I. POLICY

Credit on the sentence of an individual in custody who has escaped shall cease running at the time of the escape. Upon return to custody, the individual in custody’s sentence shall be calculated in accordance with the procedure established in this directive.

II. PROCEDURE

A. Purpose

The purpose of this directive is to establish a written procedure for recalculating the sentence of a returned escapee.

B. Applicability

This directive is applicable to all correctional facilities within the Department.

C. Facility Reviews

A facility review of this directive is covered under the facility reviews conducted at least annually for Administrative Directive 01.07.400.

D. General Provisions

1. Indeterminate Sentences entered on or after February 1, 1978, shall be calculated by crediting good conduct credits from the date of custody, provided it is the more advantageous good time.

2. The period of time between the date the individual in custody escaped and the date of recustody shall be calculated as time lost on escape.

E. Calculation

1. All calculations required in accordance with this directive shall be completed with the Time Lost on Escape – Indeterminate Sentence (Good Conduct Credits), DOC 0624.

2. To determine time lost on escape, record the recustody date, that is the date the individual in custody was taken into custody after the escape, and subtract the date of escape.

3. To determine the adjusted projected minimum date, record the custody date as established in the master record file and add the minimum sentence less good conduct credits. If this sentence was
entered prior to February 1, 1978, and was converted to day for day good time, record the projected minimum date as determined in accordance with Administrative Directive 01.07.450. Add or subtract any previous time awarded or lost. Add the time lost on escape as determined in Step 1.

4. To determine the adjusted projected maximum date, record the custody date as established in the master file and add the maximum sentence less good conduct credits. If this sentence was entered prior to February 1, 1978, and was converted to day for day good time, record the projected maximum date as determined in accordance with Administrative Directive 01.07.450. Add or subtract any previous time awarded or lost. Add the time lost on escape as determined in Step 1.

**NOTE:** Results of the calculations shall be shared with the individual in custody.