anchor institutions. Services will range from 10 MB to 10 GB.

The Clearwave network will interconnect with the ICN at Belleville, Olney and Carbondale. The other key public/private partnership is through a group known as the Counties of Southern Illinois (a consortium of 18 counties). The project will cost \$45M which includes \$31M in ARRA funding, \$11M from the state and \$2.5M from private funding.

Scott Norton asked about the source for the \$2 million in private funding. Ray responded that Clearwave is a private company with investors.

Herb Kuryliw asked if they will be offering dark fiber. Ray responded yes.

Greg Wass asked how the Southern network helps ICN. Ray explained that Clearwave will be trading fiber with ICN. This allows ICN to reach its network POP sites in southern Illinois and allows Clearwave to reach Internet egress providers in Chicago.

**Northwest Region (Northern Illinois University)** – Herb Kuryliw represented the Northwest Region. He reported that the NTIA really appreciated the collaboration among the broadband applicants and the inclusion of private businesses. As a result, the NTIA has challenged with choosing among several great projects given the funding limitations.

IBOP Northwest includes LaSalle County, which is a very large county and Blackhawk Hills RC& D (which is a six county region to the west of I-39 including Whiteside, Jo Davies, Carol, Stephenson, Winnebago, Boone, Lee and Ogle). The project includes multiple partners including the DeKalb County project which was awarded a grant in round one. The project entails about 711 miles of fiber. NTIA required the project to reduce the fiber builds in Rockford as NTIA believes Rockford is a served area. Rockford will be more leased fiber and less build. NTIA did allow the project to keep fiber builds to the fire stations and the 911 centers. The network will offer 1GB of service for about \$600 per month – it will depend on the cost of maintenance because it will be equally shared among participants.

There are 562 anchors institutions defined – 8 community colleges, 200 k-12, 44 libraries, 65 healthcare institutions, 88 public safety, 112 local government facilities, and 45 YMCAs and Youth Service Bureaus types.

### **Department of Transportation - Dig Once Fiber Optic Conduit Installation**

Scott Stitt from DOT provided a report on the Dig Once Fiber Optic conduit legislation passed on July 13, 2009. The legislation was a Governor Quinn initiative that stemmed from the Broadband Deployment Council. It requires DOT to include the installation of conduit in all construction projects.

DOT assembled a working group including Mark Kinkade, Bureau of Information Processing, and Operations and Design staff. They have developed a provision for contracts and we have asked the regional engineers (program and project choices are determined by the local engineers) for suggestions on orders and projects that would qualify for this statute. The vast majority of projects do not break ground – they are basically service or maintenance. The legislation requires DOT to work with Central Management Services to identify those construction projects.

Greg Wass inquired if this something DOT would work into its methodology for design or would DOT wait for the project to occur before it starts implementing any design? Scott responded DOT has written the provisions to be included in design specifications and has also written other policy documents to ensure the conduit is considered for any project that meets the criteria in the statute. Scott reported that it took a long time to determine what would be the appropriate type, number and depth of conduit and the rest we talked with the people in the industry to make sure what they had is good from the beginning.

Greg Wass asked if the conduit is funded by state capitol. Scott responded there is no federal funding. There was some money included in a multi-year program, maybe \$5 million a year, because no one knew what opportunities there would be or how much it would cost. DOT consulted the Federal Highway Administration and they didn't think federal funds could be used – they are required to be used for transportation services only.

Lori Sorenson asked if the DOT specification called for multiple conduits. Scott responded that the provision specify three 1.5" diameter conduits. Two of which will be reserved for DOT, and the other for whatever.

Lori voiced concern that if there is only one tube available to the public, as soon as one company leases and pulls fiber in the conduit then there is nothing left for other companies. Most private companies will not lease dark fiber so if they lease the conduit, they take it out of the market for everyone else. Lori suggested the Broadband Deployment Council convene the Infrastructure Committee to offer suggestions to DOT on what would be most beneficial. Scott explained DOT has depended on Mark Kinkade for the technical details.

