I. **POLICY**

Pursuant to:

1. Department Rule 107: Subpart C, meritorious good time may be awarded by the Director for a total of up to 180 days on one commitment to the Department. However, individuals in custody who are serving sentences for those offenses listed in 730 ILCS 5/3-6-3 shall be limited to no more than 90 days of meritorious good time on one commitment to the Department.

2. Department Rule 107: Subpart B, previously revoked statutory good time may be restored by the Director.

II. **PROCEDURE**

A. **Purpose**

The purpose of this directive is to establish a written procedure for recalculating sentences pursuant to the awarding of meritorious good time and the restoration of statutory good time to individuals in custody serving misdemeanor sentences.

B. **Applicability**

This directive is applicable to all correctional facilities within the Department.

C. **Facility Reviews**

A facility review of this directive is covered under the facility reviews conducted at least annually for Administrative Directive 01.07.400.

D. **General Provisions**

1. Meritorious good time may be awarded by the Director and, in such cases, shall reduce the projected discharge date on misdemeanor sentences.

2. Previously revoked statutory good time may be restored by the Director.

3. A Meritorious Good Time/Restoration of Statutory Good Time – Misdemeanor Sentences, DOC 0667, shall be completed whether the sentence is in days or months.
E. Calculation

1. Record the number of days of statutory good time restored and meritorious good time awarded and the date the Director issued the order.

2. To determine the adjusted projected discharge date for a:
   a. Sentence in days, in Step 2 (A) **record** the custody date as established in the master file and add the sentence less statutory good time per Good Time Table, Exhibit 1, Administrative Directive 01.07.461. **Add** or **subtract** any previous time lost or awarded. **Subtract** the number of days awarded or restored in Step 1.
   b. Sentence in months, commencing with and counting the projected discharge date as established from the appropriate matrix, Exhibit 2, Administrative Directive 01.07.461, count back on the calendar the number of days awarded or restored. The adjusted projected discharge date shall be the date preceding the end of the count. On the DOC 0667, in Step 2 (B) **record** the date determined.

**NOTE:** Results of the calculations shall be shared with the individual in custody.