



Illinois Department of Corrections

Administrative Directive

Number: 01.07.120	Title: Notification to Register with Selective Service Upon Release	Effective: 6/1/2022
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Authorized by:	<i>[Original Authorized Copy on File]</i>	Rob Jeffreys Director
Supersedes:	01.07.120 effective 4/1/1999	

Authority: 730 ILCS 5/3-2-2	Related ACA Standards: 5-ACI-1E-01, 5-ACI-5F-01 and 05
Referenced Policies:	Referenced Forms: DOC 0179 – Notification to Register for Selective Service

I. POLICY

All male individuals in custody who have reached their 18th birthday but who have not attained their 26th birthday shall be notified of their legal obligation to register with the Selective Service System.

II. PROCEDURE

A. Purpose

The purpose of this directive is to establish a written procedure governing the responsibilities of staff to notify individuals in custody of the requirement and the manner for registering with the Selective Service System.

B. Applicability

This directive is applicable to all facilities within the Department which house or supervise male individuals in custody.

C. Facility Reviews

A facility review of this directive shall be conducted at least annually.

D. Designees

Individuals specified in this directive may delegate stated responsibilities to another person or persons unless otherwise directed.

E. General Provisions

The Military Selective Service Act (MSSA) and a current Presidential Proclamation require that all males who have reached their 18th birthday but who have not attained their 26th birthday be registered with the Selective Service System.

1. Males who are 18 years old should have already registered with the Selective Service System unless they were incarcerated at the time of their 18th birthday.
2. Unless incarcerated, a person's registration should be accomplished during the 60 day period commencing 30 days prior to their 18th birthday.
3. Persons who are incarcerated at the time they are required to register must register within 30 days of their release from confinement unless they have attained their 26th birthday and registration is no longer required.

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4. Registration may be accomplished at any classified U.S. Postal Service office within the United States, its territories or its possessions.
5. Failure to comply with this requirement constitutes the commission of a felony.

F. Requirements

The Chief Administrative Officer shall ensure that all male individuals in custody who have reached their 18th birthday but who have not attained their 26th birthday are notified of their legal obligation to register with the Selective Service System upon their release from confinement.

1. Written notification outlining an individual in custody's obligation to register shall be:
 - a. Provided to the individual in custody upon release on parole, mandatory supervised release or discharge from a facility.
 - b. Posted on all individual in custody bulletin boards or covered in the individual in custody orientation handbook which is issued to each individual in custody.
 - c. Placed in the individual in custody library and maintained as a permanent source of reference.
 2. Prior to an individual in custody's release from a facility, he shall be requested to read and sign a Notification to Register for Selective Service, DOC 0179, indicating he understands his legal obligation to register with the Selective Service System. The witnessing employee shall also sign and date the DOC 0179 and ensure that it is submitted to the Record Office for placement in the individual in custody's master record file.
 - a. In all facilities, excluding Transitional Security facilities, the Field Services Representative shall be responsible for this provision.
 - b. In a Transitional Security facility, the Chief Administrative Officer shall be responsible for this provision.
 3. Whenever any individual in custody who is about to be released refuses to sign the DOC 0179 acknowledging he understands his legal obligation to register with the Selective Service System, the witnessing employee shall:
 - a. Make a notation of same on the DOC 0179;
 - b. Date and sign the form; and
 - c. Ensure the form is submitted to the Record Office for placement in the individual in custody's master record file.
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