Lori asked Herb to explain the multi-tube conduit he is using for the DeKalb project. Herb explained they use Future Path conduit (1.25" duct that has 7 micro ducts). Each micro duct has the capability of supporting 144 fibers. Multiple vendors will not pull their cable through the same duct. Herb suggested DOT consider the micro duct system because you will get seven vendors that could use that fiber as opposed to one and maybe two if with an override. It

provides more flexibility and then the duct is only about one dollar more per foot – but well worth the investment.

Chet Olson commented that if federal transportation dollars are involved, it may have certain federal mandates. He recommended reviewing the federal guidelines before moving on.

### **Advanced Engineering Taskforce Membership**

Greg thanked the members of the Advanced Engineering Taskforce for their hard work and dedication.

Kirk Mulvany presented this item. There are three term appointments that expired in June. Staff are seeking three, 3- year appointments to fill vacant spots and/or replace existing members who have been unable to participate on a regular basis. On the list:

Renewal: Doug Minter with Heartland Community College has been serving in the position of the Community College President’s technical council and has been participating in all the meetings. This would be approving that position so whoever is in that position would be the one attending the meetings.

Vacancy: Brian Tobin DeKalb CUSD 428 was recommended by the other K-12 members. Brian is working with the Illini Cloud team to establish a northern Illini Cloud data center.

Vacancy: Ken Davis Sangamon County is actually the Deputy Director of 911. He oversees all the technology and supports 911 systems throughout the county. 911/public safety is not represented on the Taskforce so this would be a great addition.

A list of all the members, their affiliation, and the dates their appointments expire was distributed. The staff is recommending the adoption of the following resolution “The Policy Committee approves the confirmation of new members and renewal of those appointments that expire in 2010”.

Greg commented that it looks like there are some good new appointees and extended his thanks to the people that referred them.

Ann Craig reported that Rob Zschernitz from the North Suburban Library System is no longer with the library.

Kirk asked if there are any other recommendations to replace Rob Zschernitz or would everyone be comfortable with just having three library representatives? Ann responded not at this time.

Scott Norton made a motion to approve the new Advanced Engineering Taskforce members. Chet Olson seconded. All members voted in favor of the appointments. Mike Dixon abstained from this vote.

**E-rate**

Tom Oseland reported that at the last meeting, that \$334,000 was pending receipt for the 2008 funding year. This funding has been received.

Staff are preparing final calculations and figures for the 2009 application. Now that the fiscal year is over, the actual spend can be reviewed. Staff estimate that the final request will be a little over \$1.3M. The 2010 application is still in review. It will probably be around \$3M.

**Next Meeting**

The next meeting is scheduled for October 18<sup>th</sup>. The Community College Board is still under construction. The Springfield location could be either the State Library or State Board of Education.

Chet Olson made a motion to adjourn the meeting, Greg Wass seconded the motion. The motion carried.

**ILLINOIS CENTURY NETWORK**

**ILLINOIS BROADBAND OPPORTUNITY PARTNERSHIP UPDATE**

<b>Submitted for:</b>	Information
<b>Summary:</b>	Provides an update on the Illinois Broadband Opportunity Partnership.
<b>Action Requested:</b>	None
<b>Recommended Motion:</b>	None

**ILLINOIS BROADBAND OPPORTUNITY PARTNERSHIP  
EAST CENTRAL REGION**

On August 18, 2010, Central Management Services received notice of award for the Illinois Broadband Opportunity Partnership – East Central Region grant application. The grant amount is \$62M combined with a local match of \$34 for a total project cost of \$96M.

The project will construct more than 1,000 miles of new fiber and upgrade over 1,000 miles of existing fiber. More than 400 community anchor institutions will be directly connected via fiber including 23 community colleges. The new fiber backbone will support speeds of up to 1.6 terabits per second — hundreds of times faster than the current network and user speeds ranging from 10 megabits to 10 gigabits per second—more than six-times the current speeds of the majority of the community anchor institutions.

On September 8, 2010 Governor Quinn joined ICN staff, Illinois State University, many of the 40+ IBOP EC partners, the public, and press at Illinois State University to celebrate the award.

