

Illinois WOTC Frequently Asked Questions

What target groups can be certified using ILWOTC?

- SNAP, TANF, and LTFAR

Do copies of the original 8850 and 9061 need to be sent in if the online application is used?

- No, but they should be retained for your records

What can I do if I feel an employee entered into the ILWOTC application has been wrongfully denied?

- The application can be resubmitted to the IDES WOTC Unit with support documentation

How do I get an ILWOTC account?

- Send an email to John Waters at John.M.Waters@Illinois.gov with the following information included:
 - FEIN
 - First and Last Name of Contact Person
 - Full name and full address of POA
 - Email address to which the upload information will be sent. (All the account related activities and bulk upload instructions will be sent to this email.)

Where do I go to log in to my ILWOTC account?

- Clients can log in to ILWOTC accounts by visiting www.ilwotc.com/adeptia/control or by visiting www.ides.illinois.gov/wotc and clicking the “Client Login” link

What can I do with an ILWOTC account?

- An ILWOTC account allows employers and representatives to complete batch uploads, access reports, view employee statuses, print certifications, and more.

Do I need an ILWOTC account to enter an application?

- Applications can be entered without an account by visiting www.ides.illinois.gov/wotc and clicking the “Submit New Online WOTC Application (Form 8850 + 9061)” link. Applications must be entered one at a time using this method.

Can I check an application’s status without an account?

- Application statuses can be checked without an account by visiting www.ides.illinois.gov/wotc and clicking the “Check Your Online WOTC Application Status” link.