



Illinois Department of Corrections

Administrative Directive

Number: 05.01.126	Title: Security Restraints	Effective: 6/1/2022
-----------------------------	--------------------------------------	-------------------------------

Authorized by:	<i>[Original Authorized Copy on File]</i> Rob Jeffreys Director
Supersedes:	05.01.126 effective 2/1/2020

Authority: 730 ILCS 5/3-2-2 and 3-6-7 20 IAC 501	Related ACA Standards: 5-ACI-1A-07, 10, 5-ACI-3A-01, 09, 16, 17, 28, 29, 5-ACI-6A-06
Referenced Policies: 04.01.111, 05.03.127, 05.03.130	Referenced Forms: DOC 0434 – Incident Report

I. POLICY

The Department shall use security restraints for the purpose of protecting property, persons, or ensuring the custody of individuals in custody, but shall not be applied for more time than is absolutely necessary or used for the purpose of punishment.

II. PROCEDURE

A. Purpose

The purpose of this directive is to establish a written procedure for the use and control of security restraints.

B. Applicability

This directive is applicable to the Operations Division and all facilities within the Department.

C. Facility Reviews

A facility review of this directive shall be conducted at least annually.

D. Designees

Individuals specified in this directive may delegate stated responsibilities to another person or persons unless otherwise directed.

E. Definition

Security restraints – devices approved by the Department for use to limit movement for security reasons such as, handcuffs, security belts and leg irons.

F. Requirements

The Chief Administrative Officer (CAO) shall ensure a written procedure for the use and control of security restraints is established. The written procedure shall provide for the following:

1. Use of Security Restraints
 - a. Except as otherwise provided in Administrative Directive 05.03.130 regarding pregnant individuals in custody, security restraints shall be used:
 - (1) To prevent an individual in custody from escaping.

	Illinois Department of Corrections Administrative Directive	Page 2 of 3
Number: 05.01.126	Title: Security Restraints	Effective: 6/1/2022

- (2) To retake an individual in custody who has escaped.
 - (3) To prevent or suppress violence by an individual in custody against another person or property.
 - (4) When transporting an individual in custody outside the facility for the purposes of transfers, writs, etc., except when transporting individuals in custody assigned to work details outside the facility, pregnant individuals in custody for purposes of delivery or individuals in custody assigned to the Moms and Babies Program on approved day release while transporting a minor child.
 - (5) When transporting a transitional security individual in custody for other than job related or programmatic activities directly related to successful completion of the transition center program.
- b. Except as otherwise provided in Administrative Directive 05.03.130 regarding pregnant individuals in custody, security restraints may be used:
- (1) When moving an individual in custody who is in Restrictive Housing or who is in Restrictive Housing pending investigation within the facility; or
 - (2) Whenever the CAO deems it is necessary in order to ensure security within the facility or within the community.
- c. Individuals in custody on funeral or critical illness furlough shall be restrained in accordance with Administrative Directive 05.03.127.
- d. For deaf or hard of hearing individuals in custody who use American Sign Language (ASL) as their primary language, in accordance with Administrative Directive 04.01.111, security hand restraints shall be removed from the individual in custody when he or she is communicating through ASL, including when communicating through an ASL interpreter and during use of TTY machines and videophone equipment.
- (1) If identifiable security risks associated with removal of hand restraints are indicated, those risks shall be documented using an Incident Report, DOC 0434, and approved by a Shift Supervisor or above.
 - (2) In situations where security hand restraints are removed from an individual in custody in confinement status or on an outside writ for communication purposes:
 - (a) The individual in custody shall be minimally restrained with leg irons that can be attached to a permanently affixed security device or object; and
 - (b) A waist restraint shall be utilized with security staff utilizing a lead chain.
2. Inventory and Control
- a. A written master inventory of all security restraints, dated and signed by the CAO, shall be maintained.
 - b. All security restraints that have not been issued to staff shall be stored and maintained in a secure area or areas that are not accessible to individuals in custody.
 - c. A log documenting issuance and return of security restraints shall be maintained in the secure area or areas. The log shall include:

	Illinois Department of Corrections Administrative Directive	Page 3 of 3
Number: 05.01.126	Title: Security Restraints	Effective: 6/1/2022

- (1) Date and time issued;
 - (2) Receiving employee's name;
 - (3) Issuing employee's name;
 - (4) Date and time returned; and
 - (5) Name of employee receiving the returned restraints.
- d. A separate bound log book shall be maintained documenting the cleaning and lubrication of restraints on a monthly basis.
- e. A written report shall be filed on lost, broken or malfunctioning security restraints. The report shall be reviewed by the Chief of Security and maintained on file with the security restraints inventory records for no less than one year.
-
-