During the next quarter, staff will be focusing on submitting a project baseline report to NTIA, purchasing and testing optical equipment, completing a draft environmental assessment, finalizing the network design, and community outreach.

ICN is contracting with an outside architectural and engineering firm to conduct the environmental assessment, finalize the network design, and develop construction specifications. This firm will also oversee the construction phase ensuring the work is completed in accordance with specifications. Federal approval of the environment assessment is required before beginning any construction activities.

Staff are also focused on community outreach to ICN constituents, community anchor institutions that will be directly connected to the fiber network, and communities near the fiber path. The annual ICN regional meetings are focused on the IBOP project and the impact and benefits for constituents. Staff will be hosting a series of three meetings in early November specifically designed for the community anchors institutions that will be directly connected via fiber. ICN will also be sending a monthly project update to all ICN constituents and other entities that sign up for the project list serv. ICN will continue to post information and updates on the IBOP webpage located on the ICN website.

IBOP EC is one of fifteen broadband grants funded in Illinois. This includes five middle mile infrastructure projects, five last mile projects, three sustainable broadband adoption projects, one public computer center project and one broadband data and development project. The total federal broadband investment in Illinois during the next three years totals \$244,519,141. This federal investment is leveraged by state and local funds for a total investment of \$351,094,203. A list of the Illinois broadband projects is included on the following page.

ICN staff will continue to collaborate with the other broadband projects to maximize investments and avoid duplication of efforts.

ILLINOIS ARRA BROADBAND AWARDS

Awardee	Description	Type/Area	Federal	State	Other Match	Total Investment	Direct Jobs
<b>Infrastructure</b>							
U of I Urbana Champaign	Urbana-Champaign	187 Miles of Fiber	\$22,534,776	\$3,500,000	\$5,165,224	\$31,200,000	67
DeKalb County	DeKalb and Lasalle	130 Miles of Fiber	\$11,864,164	\$1,305,075	\$1,630,761	\$14,800,000	60
Illinois Century Network	IBOP - E Central	1,000 Miles of Fiber	\$61,895,282	\$30,000,000	\$4,486,746	\$96,382,028	169
Clearwave	IBOP - Southern	740 Miles of Fiber	\$31,515,253	\$11,351,250	\$2,528,517	\$45,395,020	158
Northern Illinois University	IBOP - Northwest	870 Miles of Fiber	\$46,114,026	\$14,000,000	\$8,416,250	\$68,530,276	303
Total			\$173,923,501	\$60,156,325	\$22,227,498	\$256,307,324	757
<b>Wireless/Last Mile</b>							
Cellular One	Wireless	East Central	\$12,264,520	\$1,000,000	\$11,264,520	\$24,529,040	267
Utopian Wireless	Wireless (4)	Central Illinois	\$1,310,217			\$1,310,217	40
Shawnee Telephone	Last Mile	Pope County Area	\$7,352,929	\$1,000,000		\$8,352,929	91
Convergence Technologies	Wireless	Cook Kankee and Will	\$8,437,500	\$700,000	\$3,000,000	\$12,137,500	75
Norlight	Wireless	Central Illinois	\$11,037,747	\$450,000	\$350,000	\$11,837,747	36
Total			\$40,402,913	\$3,150,000	\$14,614,520	\$58,167,433	509
<b>Sustainable Adoption/Public Computer Centers</b>							
City of Chicago	Smart Chicago	Sustainable Adoption	\$7,074,369	\$677,476	\$852,524	\$8,604,369	344
City of Chicago	Libraries	Public Computer Centers	\$8,974,283	\$1,573,812	\$2,374,128	\$12,922,223	320
MyWay Village	Elder Care Facilities	Sustainable Adoption	\$4,731,442	\$1,206,550	\$890,843	\$6,828,835	35
Total			\$20,780,094	\$3,457,838	\$4,117,495	\$28,355,427	699
<b>State Broadband Data and Development</b>							
PCI, broadbandillinois.org	SBDD	Broadband Data and Development	\$6,554,641	\$700,000	\$1,009,378	\$8,264,019	16
<b>Other Awards/Partial</b>							
One Economy, UCAI, CSD*	Three partial awards	SBA/Infrastructure	\$2,857,992	-\$	-\$	-\$	33
<b>Grand Total</b>			<b>\$244,519,141</b>	<b>\$67,464,163</b>	<b>\$41,968,891</b>	<b>\$351,094,203</b>	<b>2,014</b>

\*Each of these three awards are national broadband awards; the federal total represents an approximation of federal dollars to Illinois.

**ILLINOIS CENTURY NETWORK**

**E-RATE UPDATE**

**Submitted for:** Information

**Summary:** This item provides an update on ICN E-Rate funding request.

**Action Requested:** None

**Recommended Motion:** None

### E-RATE UPDATE

On June 4, 2010, somewhat surprisingly, the FCC issued their decision regarding the appeal of denied funding from the 2001-2002 E-rate funding year application. The appeal, originally filed by ISBE as the applicant on behalf of the ICN, was in regard to funding denied due to the expiration of the state's master contract during the funding year. The FCC determined that the state did indeed have a valid contract in place and ordered USAC to complete their review of the application and issue a funding decision. On July 2, 2010, USAC issued a Revised Funding Commitment Decision Letter which authorized the disbursement of the funding requests under appeal. The total authorized disbursement is \$2,525,605.27, which involves five different funding requests and three different vendors.

Work is currently under way to determine valid funding reimbursement request amounts. Also, due to the age of the appeal and the fact that ISBE was the applicant, a coordinated effort between CMS and ISBE is taking place to complete the claims process in a timely manner. It is not known at this time when final requests will be submitted or how much funding will eventually be received.

The chart below summarizes E-rate funding activity and status for each funding year application.

#### E-rate Activity

<b>Funding Year</b>	<b>Received</b>	<b>Approved – Not yet received</b>	<b>Applied for Not yet approved</b>	<b>Under Appeal</b>
Year 3 (2000)	\$2,137,765	-0-	-0-	N/A
Year 4 (2001)	\$2,179,728	\$2,525,605	-0-	N/A
Year 5 (2002)	\$4,996,227	-0-	-0-	N/A
Year 6 (2003)	\$4,644,171	-0-	-0-	N/A
Year 7 (2004)	\$2,497,427	-0-	-0-	\$393,338 <sup>1</sup>
Year 8 (2005)	\$2,424,567	-0-	-0-	N/A
Year 9 (2006)	\$982,392	-0-	-0-	N/A
Year 10 (2007)	\$947,048	\$6,495	-0-	N/A
Year 11 (2008)	\$799,251	-0-	-0-	N/A
Year 12 (2009)	N/A	\$1,339,224	-0-	N/A
Year 13 (2010)	N/A	N/A	\$3,591,166	N/A
<b>Totals</b>	<b>\$21,608,576</b>	<b>\$3,871,324</b>	<b>\$3,591,166</b>	<b>\$393,338</b>

The ICN 2010 E-rate application remains in the initial stages of review.

<sup>1</sup> This remaining amount under appeal is related to the ICN Year 7 Library application. For unknown reasons, the FCC did not include this application in their decision to grant the ICN appeal of denied funding for the School application.

### **The FCC issues its Sixth Report and Order**

On September 23, 2010, the FCC issued its Sixth Report and Order which brings the E-rate program up to date with today's technologies. The order will help fulfill the National Broadband Plan's goal of improving and modernizing connectivity to schools and libraries throughout the country.

The order makes changes to the E-rate program and probably, most significantly, makes eligible the lease of existing dark fiber from traditional common carriers and non-traditional providers such as state, county, and municipal governments, Research and Education networks, and other non-profit and for-profit entities.

The order takes steps to:

- streamline the E-rate application process,
- make E-rate more fiscally responsible by indexing the funding cap to inflation,
- make E-rate funded Internet access more accessible to local communities after the school day has ended,
- institute a pilot program to test the idea of wireless Internet access services for mobile learning devices,
- and to further protect the E-rate program from waste, fraud, and abuse.

The order will be effective for the upcoming 2011-2012 E-rate funding year.

**ILLINOIS CENTURY NETWORK**

**COMMUNITY FIBER INITIATIVES**

**Submitted for:** Information

**Summary:** Provides an update on various activities in the communities.

**Action Requested:** None

**Recommended Motion:** None

## **COMMUNITY FIBER INITIATIVES**

ICN is continually approached by local communities seeking guidance and/or participation in developing community fiber initiatives. The number of requests is increasing as a result of the IBOP EC project and staff expects this interest to continue to rise over the next few years. As the IBOP EC project progresses, ICN staff will be proactively reaching out to communities near the fiber path to discuss community fiber initiatives. In the meantime, Ben Winter with Regional Technology Center 5, is developing a guide to assist in these endeavors. Ben has participated in developing community fiber networks in Rantoul, City of Urbana, CIRBN, Decatur, and the IBOP EC project. In this item Ben will share his insights into developing successful community fiber networks.

**ILLINOIS CENTURY NETWORK**

**ICN FUNDING DISTRIBUTION**

**Submitted for:** Information

**Summary:** This item provides the Policy Committee with an update on the discussions that ICN staff and the ICN AET have been having about a future ICN funding distribution.

**Action Requested:** None

**Recommended Motion:** None

## **ICN FUNDING DISTRIBUTION**

Under the current ICN cost recovery model, primary constituents receive a baseline amount of bandwidth. This baseline is determined by the number of full time equivalent (FTE) students for educational entities and a fixed amount of bandwidth for libraries and museums.

As the State-owned fiber broadband project progresses, CMS is moving from the existing cost recovery model to a simpler model in which primary constituents will receive an annual credit based upon the General Revenue Fund (GRF) appropriation that CMS receives for the ICN. ICN staff are currently working with the Advanced Engineering Taskforce to seek feedback and determine a preferred model in which to base the ICN credit allocation. There will be further discussion on this item at the next AET Meeting scheduled for October 29, 2010. As the model matures, staff will present more information to the Policy Committee.

The new cost recovery model would be implemented in parallel with the new fiber network rates.

**ILLINOIS CENTURY NETWORK**

**ANNUAL REGIONAL MEETINGS**

**Submitted for:** Information

**Summary:** This item provides the Policy Committee with an update of the annual fall regional meetings.

**Action Requested:** None

**Recommended Motion:** None

### ANNUAL REGIONAL MEETING SCHEDULE

The fall regional meetings are in progress. A copy of the presentation is posted on the website at <http://www.illinois.net>. Once the meetings are concluded staff will provide a summary of the constituent comments and feedback during the meetings.

<b>Meeting Date and Time</b>	<b>Location</b>
Wednesday, October 6, 2010 1:00 p.m. – 3:00 p.m.	Lincoln Land Community College Springfield, IL
Tuesday, October 12, 2010 1:00 p.m. – 3:00 p.m.	Northern Illinois University DeKalb, IL
Friday, October 15, 2010 10:00 a.m. – 12:00 p.m.	Rend Lake College Mt. Vernon, IL
Tuesday, October 19, 2010 10:00 a.m. – 12:00 p.m.	Harper College Palatine, IL
Friday, October 22, 2010 10:00 a.m. – 12:00 p.m.	Moraine Valley Community College Palos Hills, IL
Monday, October 25, 2010 1:00 p.m. – 3:00 p.m.	College of DuPage Glen Ellyn, IL

**ILLINOIS CENTURY NETWORK**

**2011 POLICY COMMITTEE MEETING SCHEDULE**

**Submitted for:** Action

**Summary:** This item seeks to establish the meeting schedule for the coming year.

**Action Requested:** The ICN Policy Committee adopts the calendar year 2011 meeting schedule as presented

**Recommended Motion:** None

### **POLICY COMMITTEE MEETING SCHEDULE**

The schedule is based on four meetings per year, occurring on the third Monday of the months of January, April, July and October. If the Monday happens to be a holiday, the meeting will occur on Tuesday. Based on this formula, the schedule for 2011 is as follows:

January 18, 2011 (Tuesday)  
April 18, 2011  
July 18, 2011  
October 17, 2011

All meetings will be held in the conference rooms in both Springfield and Chicago. A conference bridge is also available for those members unable to attend at either location.